

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
JULY 28, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, July 28, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mr. Thomas Hylton, Mr. Andrew Kefer, Mrs. Polly Weand, Mr. Ron Williams and Mr. Emanuel Wilkerson. Absent was Ms. Katina Bearden. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Mark Fitzgerald; Dr. Steven Park, Mr. Ryan Regensburg, Mr. Michael DiDonato, Mr. John Armato, a members of the press, and interested citizens.

Ms. Bearden entered the meeting at 7:03 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION

The Board adjourned for an executive session for the purpose of litigation at 7:04 pm.

The Board reconvened at 7:23 pm.

Mrs. Stilwell stated that a motion to approve a special education settlement agreement will be added to agenda for approval under Consent.

MINUTES

Mrs. Jampo presented the minutes from the Committee of the Whole meeting held on June 23, 2016 and the Regular Board meeting held on June 27, 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mrs. Francis that the minutes be approved as presented. All members present voted aye. None opposed. Ayes: Nine. Nays: None. Absent: None. Motion carried.

LIST OF BILLS

Mrs. Jampo presented the list of bills from the various funds for the period of March 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mrs. Weand that the list of bills paid from the various funds for the period of March 2016 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-001**

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Absent: None. Motion carried.

HEARINGS FROM THE PATRONS OF THE SCHOOLS (General)

Ms. Colleen Blute, Barth Elementary Teacher, presented the Board with Spirit Week food vouchers to support the Pottstown 4th of July festivities through Independence Day Ltd. She thanked the Board for their continued support.

COMMITTEE REPORTS

POLICY COMMITTEE

No July meeting.

CO-CURRICULAR ACTIVITIES COMMITTEE

Mr. Williams gave a report on the July 14 Co-Curricular Activities Committee meeting. A 2015-2016 Co-Curricular Activities report indicated approximately 402 students participated in clubs and sports. Brookside Country Club has granted the district's golf team use of their golf course for practices and a majority of matches at no charge. Photos of co-curricular activities were donated by VSN Photos and will be displayed in the Athletic hallway at the high school. Other highlights from the committee meeting included an update on a Junior Fire Fighters Club presented by Borough Council President, Council President Dan Weand and Phillies Fire Company Vice President, Mr. Miles Feather. A written proposal with specific details and figures will be presented at a future meeting for review by the committee and administration.

COMMUNITY RELATIONS COMMITTEE

Ms. Bearden gave a report on the topics discussed at the July 14 Community Relations Committee meeting. Representatives from the Family Advisory Committee spoke to the committee members about their goals and all agreed to appoint liaisons for the respective committees for each entity. A grant is being prepared to pursue funds for the Save the Lights fundraiser. Committee members agreed to consider a communications audit as a means to determine an effective communication strategy for the district. The committee continues to work on preparing a newsletter and district calendar to distribute as part of the Community Outreach initiative.

CURRICULUM AND TECHNOLOGY COMMITTEE

Mrs. Weand reviewed the minutes from the July 14 Curriculum and Technology Committee meeting. The Technology Department has completed the student information system rollover and configuring the copier management system. A priority task currently in progress is the relocation of fiber bundles on 2 poles at Evans and Beech due to the construction at that site. The committee reviewed and supports two agenda items for board approval: 1) The deletion of two Career and Technical Education Programs and the ESSA Resolution and 2) The ESSA (Every Student Succeed Act) Resolution. Highlights on Social Emotional Learning, Trauma Initiatives and STEAM updates included an agreement with PD Dimensions for Professional Development on Social Emotional Learning. Costs will be shared by the W. K. Kellogg grant and the Curriculum's department budget. The Engineering Technology Robotics Equipment Enhancement has received an equipment upgrade made possible by a grant funding. A reading program introduced to the district by the Masons Lodge is being reviewed by the Curriculum Department. More information will follow.

FACILITIES COMMITTEE

Mr. Heidel gave a report of the items discussed at the Facilities Committee meeting held on July 21. Change orders for the Exterior Wall & Site Repairs project were reviewed. Structural issues were found due to deteriorating materials from the original construction of the buildings. The committee supports the change orders. An assessment proposal for the improvement of the Middles School Franklin fields was presented and discussed. It was the general consensus of the committee to wait for more information on the overall cost of the project before making any recommendations to the Board. Installation of the elementary playground equipment is scheduled to begin next week. All equipment is expected to be in place by the start of school. The committee reviewed plans to utilize space at the administration building more effectively. The committee supports using \$15,000 of budgeted funds for air-conditioning in the Ann Jones All-Purpose room.

JOINT FINANCE/PERSONNEL COMMITTEE

Mr. Kefer gave a report on the July 21 Joint Finance and Personnel Committee meeting. An executive session was held for the purpose of discussing negotiations with the Federation for Pottstown Teachers and personnel. Dr. George, MCIU Executive Director, presented an update on the Superintendent Search. The committee agreed to begin the search in October with an effective start date to be July 1, 2017. Personnel items, contracts and the final draft of the LERTA Resolution were reviewed and supported by the committee. A classroom analysis of 4th and 5th grade was reviewed by the committee. The overall analysis showed a trend of increases in 5th grade. The majority of the committee members support the addition of a 5th grade teacher which would reduce the class size from 28 to 25 students.

BOROUGH LIAISON

Mr. Heidel reviewed highlights from the July Borough Council meetings. Borough Council President addressed a newspaper article that miss-represented wages and compensation comparisons. Agenda items discussed included the Mayor's report looking to the school district for a solution to students that are brought to the police station due to not being picked up at the end of a school day. The public hearing for the LERTA Ordinance was held on July 11th. Council approved advertising to amend the Master Traffic Ordinance.

Board Members inquired about the how many times students are placed at the police station. Mr. Rodriguez explained it is extreme cases that result in students being taken to the police station and is a last resort when parents/guardians cannot be located. He will follow up with a report to the Policy Committee.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE , PSBA REPRESENTATIVE, MONTGOMERY COUNTY INTERMEDIATE UNIT

Mr. Williams reported on several legislative items as discussed at the committee level. He spoke about the Education Funding plan, Pennsylvania's social security deficit, Plan Con reimbursements, and requirements for data collection reduction. Mr. Williams gave an update on the pension obligation as outlined in a recent PSBA bulletin.

Mr. Wilkerson exited the meeting at 7:55 pm.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the Consent Items for Board approval and Non-Consent Items for Board consideration.

It was moved by Mrs. Francis and seconded by Mr. Kefer that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

Resignations/Terminations

Professional

Dennis Arms, Elementary Librarian, Franklin Elementary, resignation effective August 26, 2016; employed since August 30, 2010.

Ratify Christine Fiorillo, Emotional Support Teacher, Rupert Elementary, resignation effective July 5, 2016; employed since June 27, 2004.

Ratify Robert Benton, Elementary Teacher, Pottstown Middle School, effective July 12, 2016; employed since August 27, 2013.

Laura Wise, Secondary Teacher, Pottstown High School, resignation effective September 17, 2016 employed since January 20, 2009.

Dorothy McCrone, Secondary Special Education teacher, Pottstown High School, resignation effective September 18, 2016, employed since August 21, 2012.

Elizabeth Haring, Elementary Special Education Teacher, Lincoln Elementary, resignation effective September 23, 2016, employed since June 29, 2006.

Exempt

Robert Shoener, Occupational Therapist, resignation effective August 12, 2016; employed since August 8, 2007.

Jane Bennett, Community Engagement Coordinator, resignation effective October 7, 2016; employed since February 23, 2014.

Leaves

Professional

Ratify Lisa Rossi, Elementary Teacher, request for leave of absence covered by Family Medical Leave Act, effective May 31, 2016, end date June 15, 2016.

Change in Position and/or Salary

Administrative

Ryan Regensburg, from Secondary Teacher to Assistant Principal, Pottstown Middle School, effective August 9, 2016, \$71,162/yr (replace A. Cooper).

Classified

Shanti Louallen, from Substitute Support Staff to Van Assistant, Administration Bldg., effective August 22, 2016, \$11.92/hr (replaces S. Jeter).

Kerry Kline, from Intervention Assistant to Library Assistant, Lincoln /Rupert Elementary, effective August 24, 2016, no change in hourly rate.

Elections

Administrative

Deena Cellini, Director of Human Resources, Administration Building, effective August 8, 2016, \$115,000/yr.

Professional

Erin Duffy, Secondary Special Education Teacher, Pottstown Middle School, effective August 23, 2016 \$44,168/yr, Step 1 -Bach (replaces L.Smoyer).

Samantha Weaver, Elementary Librarian, Franklin Elementary, effective August 23, 2016, \$43,768/yr, Step 1 -Std (replaces D.Arms).

Classified

Ratify Chase McKain, Summer Cleaner, Buildings and Grounds, effective July 12, 2016, \$11.51/hr.

Alivia Lopez, Part-time Student Intern, effective August 8, 2016, \$10.79/hr.

Claire Fetterman, Part-time Student Intern, effective August 1, 2016, \$10.79/hr.

Christina Kelly, Long Term Substitute Cafeteria Worker, Pottstown High School, effective August 24, 2016, \$11.74/hr (coverage for C. Bender)

Katie Busch, Long Term Substitute Cafeteria Worker, Pottstown High School, effective August 24, 2016, \$11.74/hr (coverage for J. Bentz).

Addition(s) to Summer Food Service Program, June 15, 2016 through August 26, 2016
Diane Martz, Summer Food Service Worker, \$12.28/hr.

Co-Curricular Assignments:

Correction to 2015/2016 Co-Curricular Assignments - District/Building

<u>Bldg.</u>	<u>Professional Agreement Category</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
MS	Dept. Chair - Math (1/2 stipend)	Cynthia Ziegler	-----	\$474.50
MS	Dept. Chair - Math (1/2 stipend)	Dana DiDonato	-----	\$474.50

Tuition Reimbursement

Professional

<u>Name</u>	<u>School</u>	<u>06/30/16 deadline</u>
Bradley Mayberry	Barth	\$ 1,845.00
Nicole Leh	Rupert	\$ 748.00
Corina Miller	Rupert	\$ 24.00
Jacquelyn Mathias	PHS	\$ 1,335.00
Diane Shoffstall	PHS	\$ 1,335.00
Ian Lawrence	PMS	\$ 1,590.00
Mandy Wampole	Lincoln	\$ 1,590.00
Pam Pascal	PHS	\$ 399.00
Lee Ann McCullough	PHS	\$ 900.00

Support Staff/Exempt

<u>Name</u>	<u>Bldg.</u>	<u>Amount</u>
Gerauldine Alderfer	Barth	\$ 2,000.00

Tenure/Permanent Contracts

Approval of Tenure/Permanent Contract

<u>Name:</u>	<u>Bldg.</u>	<u>Eligible Date</u>
Pamela Pascal	PHS	04/30/2015
Hilary Tutrani	PMS	08/21/2015
Beth Taylor	PMS	11/08/2015
Thomas Simpson	PMS	08/21/2015

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf.</u>	<u>Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
PMS	Jennifer Mitchell- Winterbottom	Discovery Schools	STEM	Chicago, IL	07/14/2016 – 07/17/16	\$1,500 shared costs STEAM Grant and Dept budget
Franklin	Jennifer Swenk					
Rupert	Matthew Moyer	21st Century Summer Inst.		Phoeniz, AZ	07/18/2016 – 07/21/2016	\$1,750.000 pd from 21 st Century Grant

Admin	Richard Hug	PASBO Steel Eagle	Bedford Springs, PA	07/07/2016 – 07/08/2016	\$0.00 pd by PASBO
Admin	Linda S. Adams Maureen Jampo	2016 Bus. Mgrs. Workshop	Pocono Manor	09/28/2016- 09/30/2016	\$390 each pd by dept budget

CTE PROGRAMS FOR DELETION IN STATE REPORTING SYSTEM

The Superintendent recommends the Board approve the deletion of the following Career and Technical Education Programs to remain in compliance with PDE regulations: Accounting Technology and Business Technology. These programs are marked for deletion due to chronic low enrollment.

EVERY STUDENT SUCCEEDS ACT RESOLUTION

The Superintendent recommends the Board approve the Every Student Succeeds Act Resolution and a copy be filed in the Secretary’s office as **Addendum #2016-2017-002** . The Board authorizes the administration to send copies of the adopted resolution to the appropriate state legislators and legislative departments.

LERTA RESOLUTION

The Superintendent recommends the Board approve the LERTA Resolution as presented supporting the enactment of the ordinance establishing a LERTA district by Borough Council and a copy be filed in the Secretary’s office as **Addendum #2016-2017-003**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2016-2017-004**.

- | | |
|----------------|------------------------|
| 1. The Academy | 3. The Lincoln Center |
| 2. NHS School | 4. Progressions School |

EXTERIOR WALL & SITE REPAIR CHANGE ORDERS

The Superintendent recommends the Board approve the following change orders as presented:
J.P.S. Construction Co. Inc. - Field House/MS/Franklin/Lincoln \$61,268.94

SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve a Special Education Settlement agreement pursuant to the terms and conditions outlined in the confidential settlement release agreement and a copy be filed in the Secretary’s office as **Addendum #2016-2017-005**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

NON-CONSENT

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Proposed Pilot Program – donation letters to non-profit organizations in lieu of taxes. Mr. Hylton asked that the Board to consider a motion authorizing the solicitor to work out an agreement with the Borough to send one letter on behalf of the school district and borough. Currently, the borough sends a annual letter. The solicitors for both entities could work out details on distribution of the proceeds.

Mrs. Stilwell called for a straw vote. All members agreed. None opposed.

Mr. Rodriguez will communicate this motion to the solicitor.

2. Meadow at Edgewood - Mr. Hylton requested a presentation be made at the August meeting. Mr. Gary Gimbert, Natural Lands Trust, will explain why meadows are beneficial and what would need to be done.

Board Members engaged in discussion regarding charging for the use of district parking areas. Discussion focused on a previous event that took place at the Hill School resulting in some parking issues. Mrs. Stilwell directed additional discussion to take place at the committee level.

INFORMATION

1. Monthly Meeting Notice

FEDERATION REMARKS

Mr. DiDonato congratulated the new administrators. He expressed his gratitude and that of the teachers for the Board's support of the ESSA Resolution and for supporting the addition of one 5th grade teacher. Mr. DiDonato also thanked Ms Blute for her efforts to support the community and students and he thanked the buildings and grounds staff, Mr. Kripplebauer and Mrs. Hug for their work in preparing the buildings for the new school year.

ROUND TABLE

Mr. Heidel congratulated all the new hires.

Mrs. Weand – no comment.

Mr. Williams – no comment.

Mr. Kefer was pleased to announce that he is officially a PSD Parent. His daughters are enrolled in the Pottstown School District and he thanked Mrs. Morais for making registration a pleasant experience.

Mrs. Francis – no comment.

Mr. Hylton – no comment.

Ms. Bearden noted that The Hill School has a great partnership with Pottstown. She believes they should manage the parking when hosting events.

Mr. Heidel reminded the Board of a Pottstown Let's Talk town meeting to take place on August 1st at Connections on High.


Mr. Rodriguez congratulated the new administrators. He was pleased to report the summer cleaning is going well. Some announcements for the start of the school year included a conference that Dr. White will be attending to talk about the successful cyber program and an invitation to all board members to attend the August Family Advisory Committee meeting. He thanked the Board for their support in his new position and looks forward to this new school year.

Mrs. Stilwell thanked the Ad Hoc Committee for their work on the LERTA Resolution. She reminded the Board there will be an executive at the close of the meeting for the purpose of negotiations.

ADJOURNMENT

It was moved by Mr. Kefer and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:32 pm.

**EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS WITH THE
FEDERATION OF POTTSTOWN TEACHERS**


Maureen Jampo
Assistant Board Secretary

**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
August 18, 2016 - 7:00 P.M.**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 18, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with Vice-President, Mr. Andrew Kefer presiding. Upon roll call, the following members were present: Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mr. Thomas Hylton, Mr. Andrew Kefer, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent were Ms. Katina Bearden, Mrs. Kimberly Stilwell and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Student Board Representatives, Mr. Nyles Rome and Mr. Jayden Chestnut, Mr. Kevin Downes, Mrs. Dulcie Rothermel, Mr. Joseph Schroeder, Mr. Michael DiDonato, Mr. John Armato, a members of the press, and interested citizens.

PRESENTATON

Meadow at Edgewood

Mr. Gimbert, Natural Lands Trust, gave a Power Point presentation about meadows and the benefits of establishing a butterfly meadow at Edgewood. He explained the methods to prepare the area, the pollination process and maintenance of the meadow. The larger cost is in the beginning of the two to four year process to establish the meadow and then lower costs to maintain the meadow for weed control and mowing.

Ms. Dulcie Flaharty, Vice President Community Partnerships, thanked the Board for the opportunity to present information on meadows. She spoke about the educational benefits for students and the community.

MINUTES

Mrs. Adams presented the minutes of the Combined Committee of the Whole meeting and Regular meeting held on July 28, 2016 to be placed on the August 22, 2016 Board Agenda for approval.

LIST OF BILLS

Ms. Bacallao presented the list of bills from the various funds for the period of July 2016 to be placed on the August 22, 2016 Board Agenda for approval.

TREASURER'S REPORT

Ms. Bacallao presented the Treasurer's Report for June 2016 (unaudited) and the Treasurer's Report for July 2016 to be placed on the August 22, 2016 Board Agenda for approval.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

COMMITTEE REPORTS

POLICY COMMITTEE

Mrs. Francis gave a report on the Policy Committee meeting held on August 4. Policy 626 attachments defining administrative responsibilities for federal programs were reviewed and supported by the committee. The dress code policy and student representative policy will be addressed at a future date.

These policies require more time to review and formulate. It was the general consensus of the committee to direct Mr. Hylton's proposed ad hoc committee to the Curriculum and Technology Committee. The procedure for students not picked up after school was discussed by the committee. The committee is comfortable with the current procedures.

Mr. Kalis stated the Foundation for Pottstown Education is interested in meeting with school board representatives regarding the proposed residency initiative. The Foundation's Executive Committee was receptive to the concept and is interested in working with the Policy Committee to clarify the parameters and participation requirements for administering the program. Mrs. Francis and Mr. Kalis will coordinate a September meeting date for the purpose of further discussion.

COMMUNITY RELATIONS COMMITTEE

Mr. Wilkerson gave a report on the Community Relations Committee meeting held on August 4. Committee members were in favor of participating in National Night Out as part of a Community Outreach. The Pottstown Talks program provided great feedback for the committee's community outreach initiative. The committee will determine what events to include in the district calendar of events that will be distributed bi-monthly. A proposal to conduct a communications audit was reviewed by the committee and the general consensus was to discuss at the next meeting. The NFL grant for the Save the Lights fundraiser is completed. The committee continues to look at brainstorming ideas.

STUDENT BOARD REPRESENTATIVE

Mr. Rome reported on plans being made to hold a bon fire event. More details to follow.

CURRICULUM/TECHNOLOGY COMMITTEE

Mrs. Weand gave a report on the Curriculum and Technology Committee meeting held on August 4. The committee reviewed Technology's updated summer task report. Information on the new teacher induction and wellness updates were also reviewed by the committee. The committee discussed Mr. Hylton's proposed ad hoc committee for de-emphasizing PSSA testing and allowing more flexibility for teaching curriculum. It was determined that the committee would begin reviewing the curriculum and test scores to determine what can be improved. No action is to be taken at this time regarding forming an ad hoc committee.

FACILITIES COMMITTEE

Mr. Heidel gave a report on the Facilities Committee meeting held on August 11. The committee received updates on the summer projects. All projects will be completed by the start of school with the exception of flashing associated with the masonry work. The playground equipment installation at Barth, Franklin and Rupert has started and is expected to be completed by the start of school. Lincoln's equipment is scheduled to take place next year due to additional work to make the play area ADA compliant. Engineers provided an estimated cost to renovate the Franklin Street Field at approximately \$332,280. Funding for this project would be supported by: 1) \$150,000 earmarked in the Capital Reserve budget of 2016-2017; the remaining funds could be funded through contingency money in the budget and other funding streams that are being looked into. A motion by the Board would be needed in September to start the engineering process in anticipation of having a renovated playing field for Fall of 2017.

JOINT FINANCE/PERSONNEL COMMITTEE

Mr. Kefer gave a report on the August 11 Joint Personnel and Finance Committee meeting. The committee reviewed the personnel items as presented on tonight's agenda including consent items for contracts, athletic program ticket prices, school physician/dentist rates, PSD worker's compensation medical providers, school resource officer resolution, the appointment of the district solicitor for the next two years, Plan Con K documents, the district's amended 403(b) adoption agreement, district sponsored co-curricular activities and the recommended school attendance officers. All items are

recommended to be placed on the August 22, 2016 Board Agenda for approval. The committee discussed the appraisal summary for the Annex Building and determined no action should be taken at this time. The potential to sell the building could be revisited at a future dated when the real estate market has improved.

BOROUGH LIAISON REPRESENTATIVE

Mr. Heidel gave a report on the August 8 Borough Council meeting. Mr. Justin Keller was named the new Assistant Borough Manager. The Montgomery County's District Attorney's Office stated they will pay for the installation of 10 cameras and the associated servers to aid law enforcement. Borough Council unanimously approved the LERTA Ordinance. Effective August 16, South Roland Street became a one-way street southbound. Upcoming events include a Citizens Academy starting September 1, 2016.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE, PSBA REPRESENTATIVE, MONTGOMERY COUNTY INTERMEDIATE UNIT

No Report.

CONSENT ITEMS

Dr. Cellini reviewed the following consent items as presented to be placed on the August 22, 2016 Board Agenda for approval:

Personnel

Professional Leaves

Field Trips

Attendance Officers

District Sponsored Co-Curricular Activities

Mrs. Adams reviewed the following consent items as presented to be placed on the August 22, 2016 Board Agenda for approval:

Contracts

Amended 403(b) Adoption Agreement

Athletic Program Ticket Prices

Appointment of District Solicitor

PSD Workers' Compensation Medical Providers

School Physician and Dentist Rates

School Resource Officer Resolution

PlanCon K General Obligation Note Series 2015

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

1. PSBA Officer Election: September
2. Student/Parent Calendars

FEDERATION REMARKS

Mr. DiDonato invited all Board Members to attend "Back to School" night at the schools next

week. He thanked the buildings and grounds crew for their work to get the buildings ready for the start of school. He congratulated the Pottstown Area Health and Wellness Foundation for another successful Healthy Bodies and Healthy Minds Institute. The Federation is grateful for the foundation's work and the work of Mr. Genova. Mr. DiDonato thanked Mr. Rodriguez for all his work in getting things done this summer.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mr. Rome – no comment.

Mr. Chestnut – no comment.

Mrs. Francis – no comment.

Mr. Hylton – no comment.

Mr. Wilkerson thanked Mr. Rodriguez and Mr. Armato for the opportunity to meet with some new teachers as they toured the community. He expressed his support of looking at an ad hoc committee regarding curriculum and the Keystone exams for the future of the students.


Mr. Rodriguez thanked Mr. DiDonato for his kind words and acknowledging the success of Healthy Bodies, Healthy Minds. Franklin Elementary received an award for their excellent work. He thanked the teachers and staff for a successful 21st Century Summer Program.

Mr. Kefer enjoyed watching the band practice tonight. He wished the Pottstown graduates luck as they start their school year furthering their education. "The start of school is an exciting time".

Mr. Kefer reminded the board there will be an executive session for the purpose of negotiations at the close of the meeting.

ADJOURNMENT

It was moved by Mrs. Francis and seconded by Mr. Heidel that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 7:57 pm.


Linda S. Adams
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
August 22, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, August 22, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Mrs. Amy Bathurst Francis, Mr. Andrew Kefer, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent were Ms. Katina Bearden and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Dulcie Rothermel, Mr. Joseph Schroder, Mr. Kevin Downes, Mrs. Danielle McCoy, Mrs. Elisabeth Yoder, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

The Board adjourned for an Executive Session for the purpose of negotiations with the Federation of Pottstown Teachers at 7:05 pm.

The Board reconvened at 7:11 pm.

MINUTES

Mrs. Adams presented the minutes from the Combined Committee of the Whole and the Regular Board meeting held on July 28, 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Heidel that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of July 2016 for Board approval.

It was moved by Mr. Heidel and seconded by Mr. Kefer that the list of bills paid from the various funds for the period of July 2016 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-006**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for June 2016(Unaudited) and the Treasurer's Report for July 2016 for Board approval.

It was moved by Mrs. Francis and seconded by Mr. Kefer that the Treasurer's Reports be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-007**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the Consent Items for Board approval.

CONSENT

It was moved by Mrs. Francis and seconded by Mr. Hylton that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Sarah Blaum, School Counselor, Pottstown High School, resignation effective August 4, 2016; hire date September 12, 2005.

Laura Wise, Secondary Teacher, Pottstown High School, resignation effective August 23, 2016 (*previously approved effective date of September 17, 2016 on July 28, 2016*).

Exempt

Ratify Danielle K. Lyter, Physical Therapist, Special Education Department, resignation effective August 10, 2016; hire date December 5, 2011.

Classified

Debra Greenly, Classroom Assistant, Franklin Elementary, resignation for the purpose of retirement, effective September 30, 2016; hire date January 5, 2006.

Ratify Dana Freas, Classroom Assistant, Lincoln Elementary, resignation effective August 8, 2016; hire date August 31, 2015.

Ratify Kay Pusicz, Secretary, Pottstown High School, resignation effective August 2, 2016; hire date October 1, 2014.

Ratify Linda Messner, Classroom Assistant, Pottstown High School, resignation effective August 6, 2016; hire date August 5, 2015.

Jacob Bean, Classroom Assistant, Pottstown High School, resignation effective August 31, 2016; hire date June 11, 2003.

LEAVES

Professional

Ellen Eisle, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective December 21, 2016; end date tbd.

Amanda High, Secondary Teacher, Pottstown Middle School, request for leave of absence covered Family Medical Leave Act, anticipated effective date to be November 6, 2016; end date tbd.

Classified

Ratify Shawn Baker, Custodian, Maintenance Dept., request for leave of absence covered by Family Medical Leave Act, effective August 1, 2016; end date tbd.

Ratify Debra Kraft, Custodian, Maintenance Dept., request for leave of absence covered by Family Medical Leave Act, effective July 8, 2016; end date tbd.

Ratify Robert Poston, Custodian, Maintenance Dept. request for leave of absence covered by Family Medical Leave Act, effective July 19, 2016; end date tbd.

CHANGE IN POSITION AND/OR SALARY

Classified

Ratify Anna Avram, from High School Receptionist to Substitute Support Staff, effective August 8, 2016, hourly rate per schedule.

Christa Oister, from Classroom Assistant to Intervention Assistant, Pottstown Middle School, effective August 23, 2016, no change in hourly compensation.

Sue Mock, from Substitute Support Staff to Part-time Student Proctor, Lincoln Elementary, effective September 12, 2016, 2 hrs/day, \$11.74/hr.

ELECTIONS:

Administrative

Ratify Deena Cellini, Director of Human Resources, effective August 10, 2016, \$115,000/yr. *(previously approved effective date of August 8, 2016)*

Professional

Amanda Fusco, Secondary Special Education Teacher, initial assignment to be Pottstown High School, effective August 23, 2016, \$43,768/yr. + \$400 Special Education Stipend, Step 1- Bach (contract of K. Budner).

Megan Heffelfinger, Secondary Teacher, initial assignment to be Pottstown High School, effective August 23, 2016, \$43,768/yr, Step 1 - Bach, (contract of M. DeBlasi).

Nicole Accor, Secondary Special Education Teacher, initial assignment to be Pottstown High School, effective August 23, 2016, \$45,940/yr, + \$400 Special Education Stipend, Step 1- Master (contract of J. Roncase)

Katherine German, Secondary Teacher, Pottstown Middle School, initial assignment to be Pottstown Middle School, effective August 23, 2016, \$50,737/yr, Step 7 M+15 (contract of B. Hayes).

Rachel Ficca, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 23, 2016, \$44,045/yr, Step 2 Bach (contract of R. Benton).

Ashley Ermold, Secondary Teacher, initial assignment to be Pottstown High School, effective August 23, 2016, \$43,768/yr, Step 1 Bach (contract of L. Wise).

Nicholas Fox, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 23, 2016, \$50,737/yr, Step 7 M+15 (contract of A. Gazzillo).

Christopher Petro, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 23, 2016, \$44,045/yr, Step 2 - Bach (contract of R. Regensberg).

Toniell Ericksen, Elementary Special Education Teacher, initial assignment to be Rupert Elementary, effective August 23, 2016, \$49,140/yr +\$400 Special Education Stipend, Step 4 M+15 (contract of C. Fiorillo).

Cara McGuffin, Long Term Substitute Teacher, Barth Elementary, effective August 23, 2016, \$194/day, (coverage for M. Beer).

Classified

Alice Weaver, Long Term Substitute Cafe Worker, Pottstown High School, effective August 23, 2016, \$11.74/hr (coverage for F. Jefferis)

Justin Finucan, Substitute Support Staff, effective August 23, 2016, hourly rate per schedule.

Jessica Oxenford, Substitute Support Staff, effective August 23, 2016, hourly rate per schedule.

Denise Scott, Substitute Support Staff, effective August 24, 2016, hourly rate per schedule.

Kevin Shanaman, Substitute Support Staff, effective August 24, 2016, hourly rate per schedule.

Kyree Martin, Student Intern, effective September 6, 2016, \$10.79/hr.

Aniya Jackson-Thorpe, Student Intern, effective August 22, 2016, \$10.79/hr.

Brooke DiMarcello, Temporary Intervention Assistant, Rupert Elementary, effective August 23, 2016, \$13.65/hr (coverage for M. Callaghan)

21st Century Tutoring 2016-2017:

All Pottstown School District Teacher-Certified staff members are approved on an "as needed" basis as 21st Century Tutors, \$29/hr. and as 21st Century Classroom Assistants, \$13.65/hr.

All Pottstown School District Classroom Assistants are approved on an "as needed" basis s 21st Century Classroom Assistants, \$13.65/hr.

Medical Services

All Pottstown School District Nurses are approved for all after-school programs and activities including 21st Century, on as as-need basis, compensation to commensurate with salary rate.

Co-Curricular Assignments

2016-2017 Co-Curricular Game Workers, \$10/hr. in addition to all PSD Staff

Mile Feather	Todd Wallace	Ron D'Arcangelo
Mike Yonas	John Armato	Jim Schaaf
Maggie Munz	Matt O'Blosser	Matt Morton
Mke Zipay		

2016-2017 Co-Curricular Assignments: Sports – **Addendum #2016-2017-008.**
 2016-2017 Co-Curricular Assignments: District/Buildings – **Addendum #2016-2017-009.**

Accumulated Sick Leave Payment at Retirement with 20 yrs or more of service
 Lindi Vollmuth, In accordance with the Professional Agreement, \$6,940.00
 Evelyn Dudonis, In accordance with the Professional Agreement, \$7,200.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Stephen Rodriguez	New Superintendent Academy(<i>required for new superintendents</i>)	Harrisburg, Pa	09/20/2016- 09/21/2016	\$400.00

FIELD TRIPS

<u>#</u>	<u>Students/Groups</u>	<u>Conference Name</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
20-25		Camp Manatawny	Douglasville PA	08/24/2016- 08/27/2016	\$50.00	\$0.00	Mark Agnew Mary Ann Hill

ATTENDANCE OFFICERS 2016-2017

The Superintendent recommends the individual filling the following positions be approved as the 2016-2017 Attendance Officers:

Principals:	Mr. Ryan Oxenford	Mr. Matthew Boyer
	Mr. Kevin Downes	Mr. David Todd
	Mrs. Calista Boyer	Mrs. Danielle McCoy
	Mr. Matthew Moyer	
Assistant Principals:	Mr. Jeffrey Delaney	Mr. Ryan Regensburg
Director of Career & Tech. Ed	Dr. Steven Park	
In School Suspension/ Temporary Placement Center Crrd.	Mr. Oscar Gans	
PMS Student Services Coordinator	Mr. Levert Hughes	
Out of District Placement Coordinator	Mrs. Julia Matia	
High School Guidance Secretary I	Ms. Christina Sellers	
Middle School Secretary I	Mrs. Holly Yabroski	
School Resource Office	Officer David Mull	
High School Attendance Clerk	Mr. Randy Blackwell	
Director of Student Services	Dr. LaTanya White	

DISTRICT SPONSORED CO-CURRICULAR ACTIVITIES

The Superintendent recommends the Board approve the 2016-2017 co-curricular activities sponsored by the Pottstown School District as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-010.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-011**.

- | | |
|---------------------------|------------------------------------------|
| 1. Camphill | 11. Wordsworth Academy |
| 2. Davidson School | 12. Wordsworth Academy (ESY) |
| 3. Davidson School | 13. Opportunities School |
| 4. Invo HealthCare Assoc. | 14. Opportunities School |
| 5. New Story | 15. Opportunities School |
| 6. New Story | 16. MOU: Lakeside Educ. Network |
| 7. New Story | 17. MOU: Family Services |
| 8. New Story | 18. MOU: Family Service Bilingual |
| 9. River Rock Academy | 19. MOU: Scattergood Foundation |
| 10. Devereux Foundation | 20. MOU: Creative Health Services |
| | 21. MOU: Amended Public-Health Mgmt Corp |

AMENDED 403(b) ADOPTION AGREEMENT

The Superintendent recommends the Board approve the amended 403(b) adoption agreement as presented as copy be filed in the Secretary's office as **Addendum #2016-2017-012**.

ATHLETIC PROGRAM TICKET PRICES

The Superintendent recommends the Board approve the athletic program tickets prices for 2016-2017 as presented. Prices reflect no change from 2015-2016.

General Admission	\$5.00
Student Admission	\$4.00
Thanksgiving Game – All Tickets	\$5.00

APPOINTMENT OF DISTRICT SOLICITOR

The Superintendent recommends the Board ratify/approve the appointment of Stephen Kalis and the law firm of Fox Rothschild LLP, as the district solicitor for a two year term, 2016-2017 and 2017-2018 school years.

PSD WORKER'S COMPENSATION MEDICAL PROVIDERS

The Superintendent recommends the Board approve the district's worker's compensation medical providers list as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-013**.

SCHOOL PHYSICIAN AND DENTIST RATES

The Superintendent recommends the Board approve the 2016-2017 school physician and dentist rates as presented.

<u>School Physician</u>	<u>Address</u>	<u>Rate</u>
Dr. John Anderson	933 N. Charlotte St	\$ 10.70 <i>per school physical</i> \$ 75.00 <i>consultant</i>

School Dentist

Dr. Carl Pardini	625 N Charlotte St	\$ 4.50 <i>per exam</i>
Dr. Louis Raven	63 N Hanover St	\$ 4.50 <i>per exam</i>
Dr. Christopher Rohrbach	562 High St	\$ 4.50 <i>per exam</i>

SCHOOL RESOURCE OFFICER RESOLUTION

The Superintendent recommends the Board approve the School Resource Officer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-014**.

PLAN CON K GENERAL OBLIGATION NOTE SERIES 2015

The Superintendent recommends the Board ratify/approve the Plan Con K General Obligation Note Series 2015 as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-015**.

Upon roll call vote, all members votes aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT

The Acting Superintendent recommends the Board approve the following non-consent Personnel items:

PERSONNEL

Change in Position and/or Salary:

David Mabry, from Intervention Assistant to Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 23, 2016, \$44,045/yr, Step 2 - Bach (*new 5th grade teacher)

It was moved by Mr. Kefer and seconded by Mr. Heidel that the following non-consent personnel item be approved

Mr. Hylton noted that his vote is for the position not the person.

Upon roll call vote, the vote was recorded as follows: Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mr. Kefer: aye, Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Wilkerson: aye. Ayes: Six. Nays: One. Absent: Two. Motion carried.

Change in Position and/or Salary:

Ratify R. Michael Stilwell, from Student Intern to Substitute Support Staff, effective August 12, 2016, hourly rate per schedule.

It was moved by Mrs. Francis and seconded by Mr. Kefer that the above non-consent personnel item be approved.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel: aye, Mr. Hylton: aye, Mr. Kefer: aye, Mrs. Stilwell: abstain, Mrs. Weand: aye, Mr. Wilkerson: aye, Mrs. Francis: aye. Ayes: Six. Nays: None. Abstention: One. Absent: Two. Motion carried.

Elections:

Rebecca Baldwin, Classroom Assistant, Pottstown Middle School, effective August 24, 2016, \$13.65/hr. (replaces T. Ham)

Nicollete Smith, Classroom Assistant, Pottstown High School, effective August 24, 2016, \$13.65/hr. (replaces M. Wilkes)

Chloe Seidel, Classroom Assistant, Pottstown High School, effective August 24, 2016, \$13.65/hr. (replaces P. Herrett)

Jessica Mull, Classroom Assistant, Pottstown High School, effective August 24, 2016, \$13.65/hr. (replaces L. Messner).

It was moved by Mrs. Francis and seconded by Mr. Kefer that the above non-consent personnel items be approved.

Upon roll call vote, the vote was recorded as follows: Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Wilkerson: aye, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mr. Kefer: aye. Ayes: Six. Nays: One. Absent: Two. Motion carried

NEW BUSINESS

PROFESSIONAL AGREEMENT

Mr. Wilkerson made a motion, as recommended by the district negotiating team that the Board approves a new professional agreement with The Federation of Pottstown Teachers to be effective September 1, 2016 in accordance with the terms as presented. Mr. Kefer seconded the motion.

Ms. Bearden entered the meeting at 7:24 pm.

Mr. Kalis reviewed the terms of the Professional Agreement 3 Year Contract commencing on September 1, 2016:

- No Change to Medical / RX (20 % Contribution- Medical, 5% Contribution- RX)
- Retirement Policy Incentive- eligibility commences at 15 years of service (reduction from 20 years)
- Eliminate 1 year wait for new employees for tuition reimbursement eligibility
- Tuition Reimbursement – no change
- Implementation of New Salary Schedule
- Grandfathering of exceptions to proposed salary schedule

Year 1:

- 1% increase in Co-Curricular Stipend
- Increase in Special Ed. Stipend to \$600.00
- Full Step Increase beginning with the 14th Pay Period

Year 2:

- 1% increase in Co-Curricular Stipend
- Increase in Special Ed. Stipend to \$800.00

Year 3:

- 1% increase in Co-Curricular Stipend
- Increase in Special Ed. Stipend to \$1,000.00
- Full Step Increase beginning with the 14th Pay Period

HEARINGS FROM PATRONS OF THE SCHOOLS(Professional Agreement only)

Mr. Brandt asked for clarification pertaining to increases in co-curricular stipends and teacher salaries.

Mr. Kalis explained the co-curricular stipends had remained the same for many years. The terms of this agreement provide a 1% increase for each year of the contract. Teacher salaries will increase with step movements in the new salary schedule. The new salary schedule provides a more equitable salary distribution to all teachers.

Upon roll call vote, the vote was recorded as follows: Mr. Kefer: aye, Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Wilkerson: aye, Ms. Bearden: aye, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay. Ayes: Seven. Nays: One. Absent: One. Motion carried. A copy of the Professional Agreement is filed in the Secretary's Office as **Addendum #2016-2017-016.**

INFORMATION

1. Monthly Meeting Notice

FEDERATION REMARKS

Mrs. Yoder thanked the Board for listening and helping with implementing the new salary schedule. She expressed the Federation's gratitude for putting the students first. She is excited about keeping the teachers and bringing in new teachers to the district .

Mr. DiDonato thanked Mr. Kalis, Mrs. Adams and Mrs. Jampo for their work and their collaboration with the Federation. He is grateful for the addition of a new 5th grade teacher which will help to reduce the class size. The Federation will continue to advocate for legislative candidates that support education and fair funding. The Federation will hold voter registration drives and continue to support community partnerships.

ROUND TABLE

Mr. Heidel looks forward to the start of school and is glad to approve the new professional agreement.

Mr. Kalis thanked the negotiating teams for their leadership efforts. He was pleased with the tone and openness of the negotiations and the implementation of a new salary schedule.

Mrs. Weand wished everyone a phenomenal new school year.

Mr. Kefer wished good luck to all the teachers. He believes the new professional agreement is a fair and equitable contract for teachers and tax payers.

Mrs. Francis – no comment.

Mr. Hylton stated he does not support getting involved in election issues. Mr. Hylton voiced his concerns about the district's ability to support budget increases every year with an ongoing declining tax base. He thanked the Federation representatives for their creativity in putting together a new salary schedule. He noted that he was in favor of a two year contract, not a three year contract.

Ms. Bearden stated that her first passion is about the students; her second passion is for the town and the taxpayers. She noted it is not an easy task making decisions, students versus taxpayers. She looks forward to working together to formulate something that will be good for the students and community. She wishes the teachers a great start to the new school year.

Mr. Wilkerson congratulated his fellow graduates as they pursue their studies and future education. He thanked everyone for the opportunity to learn about the negotiation process. He was glad to participate in the local NAACP Youth Seminar and is inspired by Mr. Rodriguez, the district's first minority superintendent. Mr. Wilkerson did some research on ad hoc committees that he will present at the committee level. He wished the students and teachers good luck at the start of the school year.

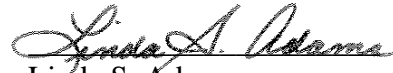
Mr. Rodriguez noted the constant phrase he hears is "work together". He recognizes the difficult challenges ahead and looks forward to working together. Mr. Rodriguez invited all Board Members to attend the staff meeting on August 24 at the high school, welcoming back the teachers. He thanked

Famous Footwear for their generous donation. In response to Mr. Hylton's comment regarding involvement in election issues, Mr. Rodriguez noted the district advocates for students and supports fair funding.

Mrs. Stilwell thanked the negotiating teams for their hard work and is glad for the outcome. She was glad to meet with the state legislative candidate and for the opportunity to let him know what the schools need. She is not advocating for any candidate. She is looking forward to the start of the school year and thanked Mrs. Adams and Mr. Rodriguez for keeping things going this summer.

ADJOURNMENT

It was moved by Mr. Kefer and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:52 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
September 22, 2016**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, September 22, 2016 at 7:08 PM in the Cafeteria of the Pottstown High School with President, Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Polly Weand and Mr. Emanuel Wilkerson. Absent were: Ms. Katina Bearden, Mrs. Amy Bathurst Francis, Mr. Andrew Kefer, and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Student Board Representative, Mr. Jaylen Chestnut, Mr. Matthew Moyer, Mr. Joseph Schroeder, Mrs. Elisabeth Yoder Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

PRESENTATION

Bond Refinance

Mr. Jamie Schlesinger, Public Financial Management, reviewed the refinancing analysis for refinancing the 2011 and 2013 bonds. He explained the two step process. Step 1 would allow the district to take the initial savings as new money to fund the 2016 projects. Step 2 would provide an opportunity for the district to refinance remaining portions of the bonds with a net savings of approximately \$458,050. The combined project fund/total net savings would result in approximately \$1,044,596. Mr. Schlesinger reviewed the preliminary refinancing schedule in preparation for a November/December settlement date. All Board Members present were in favor of moving forward with Step 1.

MINUTES

The minutes of the Committee of the Whole meeting held on August 18, 2016 and the minutes from the Regular Board meeting held on August 22, 2016 will be sent to the Board for review and placed on the September 26, 2016 Board Agenda for approval.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of August 2016 to be placed on the September 26, 2016 Board Agenda for approval.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for August 2016 to be placed on the September 26, 2016 Board Agenda for approval.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

COMMITTEE REPORTS

POLICY COMMITTEE

No September meeting.

CO-CURRICULAR ACTIVITIES COMMITTEE

Mr. Wilkerson gave a report on the Co-Curricular Activities Committee meeting held on September 8. A total of 181 students currently participate in sports; approximately 90 students are participating in marching band and color guard. The Homecoming game will take place on October 1st. This date was changed due to SAT's at the high school. The athletic department will be purchasing a storage shed to house equipment. This purchase is being funded by a 2014-2015 NFL grant in the amount of \$1,000.

COMMUNITY RELATIONS COMMITTEE

Mr. Wilkerson gave a report on the Community Relations Committee meeting held on September 8. The committee will work with the Family Advisory Committee Let's Talk event to help parents engage in volunteering and participate in community events. Mr. Hug, Ms. Finlaw and Mr. Armato presented a draft communications plan including an overview of social media tools being utilized throughout the district. It was determined by the committee not to pursue a communications audit at this time but to concentrate on the efforts already in place. The committee accepted plans for a Junior Fire Fighter Club presented by Borough Council President, Mr. Dan Weand. The administration and solicitor will review the plan.

Mrs. Weand gave a report on the Save-The-Lights fundraiser. Funds collected to date are \$100,435. An additional \$73,000 is promised from a matching donor and a grant for \$50,000 has been submitted.

STUDENT BOARD REPRESENTATIVE

Mr. Chestnut and Mr. Rome will attend the PSBA Student Delegate conference in October along with a district chaperone. Spirit Week will take place next week. Homecoming is next week against Pottsgrove.

CURRICULUM/TECHNOLOGY COMMITTEE

Mrs. Weand gave a report on the Curriculum and Technology Committee meeting held on September 8. PECO has agreed to move the fibers at Beech and Evans at no cost to the district. A STEAM and SEL overview for the 2016-2017 school year was provided by Mrs. Kolka. The committee reviewed the professional development contract from PD Dimensions. The committee is recommending this agreement for board approval as presented on tonight's agenda.

FACILITIES COMMITTEE

Mr. Heidel gave a report on the Facilities Committee meeting held on September 15. PFM provided two options for refinancing the current 2011 series bonds which included a two year refinance plan for both options. Savings in both scenarios would result in more than \$1,000,000 over the life of the refinancing. The committee supports the option as presented tonight. Design and bid specifications for the Franklin Street fields were reviewed and discussed. The consensus of the committee is to approve the recommendation to proceed with the engineering phase. Upgrades to the electrical system in the HS Building Trades room were reviewed. It was determined that the existing breaker box is old and has become a safety issue and impedes the program for building trades. The consensus of the committee is to recommend the electrical upgrade project for board approval.

JOINT FINANCE/PERSONNEL COMMITTEE

Mrs. Adams gave a report on the September 15 Joint Personnel and Finance Committee meeting. Dr. George and Dr. Landis provided guidance on determining qualifications for a successful candidate for Superintendent. An advertisement is expected to be placed in October and an anticipated application deadline of January 20, 2017. Personnel items and various contracts were reviewed and are recommended for approval as presented on tonight's agenda. The committee supports the closing of the Edgewood Elementary School Activity fund as presented on tonight's agenda. The bond refinancing options as presented at the Facilities Committee were reviewed and discussed. The Finance Committee supports the option as

presented tonight. Information on a potential Keystone Opportunity Zone program was presented by Mr. Rodriguez. The committee was not in support of the program. An executive session was held for the purpose of personnel discussions regarding Act 93, Support and Exempt staff compensation.

Ms. Bearden entered the meeting at 7:36 pm.

BOROUGH LIAISON REPRESENTATIVE

Mr. Heidel gave a report on the September Borough Council meeting. Locations for the street cameras have been identified. Council approved the closure of a portion of High Street for the Annual Halloween Parade. PennDot approval is pending regarding the Walk & Bike Project. Several ordinances were adopted for the Fire Department and Human Relations Commission. A resolution amending the fee schedule associated with the Kennel Policy was also adopted.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE, PSBA REPRESENTATIVE, MONTGOMERY COUNTY INTERMEDIATE UNIT

No Report.

CONSENT ITEMS

Dr. Cellini reviewed the following consent and non-consent items as presented to be placed on the September 26, 2016 Board Agenda for approval:

PERSONNEL

PROFESSIONAL LEAVES

FIELD TRIPS

Mrs. Adams reviewed the following consent and non-consent items as presented to be placed on the September 26, 2016 Board Agenda for approval:

CONTRACTS

SETTLEMENT OF PER CAPITA AND OCCUPATION DELINQUENT 2015 TAXES

PDE E-SIGNATURE RESOLUTION

DISSOLVE EDGEWOOD ELEMENTARY SCHOOL ACTIVITY FUND

BOND REFINANCING

FRANKLIN FIELD IMPROVEMENT PROJECT

ELECTRICAL ENGINEERING SERVICES CONTRACT

PSBA ELECTION OF OFFICERS

SCHOOL BOARD DIRECTOR RESIGNATION

Mr. Kalis reviewed the process to fill the vacancy. The Board has 30 days to fill the vacancy in accordance with School Code. Qualifications to serve on the Board require the person be a resident of Pottstown and be 18 years of age or older. Choices for the Board are to appoint a replacement or select from letters of interest submitted by interested residences.

The Board was in agreement to select from letters of interest submitted by candidates.

The timeline for the selection process was agreed to by all Board Members present. Letters of interest will be accepted on or before October 10th via email to the Business Administrator or via US Postal Service. Candidates would be interviewed on October 13th at the Joint Personnel and Finance Committee meeting.

UNFINISHED BUSINESS

1. Residency Initiative: Discussion at the Policy Committee on October 6th beginning at 6:00 pm.

NEW BUSINESS

1. Board Retreat:

Mrs. Stilwell requested a Board Retreat for Thursday, October 20th. She recommended that the Committee of the Whole meeting be combined with the October 24th Regular Board meeting. All members present agreed to the Board Retreat on October 20th and to combine the C.O.W. meeting with the Regular Board meeting on Monday, October 24th.

INFORMATION

1. Senator Toomey Acknowledgment Letter: ESSA Resolution
2. Economic Development Luncheon
3. Alliance to Reclaim Our Schools Event: October 6th Walk-in
4. Pottstown Pride: Spring/Summer 2016

FEDERATION REMARKS

Mrs. Yoder spoke in support of the Walk-In event on October 6th. The Federation has prepared community engagement cards that will be handed out at the event to encourage parents to get involved. The Federation is working on a voter registration drive. The AFT, AFT-PA and Federation of Pottstown Teachers support candidates that are pro student. The Federation asks the Board to consider hiring guidance counselors and psychologists in all buildings. She explained the importance of having professional staff qualified to serve the behavior support that is needed at all levels.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand offered condolences to the family of an alumni who recently passed away. She also recognized the alumni for his contributions to Save-the-Lights fundraiser.

Mr. Chestnut – no comment.

Mr. Hylton – no comment.

Ms. Bearden reminded Board Members and patrons of the schools of the upcoming Family Advisory Committee meeting to be held on September 29th. She invited Board Members to participate in the FAC Let's Talk event that is scheduled to take place at each elementary school during the first week of November.


Mr. Wilkerson explained the high school's participation in the Mascot for the Cure to raise money for childhood cancer. The high school mascot challenged the Board to participate in "Let's Twist" fundraiser.

Mr. Rodriguez attended the recent Pottstown Talks. He was impressed with the genuine interest that was expressed by all who attended to continue community improvement. He thanked the Federation leadership for their participation and he felt it was one of the best community meetings he has attended. Mr. Rodriguez thanked Mr. Kefer for his service on the school board.

Mrs. Stilwell asked for a motion to adjourn the meeting.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 8:11 pm.



Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
September 26, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, September 26, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Polly Weand and Mr. Ron Williams. Absent were Mr. Emanuel Wilkerson and Mr. Andrew Kefer. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Dulcie Rothermel, Mr. Ryan Oxenford, Mrs. Elisabeth Yoder, Mr. Robert Decker, Mr. John Armato, member of the Federation of Pottstown Teachers, members of the press, and interested citizens.

PRESENTATION

Foundation for Pottstown Education: Save the Lights

Dr. Forrest presented a check to the Save the Lights fundraiser in the amount of \$10,000. This donation was designated for Save the Light fundraiser as part of The Frances Chapin Foundation Philanthropic Fund of United Way of Tucson and Southern Arizona.

Pottstown High School: Bronze Awarded School, U.S. News & World Report

Mrs. McCoy spoke about the Pottstown High School's recipient of the bronze medal award as recognized in the U.S. News & World Report. The Pottstown High School was among 143 schools in Pennsylvania to receive the award.

MINUTES

Mrs. Adams presented the minutes from the Committee of the Whole meeting held on August 18, 2016 and the Regular Board meeting held on August 22, 2016 for Board approval.

It was moved by Mrs. Francis and seconded by Mr. Heidel that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two.
Motion carried

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of August 2016 for Board approval.

It was moved by Mrs. Francis and seconded by Mr. Heidel that the list of bills paid from the various funds for the period of August 2016 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-017**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two.
Motion carried

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for August 2016 for Board approval.

It was moved by Mrs. Francis and seconded by Mr. Heidel that the Treasurer's Reports for August 2016 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-018**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two.
Motion carried

HEARINGS FROM PATRONS OF THE SCHOOLS

Mrs. Danielle Butterfield, 175 S. Roland St., addressed the Board about the district's bullying policy. She spoke of bullying that her son is experiencing at the Middle School along with other students that are also being harassed. The discipline that is given is not taken seriously by the students. Mrs. Butterfield appealed to the Board for change to take place.

Mrs. Yoder, President of the Federation of Pottstown Teachers, presented a check to Save the Lights in the amount of \$5,000.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the Consent Items for Board approval.

CONSENT

It was moved by M r. Heidel and seconded by Mrs. Francis that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Jennifer Mitchell-Winterbottom, Secondary Teacher, Pottstown Middle School, resignation effective when position is filled or October 10, 2016; hire date June 26, 2006.

Jayne Pollock, Elementary Teacher, resignation for the purpose of retirement, effective December 31, 2016; hire date September 1, 1984.

Thomas Simpson, Elementary Teacher, Pottstown Middle School, resignation effective when position is filled or October 20, 2016; hire date January 9, 2012.

Correction: Ratify Dorothy McCrone, Special Education Teachers resignation effective September 1, 2016; (*previously approved as effective September 18, 2016*).

Classified

Ratify Meredith Johnston, Classroom Assistant, Barth Elementary, resignation effective August 24, 2016; hire date January 23, 2016.

Ratify Zachary Hill, Classroom Assistant, Rupert Elementary, resignation effective September 7, 2016; employed October 20, 2014.

Ratify Kristen Maurer, Classroom Assistant, Pottstown Middle School, resignation effective August 23, 2016; hire date August 26, 2015.

Ratify Marde Snyder, Classroom Assistant, Franklin Elementary, resignation effective August 30, 2016; hire date October 20, 2015.

Ratify Melanie Long, Cafe Worker, Pottstown High School, resignation effective August 29, 2016; hire date August 25, 2015.

Ratify Katie Busch, Long Term Substitute Cafe Worker, Pottstown High School, resignation effective August 29, 2016; hire date August 24, 2016.

Ratify Margo Miller-Smith, Student Proctor, Pottstown High School, resignation effective August 22, 2016; hire date January 22, 2004.

Ratify Robin Scalisi, Substitute Support Staff, resignation effective August 29, 2016; hire date March 2, 2016.

Ratify Carley Mutter, Substitute Support Staff, termination (non-completion of rehire forms) effective August 29, 2016.

Ratify Brigitte Mundo, Substitute Support Staff, termination (non-completion of rehire forms) effective August 29, 2016.

Ratify Takia Paschall, Substitute Support Staff, termination (non-completion of rehire forms) effective August 29, 2016.

Ratify Anika Watkins-Frazier, Substitute Support Staff, termination (no work assignments over 1 yr) effective August 29, 2016.

Ratify Nile Watkins-Frazier, Substitute Support Staff, termination (no work assignments over 1 yr) effective August 29, 2016.

LEAVES

Professional

Ratify Melinda Regensburg, Elementary Teacher, Pottstown Middle School, request for leave of absence Childrearing, effective August 23, 2016, end date November 3, 2016.

Ratify Jane Thompson, Elementary Teacher, Lincoln/Middle School, request for Medical Sabbatical, effective August 30, 2016, anticipated end date to be January 18, 2017.

Kimberly Petro, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective October 5, 2016, end date tbd.

Rebecca Heiser, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be April 18, 2017, end date tbd.

Erin Duffy, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act and Childrearing, anticipated effective date to be February 25, 2017, end date tbd.

Classified

Ratify Sarah Bennett, Intervention Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective August 23, 2016, end date September 23, 2016

Ratify James Mullen, Part-time Van Driver, Transportation, request for leave of absence, effective September 6, 2016; end date tbd.

Ratify Chloe Seidel, Classroom Assistant, Pottstown High School, request for leave of absence, effective September 10, 2016, end date tbd.

Ratify Marie Jones, Part-time Cafeteria Worker, request for leave of absence, effective September 12, 2016, end date tbd.

Ratify Alice Gomes-Garcia, Part-time Nurse, Pottstown High School, request for leave of absence, effective October 10, 2016, end date tbd.

Ratify Linda Chubb, Cafeteria Worker, Pottstown High School, request for intermittent leave of absence, covered by Family Medical Leave Act, effective August 29, 2016: end date September 30, 2016.

Ratify Deborah Gratzinger, Secretary, Administration, request for leave of absence, covered by Family Medical Leave Act, effective September 13, 2016, end date September 23, 2016.

Julia Soto, Part-time Housekeeper, Rupert Elementary, request for leave of absence, effective October 10, 2016, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Ratify Molly Callaghan, from Intervention Assistant to Long Term Substitute Teacher, Rupert Elementary, effective August 23, 2016, \$194/day (coverage for S. Paul). Upon completion of assignment, she will return to Intervention Assistant.

Classified

Deborah Gratzinger, from Secretary to Central Registration/Student Services Support Clerk, Administration Building, effective September 30, 2016, no change in hourly compensation.

JoAnn Malauulu, from Part-time Student Proctor to Part-time Student Services Clerk, Admin. Building, effective September 26, 2016, \$14.04/hr.

Diane Marcheskie, from Cafe Proctor to Student Proctor, Pottstown High School, 6.5 hrs/day, \$11.97/hr. (replaces M. Miller-Smith).

Ratify Andrea Kulp, from Part-time Cafeteria Worker to Full-time Cafeteria worker, Pottstown High School, effective September 21, 2016, no change in hourly compensation. This position combines one part-time position and one vacant part-time position.

ELECTIONS:

Professional

Ratify Kristina Corominas, Special Education Teacher, initial assignment to be Pottstown High School, effective September 7, 2016, \$48,000/yr +\$600 Special Education Stipend, Step 2-Master (contract of D.McCrone).

Ratify Jordan Thomas, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 30, 2016, \$44,000/yr, Step 1-Bach (contract of L. Whitehurst).

Kathleen Valerio, Elementary Teacher, initial assignment to be Lincoln Elementary, effective October 17, 2016, \$50,000/yr, Step 6-Masters(contract of E. Haring).

Michael Pagano, Guidance Counselor, initial assignment to be Pottstown High School, effective October 3, 2016, \$48,000/yr, Step 1 -Masters, (contract of S. Blaum).

Exempt

Christine Chew, Occupational Therapist, Administration, effective October 10, 2016, \$56,000 yr (replaces M. MacRone-Wojton).

Classified

Ratify Jessica Friend, HS Assistant Principal Secretary, effective September 6, 2016, \$14.04/hr., (replaces K. Pusicz).

Ratify Heather Quiles, Student Proctor, Franklin Elementary, effective September 9, 2016, \$11.74/hour, not to exceed 3 hrs/day.

Ratify Nikki Ray, Part-time Cafeteria Worker, Pottstown Middle School, effective October 3, 2016, 4 hrs./day, \$11.74/hr. (replaces M. Long).

Kelsey Bush, Receptionist, Pottstown High School, effective October 6, 2016, \$14.04/hr (replaces A.Avram).

Ratify Chelsea Cito, Substitute Support Staff, effective September 9, 2016, hourly rate per schedule.

Ratify Tricia Mitchell, Substitute Support Staff, effective August 23, 2016, hourly rate per schedule.

Ratify Kevin Shanaman, Substitute Support Staff, effective August 24, 2016, hourly rate per schedule.

Ratify Kyree Martin, Student Intern, Maintenance, effective August 29, 2016 (*previously approved as September 6, 2016*).

Maria George, Long Term Substitute School Nurse, Pottstown High School, effective September 26, 2016, \$22.15/hr (coverage for A. Gomes-Garcia). Upon completion of assignment, she will assume the role of Substitute Nurse per substitute hourly rate schedule.

Substitute Teachers

All Pottstown School District Classroom Assistants that are teacher certified, are approved on an "as need basis" as Substitute Teachers.

PEAK Community Forum (paid through W. K. Kellogg Foundation Grant):

Child Care Worker: All Pottstown School District staff members are approved on an "as need basis", \$20/hr.

Bilingual Moderator: All qualified Pottstown School District staff members are approved on as "as need basis", \$100/event.

Moderator: All qualified Pottstown School District staff members are approved on an "as need basis" \$100/event.

Pottstown High School Learning Center

<u>Name:</u>	<u>Position:</u>	<u>Amount:</u>
Scott Braunsberg	Learning Center Teacher	\$29/hr
Jolie Martinez	Learning Center Teacher	\$29/hr
Theresa Dundon	Learning Center Teacher	\$29/hr

All Pottstown High School Teacher-Certified staff members are approved as Substitute Teachers on an as-need basis, \$29/hr.

CO-CURRICULAR

2016-2017 Co-Curricular Game Workers, \$12/hr. in addition to all PSD Staff

Miles Feather	Todd Wallace	Ron D'Arcangelo
Maggie Munz	John Armato	Jim Schaaf
Mike Zipay	Matt O'Blosser	Matt Morton
Conor Benfield	Kevin Krause	

2016-2017 Co-Curricular Volunteers

<u>MS Football:</u>	Mike Weber		
<u>HS Baseball:</u>	Todd Endy	Ron Reinhart	Cameron Haines
<u>HSI Girls Lacrosse:</u>	Kelsey Shumaker		
<u>Softball:</u>	Kevin McCrone	Jackie Mathias	Beth Morello
<u>HS Football:</u>	Jerry Gleeson		
<u>HS Track:</u>	Tom Oswald	Steve Oliver	
<u>HS Boys Soccer:</u>	-----		
<u>HS Cross Country:</u>	Steve Oliver		
<u>HS Wrestling:</u>	-----		
<u>HS Girls Basketball:</u>	Eric Reddick		

<u>HS Swimming:</u>	Kevin Krause		
<u>Band Drivers:</u>	Eugene Lafferty	Kevin Owens	Lonnie Kratzer
	Dave Endy	Todd Thorne	
<u>Chaperones (Disney Trip):</u>			
Gayle Aquino	Stacey Kratzer	Lonnie Kratzer	Donna Ecker
Quanzella Butler	Kelly Owens	Kevin Owens	Tammy Thorne
Aram Ecker	Anthony Wunderlich		

Walking School Bus

Candace Woessner	Clay Ryce	Brooke Martin	Marie Haigh
George Takach	Ruth Hood	Kathy Kumitis	Beth Desch
Micca Patterson	Deb Penrod	Francis Hylton	Jennifer Isett
Dave Czarnecki	Elizabeth Peters	Pat Martinez	Ada Sykes
Cindy Shepherd	Howard Brown	Claire Hammond	Skye Tulio
Wendy Wilkerson	Eddie Hammond	Staci McAndrew	Elyse Greger
Emmanuel Wilkerson	Racheal Giambrone	Ashley Pultorak	Nicole Matz
Richard Zimmerman			

2016-2017 Co-Curricular Assignments: Sports – **Addendum #2016-2017-019.**

2016-2017 Co-Curricular Assignments: District/Buildings – **Addendum #2016-2017-020.**

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Carol Miller	A/CAPA Confer.	Hershey, PA	11/2/2016 – 11/4/2016	\$685.00 pd by Dept budget
Admin	Dulcie Rothermel Joseph Schroeder Mary O’Neill	The New Layer of Diverse Students	Hershey, PA	10/19/2016- 10/21/2016	\$343.00 ea. pd by Dept budget
Admin	Denise Leschak	MTSS Academic Implementor’s Forum	Harrisburg,PA	10/18/2016- 10/20/16	\$205.00 pd by Title 1 Grant

FIELD TRIPS

<u># Students</u>	<u>Conference Name</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
69	Trip to Disney	Lake Buena Vista, FL	11/11/2016 – 11/15/2016	\$1,081 .00	\$105- \$115	Michael Vought
2	PSBA Student Delegate Conference	Hershey, PA	10/12/2016 – 10/14/2016	\$0.00	\$405.00	Mark Agnew

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2016-2017-021.**

- | | |
|----------------------------|------------------------|
| 1. The Devereux Foundation | 5. Kremmer’s Catering |
| 2. New Story | 6. PD Dimensions |
| 3. New Story | 7. Therapy Source |
| 4. The Timothy School | 8. Elwyn Opportunities |

SETTLEMENT OF 2015 PER CAPITA/OCCUP. TAX DUPLICATE (CONSENT)

The Superintendent recommends the Board adopt a resolution exonerating the Tax Collector from the balance of the 2015 Per Capita and 2015 Occupational Tax Duplicate as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-022.**

PDE E-SIGNATURE RESOLUTION (CONSENT)

The Superintendent recommends the Board approve the Pa. Dept. of Education electronic signature resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-023.**

DISSOLVE EDGEWOOD ELEMENTARY SCHOOL ACTIVITY FUND (CONSENT)

The Superintendent recommends the Board approve the dissolution of the Edgewood Elementary School Activity Fund with the funds to be distributed by methodology to be approved by the Finance Committee.

Upon roll call vote, all members votes aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT

The Acting Superintendent recommends the Board approve the following non-consent Personnel items:

PERSONNEL

Elections

Ratify Brittany Adamski, Intervention Assistant, Franklin Elementary, effective September 16, 2016, \$13.65/hr., (replaces K. Hahn).

Ratify Diana Fabian, Intervention Assistant, Pottstown High School, effective August 24, 2016, \$13.65/hr. (replaces L. Cuevas).

Ratify Stacey Charitos, Intervention Assistant, Barth Elementary Pre-K Counts, effective August 29, 2016, \$13.65/hr., funded by Pre-K Counts grant.

Ratify Kimberly Baldwin, Classroom Assistant, Pottstown Middle School, effective August 24, 2016, \$13.65/hr.(replaces K. Baldwin)

Ratify Michelle Bridge, Classroom Assistant, Barth Elementary, effective August 31, 2016, \$13.65/hr (replaces M. Johnston).

Ratify Sarah Crumling, Classroom Assistant, Lincoln Elementary, effective September 1, 2016, \$13.65/hr. (replaces D. Freas).

Ratify Jessica Mull, Classroom Assistant, Pottstown High School, effective September 6, 2016, \$13.65/hr. (replaces L. Messner).

Ratify Althea Reilly, Classroom Assistant, Pottstown High School Virtual Learning, effective September 6, 2016, \$13.65/hr. (replaces J. Bean).

Sharon Armentrout, Classroom Assistant, Franklin Elementary, effective September 27, 2016, \$13.65/hr (replaces D. Greenly).

Danielle Murray, Classroom Assistant, Franklin Elementary, effective September 26, 2016, \$13.65/hr, (replaces M. Snyder).

Dante Auman, Classroom Assistant, Rupert Elementary, effective September 26, 2016, \$13.65/hr (replaces Z. Hill).

Karen Carter, Intervention Assistant, Pottstown Middle School, effective September 26, 2016, \$13.65/hr. (replaces D. Mabry).

It was moved by Mr. Heidel and seconded by Mrs. Weand that the above non-consent personnel item be approved.

Mr. Hylton stated that he is not in favor of hiring classroom assistants due to the declining tax base and the high tax rate in Pottstown.

Board Members voiced their understanding of the mandates required by the state that dictate the need to provide support for students with IEPs. The cost to educate students out of district is higher than the cost to provide classroom assistants.

Upon roll call vote, the vote for the above non-consent personnel items was recorded as follows: Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Williams: aye, Ms. Bearden: aye. Aye: Six. Nays: One. Absent: Two. Motion carried.

BOND REFINANCING

Motion to approve moving forward with the incurrence of non-electoral debt through the issuance of Pottstown School District General Obligation Bonds, Series of 2016 in aggregate principal amount not to exceed \$12,000,000 plus costs for the purpose of refinancing General Obligation Bond Series A of 2011 and issuance of new funds for the purpose of capital projects.

It was moved by Mrs. Francis and seconded by Mrs. Weand that the above non-consent bond refinancing be approved.

Upon roll call vote, all Board Members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

FRANKLIN FIELD IMPROVEMENT PROJECT

Motion to pursue the engineering phase for the Franklin Field Improvement project as recommended by the Facilities Committee.

Mr. Hylton voiced his objection to moving forward with the Franklin Field Improvement project and the Electrical Engineering Service Contract. He does not view these items as essential.

Board Members discussed the poor conditions of the field, safety concerns for the students and the effect on the students and sports activities that cannot take place on the fields. Board Members opinions were divided about how to fund this project.

Mr. Williams made a motion to table the Franklin Field Improvement Project until next month's meeting. Ms. Bearden seconded the motion.

Upon roll call vote, the vote to table the Franklin Field Improvement Project was recorded as follows: Mr. Hylton: aye, Mrs. Stilwell: nay, Mrs. Weand: aye, Mr. Williams: aye, Ms. Bearden: aye, Mrs. Francis: nay, Mr. Heidel: nay. Ayes: Four. Nays: Three. Absent: Two. Motion carried.

ELECTRICAL ENGINEERING SERVICES CONTRACT

It was moved by Mr. Heidel and seconded by Mrs. Weand that the Board approve the proposed contract for electrical engineering services at the high school shop area as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017- 024**.

Upon roll call vote, the vote for the above electrical engineering services contract was recorded as follows: Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Williams: aye, Ms. Bearden: nay, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay. Ayes: Five. Nays: Two. Absent: Two. Motion carried.

PSBA ELECTION OF OFFICERS

It was moved by Mrs. Francis and seconded by Mr. Heidel that the Board participate in the voting procedures of PSBA Officers Election endorsing the candidates of choice.

It was determined the ballot indicated there were more vacancies than candidates. Mrs. Adams, the authorized voter, will cast the vote and a copy of the ballot will be filed in the Secretary's office as **Addendum #2016-2017-025**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

BOARD RESIGNATION

It was moved by Mr. Heidel and seconded by Mrs. Francis that the Board accept the resignation of Andrew Kefer, School Board Director, effective September 30, 2016.

Upon roll call vote, the vote to accept Mr. Kefer's resignation was recorded as follows: Mrs. Weand: aye, Mr. Williams: aye, Ms. Bearden: aye, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hyton: aye, Mrs. Stilwell: nay. Ayes: Six. Nays: One. Absent: Two. Motion carried.

Mr. Kalis reviewed the outline to proceed with filling the vacancy. Letters of Intent are to be submitted by the close of the October 10 business day. Interviews will be scheduled to take place on October 13 at the Joint Personnel and Finance Committee. The successful candidate will be sworn in at the October 24 Regular Board meeting.

UNFINISHED BUSINESS

Residency Initiative – October 6 Policy Committee: A invitation has been extended to the Foundation for Pottstown Education’s Executive Committee to meet with the Policy Committee for the purpose of discussing the Residency Initiative.

NEW BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice
2. Joint Borough and School Board Meeting: September 22
3. First Day of School Video

FEDERATION REMARKS

Mr. Decker spoke about the vital role of the classroom assistants and the support they provide to the students and teachers. He thanked the Board for their decision to approve these positions. The collaborative effort of the Board, administration and teachers appears to be doing well, becoming partners, focusing on the students and their well-being, and moving the district to success.

ROUND TABLE

Mr. Heidel thanked the Foundation and Federation for their generous contributions to Save the Lights. He supports the Franklin Field Improvement project and looks forward to next month to move this in a positive direction. He believes changes can be made and that bullying needs to be addressed.

Mrs. Weand recognizes the difficult economic times and decisions are not easy. The Board’s responsibility is also to focus on student needs. She thanked the Foundation and Federation for their generous donations.

Mr. Williams gave a brief report on some legislative updates regarding property reassessments, graduation mandates and charter schools. The Art Fusion Reclaim event will open on October 8. The annual event features art created from recycled materials.

Ms. Bearden thanked the donors for their contributions to Save the Lights. She does not condone bullying behavior and will address the bullying policy at the next Policy Committee meeting.

Mr. Hylton – no comment.


Mrs. Francis thanked the Foundation and Federation for their donations. She is in favor of looking at the bullying policy. She has tickets for the twist

Mr. Rodriguez congratulated the high school staff for receiving the honor and recognition of Best High Schools U.S. News Bronze Award. He thanked the Foundation and Federations for their generous gifts. He reminded the Board of the upcoming October events (Alliance To Reclaim Our Schools and The Economic Development Luncheon).

Mrs. Stilwell expressed her thanks for the generous donations made to Save the Lights. She looks forward to the lights back on at the stadium. She invited Mrs. Butterfield to attend the Policy Committee meeting that will address the bullying policy.

ADJOURNMENT

It was moved by Mrs. Francis and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:22 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
October 24, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, October 24, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mr. Thomas Hylton, Mr. Ron Williams and Mr. Emanuel Wilkerson. Absent were Mrs. Polly Weand and the vacancy created by Mr. Andrew Kefer's resignation. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Mr. Nyles Rome and Mr. Jaylen Chestnut; Mrs. Danielle McCoy, Mr. David Todd, Mr. Joseph Schroeder, Mr. Matthew Moyer, Mr. John Armato, Mr. Michael DiDonato, members of the press, and interested citizens.

PRESENTATION

Management Information Systems (MIS) Program

Mr. Woodley and Mr. Damian Perez (high school student) gave an overview of the Career and Technical Program "Management Information Systems (MIS)". Mr. Perez presented a Power Point and described the various calls they respond to within the district. The program provides opportunities for the students to develop a variety of management skills and helps to make them well rounded individuals.

AWARDS

Superintendent Recognition Award

Mr. Rodriguez presented the Superintendent Recognition Award to Mr. Woodley for his outstanding work and dedication to the district. Mr. Woodley's efforts and passion has advanced the mission of the district and promotes a positive effect on morale and school spirit.

Tri-County Area Chamber of Commerce Award for Economic Development

Mr. Rodriguez presented the Tri-County Area Chamber of Commerce Economic Impact Award to the Board. This award was presented to the School Board and Borough at their annual luncheon in recognition of the LERTA ordinance and resolution. The Economic Impact Award signifies an investment in stimulating job growth in the community.

Pennsylvania Historic Preservation Award

Mr. Moyer, along with Dr. Sparagana and Mrs. Stillwell, had the privilege of attending the Commonwealth's Preserving Pennsylvania Award luncheon dedicated to recognizing the protection of historic, architectural, significant properties. Rupert Elementary was the recipient of the Sustainability and Historic Preservation award.

ELECTION OF VICE-PRESIDENT

Mrs. Stilwell called for nominations for Vice-President.

Mr. Williams nominated Mrs. Francis.

There were no other nominations for the office of Vice-President.

Mr. Heidel moved to close the nominations and vote for the office of Vice President. Mr. Williams seconded the motion.

Upon roll call vote, all members present voted aye to close the nominations and approve Mrs. Francis as Vice-President. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

Mrs. Francis was declared the newly elected Vice-President.

MINUTES

Mrs. Adams presented the minutes from the Committee of the Whole meeting held on September 22, 2016 and the Regular Board meeting held on September 29, 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mrs. Francis that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of September 2016 for Board approval.

It was moved by Mr. Wilkerson and seconded by Mr. Williams that the list of bills be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-026**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for September 2016 for Board approval.

It was moved by Mr. Williams and seconded by Mr. Wilkerson that the Treasurer's Report be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-027**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

COMMITTEE REPORTS

POLICY COMMITTEE

Mr. Wilkerson gave a report on the Policy Committee meeting held on October 6. Members of the committee met with the Foundation's Executive Committee to discuss the residency initiative. Board and Committee members present were in agreement to pay the cost (not to exceed \$5,000) for a third party tax analysis of the Foundation's 503C status for the purpose of verifying the legal aspect of administering the residency program. Committee members and administration met to review the student uniform/dress code surveys. More discussion on this topic will take place at the next committee meeting including review of the bullying policy.

CO-CURRICULAR COMMITTEE

No October meeting.

COMMUNITY RELATIONS COMMITTEE

Ms. Bearden gave a report on the Community Relations Committee meeting held on October 6. The committee continues its efforts to support the district calendar of events and to work on the community outreach, annual awards program and scholarship acknowledgments. The committee will be setting up interviews for the junior student board representatives. Other topics of discussion include pursuing a Student Board Representative policy that would allow credits for students who serve as student board representatives and looking for ways to build school spirit.

STUDENT REPRESENTATIVE REPORTS

Mr. Chestnut was glad to report the seniors were victorious during spirit week. Mr. Rome and himself were nominated for Homecoming King. Mr. Rome and Ms. Angela Rivera were the Homecoming King and Queen. Several students who attended the Gilbertsville College Fair were accepted into a college.

Mr. Rome and Mr. Chestnut attended the PSBA School Leadership Conference. Their presentation was focused on bullying. The topic prompted a long discussion among the students.

CURRICULUM AND TECHNOLOGY COMMITTEE

Mr. Wilkerson gave a report on the Curriculum & Technology Committee meeting held on October 6. Highlights from the committee meeting included an overview of Google applications and an update on the Raising a Reader program. It was determined that more information is needed before taking action on this program. The committee reviewed information regarding Building and Trades students participation in the Habitat for Humanity Program. The committee supports an MOU (Memorandum of Understanding) that would outline specific terms stating the students will not work on any non-profit buildings in the community.

FACILITIES COMMITTEE

Mr. Heidel gave a report on the Facilities Committee meeting held on October 13. The committee reviewed and discussed proceeding with the Franklin Fields improvements. It was the general consensus of the committee to recommend the Franklin Fields Improvement Project to the Board for approval.

FINANCE AND PERSONNEL COMMITTEE

Mrs. Francis gave a report on the Joint Finance and Personnel Committee meeting held on October 10. Two candidates were interviewed for the board vacancy created by the resignation of Mr. Kefer. Mrs. Adams reviewed the bond refinancing, the 2012-2013 School Based Access settlement

agreement and acknowledgment of PlanCon H and K approvals by PDE as presented on tonight's agenda. An executive session was held for the purpose of Personnel discussions regarding Act 93, Support and and Exempt staff compensations.

MCIU/PSBA/MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE

Mr. Williams reported the Montgomery County IU will be voting on a tentative agreement with the Education Association at their October meeting. Copies of the approved agreement will be available for Board Members interested in a copy. Mr. Williams distributed copies of HB 530: Charter School Reform. Mr. Williams encourages everyone to contact their legislators opposing this bill.

APPROVAL OF CONSENT ITEMS

Dr. Cellini reviewed all personnel consent and non-consent items. Mr. Rodriguez presented the Consent Items for Board approval.

Mrs. Adams reviewed consent and non-consent items for Board approval.

CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Francis that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Rebecca Heiser, Secondary Teacher, Pottstown High School, resignation effective when position is filled or December 16, 2016; employed since August 25, 2009.

Classified

Ratify Janet Bentz, Cafeteria Worker, Pottstown High School, resignation effective October 19, 2016; employed since October 9, 2002.

Althea Reilly, Classroom Assistant, Pottstown High School Virtual Learning, resignation effective October 21, 2016; employed since September 6, 2016.

Kenneth Bainbridge, Substitute Van Driver and Substitute Van Aide, resignation effective October 26, 2016; employed since May 21, 2014.

Ratify Jordan L. Thomas, Custodian 1, Pottstown High School, resignation effective October 21, 2016; employed since November 11, 2014.

2016-2017 Co-Curricular Assignments

Ryan Regensburg, Middle School Assistant Boys Basketball Coach, resignation effective October 24, 2016.

LEAVES

Professional

Ratify Jennifer Eidle, Secondary Teacher, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, anticipated effective date to be October 5, 2016; end date tbd.

Ratify Ellen Eisle, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 7, 2016; end date October 11, 2016.

Ratify Jennifer Groff, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective September 29, 2016; end date tbd.

Mindy Bodolus-Inman, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 4, 2016; end date tbd.

Scott Braunsberg, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective date November 11, 2016; end date tbd.

Megan Emery (Meier), Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated date to be April 29, 2017; end date tbd.

Amanda Scholwinski, Guidance Counselor, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated date to be May 1, 2017; end date tbd.

Classified

Ratify Barbara Hollenbach, Classroom Assistant, Pottstown High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 13, 2016; end date tbd.

Ratify Patricia Calvario, Administrative Clerk, Administration Building, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 14, 2016; end date tbd.

CHANGE IN POSITION AND/OR SALARY

Exempt

Ratify Valerie Jackson, from Community Parent Organizer to Community Engagement Coordinator, effective October 3, 2016, \$45,000/yr., grant funded (replaces J. Bennett).

Classified

Ratify Gerard Gleeson, from Substitute Support Staff to Classroom Assistant, Pottstown High School, effective October 3, 2016, \$13.65/hr. (replaces K. Maurer).

ELECTIONS:

Professional

Ratify Katelyn Diehl, Long Term Substitute Teacher, Pottstown Middle School, effective October 24, 2016, \$194/day (coverage for J. Thompson).

Gina Davila, Elementary Teacher, Pottstown Middle School, effective November 3, 2016, \$47,000/yr., Step 7 - Bach (replaces T. Simpson)

Melissa Brown deGerena, Secondary Teacher, Pottstown Middle School, effective November 2, 2016, \$51,000/yr., Step 3 M+30 (contract of J. Mitchell-Winterbotton).

Exempt

Amber Deyo, School Psychologist, Franklin Elementary, effective November 17, 2016, \$54,000/yr., (replaces R. Schoener).

Classified

Ratify Mary Price, Human Resource/Curriculum Clerk, Administration Building, effective October 10, 2016, \$14.95/hr. (replaces C.Golden).

Ratify Margaret Benfield, Secretary to Supervisor of Transportation & Communication; effective October 17, 2016, \$18.23/hr. (replaced D. Gratzinger).

Ratify Susan Ross, Part-time Secretary to Director of Student Services, effective October 17, 2016, \$14.04/hr. (new position).

Ratify Carrie Love, Part-time Student Proctor, Barth Elementary, effective October 3, 2016, 3 hrs/day, \$11.74/hr. (replace J. Malauulu).

Ratify Douglass Ryan, Substitute Support Staff, effective October 3, 2016, hourly rate per schedule.

Compensation for Missed Planning Time, @\$23 per period: August 29 to September 30, 2016
Michaela Johnson - 22 missed planning times - \$506.00

Little Shop of Horrors Musical Production Team

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Vocal Director	Thomas Marsden	\$ 2,500.00
Producer/Stage Mgr.	Robert Decker	\$ 4,000.00
Set Designer	Candi Haas Simmons	\$ 2,500.00
Properties Mgr.	Candi Haas Simmons	\$ 500.00
Costume Designer	Elisabeth Yoder	\$ 1,000.00
Hair & Make-up	Diane Shoffstall	\$ 500.00
Accompanist	Amy Anderson	\$ 1,000.00
Orchestra Director	Michael Vought	\$ 1,250.00
Theatrical Director	Chris Sperat	\$ 3,500.00
Choreographer	Lauren Emes	\$ 1,000.00
Set Construction Mgr.	Kyle O'Neill	\$ 800.00
Sound Director	Thomas Marsden	\$ 800.00
Lighting Director	Nick Yashinsky	\$ 1,300.00
Publicist/House Mgr.	Kyle Oneill	\$ 1,000.00

21st Century Tutor:

Deirde Yeager, 21st Century Academic Enrichment Tutor, \$29/hr.

CO-CURRICULAR ASSIGNMENTS ***Addendum #2016-2017-028**

2016-2017 Co-Curricular Assignments: Sports (Athletic)

2016-2017 Co-Curricular Assignments: District/Building (Non-Athletic)

TUITION REIMBURSEMENT: 9/30/2016 deadline

Professional

David Roberts PMS \$1,621.00

HORIZONTAL MOVEMENT *Addendum #2016-2017-029

Horizontal Salary Movement: 10-15-2016

FIELD TRIPS

Students/.. Conference

<u>....Groups</u>	<u>Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
12 - 18	EF Tours -	Germany	04/02/2018 - 04/11/2018	\$3,305.00	\$1,470 to \$1,610	Robert Decker Alyssa Elias

POLICY(S)

The Superintendent recommends the Board approve Policy 349:Retirement as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-030.**

AMENDED EMPLOYEE CONTRACT: BUSINESS MANAGER

Motion to approve the amended employment contract of the business administrator as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-031.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-032.**

1. Pediatric Therapeutic Services
2. Naviance Inc.
3. The Pennsylvania School for the Deaf

It was moved by Mr. Hylton and seconded by Mrs. Francis that the above consent items be approved. All members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

NON CONSENT: PERSONNEL

The Superintendent recommends the Board approve the following non-consent Personnel items and copies be filed in the Secretary's office as **Addendum #2016-2017-033.**

- A. Approval of 2016-2017 Support Salaries
- B. Approval of 2016-2017 Exempt Salaries
- C. Approval of 2016-2017 Act 93 Salaries

It was moved by Mrs. Francis and seconded by Ms. Bearden that the above non-consent personnel item be approved.

Mr. Hylton noted that he does not fully support the salary increases. He will be voting no.

Upon roll call vote, the vote for the above non-consent personnel items was recorded as follows:
Mr. Hylton: nay, Mrs. Stilwell: aye, Mr. Wilkerson: aye, Mr. Williams: nay, Ms. Bearden: aye,
Mrs. Francis: aye, Mr. Heidel: aye. Ayes: Five. Nays: Two. Absent: Two. Motion carried.

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves as presented:

<u>Bldg.</u>	<u>Name</u>	<u>Conference Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Linda S. Adams Maureen Jampo Robert Kripplebauer Richard Hug Diane Meck	PASBO Conference	Pittsburg, PA	3/21/2017 - 3/24/2017	\$300.00 ea.- pd by dept budget
HS	Steven Park Michaela Johnson Michael Pagana Naimah Rhodes Dave Woodley	Integrated Learning Conf.	State College, PA	11/02/2016- 11/04/2016	\$515.00 ea. pd by Perkins Grant
Admin	Mary Rieck	CIZ Networking Mtg.	Gettysburg, PA	11/29/2016 – 11/30/2016	\$180.00 pd by Pre-K Counts Grant
Admin	Deena Cellini	War Stories – The Battle Continues	Harrisburg, PA	03/01/2017 - 03/03/2017	\$1,070 pd by dept. budget

It was moved by Mr. Williams and seconded by Mrs. Francis that the Board approve the Professional Leaves as presented.

Mr. Hylton noted that the conference titles are not always very clear. He would like more detail on the conferences and dollar amounts spent on the conferences.

Mr. Williams agreed with Mr. Hylton's comment on clarity. He noted his reluctance to vote in favor of a spending \$1,000 on a conference.

Mr. Rodriguez stated that the conference in Harrisburg is professional development for human resource personnel across the state to learn from others mistakes and recommends this conference as a valuable resource.

Upon roll call vote, the vote to approve the non-consent professional leaves as presented was recorded as follows: Mr. Wilkerson: nay, Mr. Williams: aye, Ms. Bearden: nay, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mrs. Stilwell: aye. Ayes: Four. Nays: Three. Absent: Two. Motion carried.

ACCESS COST SETTLEMENT AGREEMENT

Motion to approve the settlement agreement between the district and the Pa. Dept. of Human Services to settle all claims arising out of the cost settlement process for the 2012-2013 School Based Access Program, with such settlement contingent upon similar execution by the Department.

It was moved by Mr. Hylton and seconded by Mrs. Francis that the Board approve the Access Cost Settlement as presented and a copy be file in the Secretary's office as **Addendum #2016-2017-034**.

Upon roll call vote, all members present voted aye to approve the non-consent Access Cost Settlement Agreement as presented. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

PLANCON ACKNOWLEDGEMENTS

The Superintendent recommends the Board acknowledge PDE's review and approval of PlanCon Part H Project Financing and PlanCon Part K issuance of General Obligation, Series 2015 as presented.

It was moved by Mr. Williams and seconded by Mr. Hylton that the Board approve the PlanCon Acknowledgements as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-035**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

FRANKLIN FIELDS IMPROVEMENT PROJECT

Motion to approve the Franklin Fields Improvement Project as presented at the Facilities Committee meeting of October 13, 2016.

It was moved by Mr. Williams and seconded by Mrs. Francis that the Board approve the Franklin Fields Improvement Project as presented and a copy be filed in the Secretary's offices as **Addendum #2016-2017-036**.

Upon roll call vote, the vote to approve the Franklin Field Improvement Project was recorded as follows: Mr. Heidel: aye, Mr. Hylton: nay, , Mrs. Stilwell: aye, , Mr. Wilkerson: aye, Mr. Williams: nay, Ms. Bearden: nay, Mrs. Francis: aye. Ayes: Four. Nays: Three. Absent: Two. Motion carried.

RESOLUTION APPROVING ISSUANCE OF BOND REFINANCING

Motion to approve the resolution for the issuance of the School District's General Obligation Bonds, Series of 2016 as presented.

It was moved by Mrs. Francis and seconded by Mr. Heidel that the resolution for the issuance of school district's general obligation bonds, series 2016 be approved and a copy be filed in the Secretary's office as **Addendum #2016-2017-037**.

Upon roll call vote, all Board Members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

UNFINISHED BUSINESS

New Board Member Discussion

Mr. Kalis reviewed the interview process and selection of a new school board director. He explained it is the prerogative of the Board to discuss and vote for a candidate or to solicit other candidates. An abstention vote is considered a no vote.

It was the consensus of the Board to move forward with the selection of a new school board director. Board Members thanked both candidates and commended the candidates for their qualifications and desire to serve on the Board.

The vote to select a new school board director was recorded as follows: Mrs. Francis: Susan Lawrence, Mr. Hylton: Susan Lawrence, Ms. Bearden: Susan Lawrence, Mr. Wilkerson: abstain, Mrs. Stilwell: Susan Lawrence, Mr. Williams: Bonita Barnhill, Mr. Heidel: Susan Lawrence. Susan Lawrence: Five. Bonita Barnhill: One. Abstention: One. Absent: Two.

Mrs. Lawrence, upon acceptance, will be sworn in either at the next board meeting or by private arrangements with the magisterial court.

NEW BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice

FEDERATION REMARKS

Mr. DiDonato congratulated Mr. Woodley, Mr. Moyer and the elementary buildings for the awards and recognitions they received. Mr. DiDonato spoke about various community and districts events that are being sponsored by the Federation of Pottstown Teachers. He thanked Mr. Rodriguez for his leadership in the October 6 Walk-In event. The Federation recognized Dr. Cellini and Mrs. O'Neill for their dedicated service and welcomed them to the administrative team.

ROUND TABLE

Mr. Heidel – no comment.

Mr. Williams congratulated the 2016 Alumni Honor Roll inductees. He congratulated the student board representatives on their contributions at the PSBA Student Delegate Conference. He thanked Mr. Kalis for reviewing with the public the topics of discussion held at the recent board workshop. Mr. Williams indicated that he will continue to advocate for transparency.

Mr. Wilkerson congratulated Mrs. McCoy on her induction into the Alumni Honor Roll. He welcomed Mrs. Lawrence.

Ms. Bearden congratulated the alumni inductees. She noted that her reason for voting against the Franklin Field Project was because she felt the project would exceed the estimated cost, therefore, causing a burden on the taxpayers.

Mr. Hylton – no comment.

Mrs. Francis congratulated Mrs. McCoy.

Mr. Rome congratulated Mr. Marvin Pearson on all his accomplishments and well deserved national recognition.

Mr. Chestnut – no comment.


Mr. Rodriguez thanked Pottstown Junior Janna Kimmel for her participation as a guest speaker for P.O.W.E.R in support of fair funding. He congratulated the alumni honor roll inductees and noted

that there have been over 19,000 graduates from Pottstown. Mr. Rodriguez expressed his appreciation to the Foundation for Pottstown Education and the Pennsylvania Philharmonic Orchestra for providing our students with an opportunity to experience the arts.

Mrs. Stilwell congratulated Mr. Woodley.

ADJOURNMENT

It was moved by Mr. Williams and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:35pm.


Linda S. Adams
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
NOVEMBER 17, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 17, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mrs. Polly Weand, Mr. Emanuel Wilkerson, and Mr. Ron Williams. Absent were Ms. Katina Bearden, Mr. Thomas Hylton and the vacancy created by Mr. Andrew Kefer's resignation. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mr. Nyles Rome, and Mr. Kenneth Patel; Mr. Kevin Downes, Mr. Steven Anspach, Mr. Matthew Boyer, Mr. Robert Decker, Mr. John Armato, members of the press, and interested citizens.

Mr. Hylton entered the meeting at 7:03 pm.

Ms. Bearden entered the meeting at 7:04 pm.

OATH OF OFFICE

Mrs. Stilwell presented the newly appointed Board Member, Susan Lawrence, to Judge Palladino who administered the Oath of Office.

Mrs. Lawrence was sworn in as the newly appointed School Board Director, filling the vacancy created by Mr. Kefer's resignation.

Judge Palladino administer oaths of appointment to Junior Student Board Representative, Courteney Parry, and alternates Austin Andrews and Michael Baker.

PRESENTATION

Franklin Elementary Wellness: Girls on the Run

Mr. Downes gave a Power Point Presentation on Franklin's Health and Wellness and Girls on the Run program.

He spoke about the many benefits of the program and positive effects on participants and staff.

AWARDS

Superintendent Recognition Award

Mr. Rodriguez presented the Superintendent Recognition Award to Mrs. Marge Foley in recognition for her many years of service to the students of Pottstown as a Foster Grandmother and Golden Sage Volunteer.

Forever Green Award

Mr. Rodriguez presented the Forever Green Award to Mr. Williams in recognition of the school district's renovation/construction project for LEED Certified and environmentally friendly, construction building design. Mr. Williams accepted the award on behalf of the school board.

EXECUTIVE SESSION FOR THE PURPOSE OF TAX SETTLEMENT AGREEMENT

The Board adjourned for an executive session at 7:25 pm.

The Board re-convened at 7:42 pm.

HEARINGS FROM PATRONS OF THE SCHOOLS

Colleen Blute, Barth Elementary Kindergarten Teacher, addressed the Board with updates on future 4th of July Homecoming Queen Fundraiser events. She thank everyone for their work in putting together these events.

Madison Morten, President of the Touchdown Club, addressed the Board with a future fundraiser idea forv arious school activities (Save the Lights, baseball team, etc). He suggested forming an Edgewood Parking Club to collect a fee for any overflow parking at the Edgewood parking and grass areas. He sees a golden opportunity for fundraising events.

Kizmet Meade, Rupert Elementary/Middle School parent/grandparent, addressed the Board with her concerns about the uniform policy. She expressed her frustration with the lack of consistency throughout the district. She would like to know exactly what is acceptable.

MINUTES

Mrs. Adams presented the minutes from the Combined Committee of the Whole meeting and the Regular Board meeting held on October 24, 2016 for Board approval.

It was moved by Mr. Williams and seconded by Mr. Heidel that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of October 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mrs. Francis that the list of bills be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-038**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for October 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Williams that the Treasurer's Report be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-039**.

All members present voted aye. None opposed. Ayes:

COMMITTEE REPORTS

POLICY COMMITTEE – NO NOVEMBER MEETING

Mr. Rodriguez provided an update on the findings of the independent audit performed on the Foundation for Pottstown Education's ability to process the residency program. Both legal councils were in agreement and concluded the Foundation and Policy Committee can move forward with the initiative. This item will be added to the next Policy Committee meeting agenda.

CO-CURRICULAR ACTIVITIES – NO NOVEMBER MEETING

COMMUNITY RELATIONS COMMITTEE - NO NOVEMBER MEETING

Ms. Bearden noted that the committee conducted interviews to select junior student board representatives.

STUDENT BOARD REPRESENTATIVES

Mr. Rome stated the student government was able to resolve an issue concerning the limited amount of condiments allowed to be consumed on the lunch menu. Students are now allowed to use as many as they desire. Fifty students volunteered to participate in the Pottstown Cares Community Clean-Up event. The Trojans 4 a Cure Club sponsored a pancake breakfast fundraiser.

Mr. Patel gave a report of high school events that included DECA Induction on November 16, the start of winter sports on November 18 and the high school band performing in Florida at the Disney World Resort. Students at the high school attended a Task Force Assembly on addiction.

CURRICULUM AND TECHNOLOGY COMMITTEE

Mrs. Weand gave a report on the November 3 committee meeting. Highlights from the Technology report include installing wireless access points at the high school and the continuing into the middle school. The Technology Department continues to work toward launching the PottstownFamilies.org website sometime in January. The committee reviewed Raising a Reader materials and discussed the training requirements of the program. It was the general consensus of the committee to delay the start of the program until next year. A new MOU for professional development was reviewed as a replacement for the PD Dimensions MOU. The services provided under PD Dimensions were not what was agreed to. The committee recommends the Scattergroup Foundation agreement at a cost savings of \$2,000.

FACILITIES COMMITTEE

Mr. Heidel gave a report on the November 10 Facilities Committee meeting. The committee reviewed a list of future projects that will require replacement and maintenance. The information provided allows for planning replacement work and included items that could potentially become emergency repairs at any given time.

JOINT FINANCE AND PERSONNEL COMMITTEE

Mrs. Francis gave a report on the November 10 Joint Finance/Personnel Committee meeting. Borough Manager, Mark Flanders, gave an overview on Land Banks. A Land Bank is a way to get delinquent residential properties back on the current tax roles. The committee was in agreement to support the Borough in pursuing a Land Bank. The committee discussed the formatting of budget reports, reviewed examples and came to a consensus for financial/budget information. The committee reviewed and supports the personnel items and consent items as presented on tonight's agenda including a title change for the registration clerk to Central Registration and ACCESS Secretary. An executive session was held for the purpose of personnel and litigation discussions.

BOROUGH LIAISON

Mr. Heidel reviewed items presented for approval at the November 16 Borough Council meeting. Council approved the advertising of the Proposed 2017 Budget which includes a 3.49% tax increase and a two-year contract for non-police employee, granted a preliminary approval for the Hill School science building and approval of a PECO grant for the Riverfront Park pavilion. Mr. Hylton made a presentation to Council on donating up to \$50,000 to take down and replace trees in designated areas of the borough.

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MONTGOMERY COUNTY IU REPRESENTATIVE

Mr. Williams reported the MCIU approved the collective bargaining agreement with the Education Association.

APPROVAL OF CONSENT ITEMS

Dr. Cellini reviewed all personnel consent items for Board approval

Mrs. Adams reviewed consent items for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to Consent Items)

None.

CONSENT:

It was moved by Mr. Hylton and seconded by Mrs. Francis that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Exempt

Julie Matla, Out of District Coordinator, Administration Bldg., resignation effective November 23, 2016; employed since May 6, 2014.

Classified

Jill Fox, Breakfast Aide, Barth Elementary, resignation effective November 25, 2016

LEAVES

Professional

Ratify Connie Belin, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 14, 2016, end date tbd.

Classified

Carrie Holden, Cafeteria Worker, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 23, 2016, end date tbd.

Ratify Abby Yeager, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective November 14, 2016, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Gerauldine Alderfer, from Intervention Assistant to Long Term Substitute Teacher, Lincoln Elementary, effective November 18, 2016, \$194/day (coverage for C. Belin). Upon completion of her assignment she will resume her role as Intervention Assistant.

Classified

Ratify Pam Knittle, from Substitute Support Staff to Part-time Student Proctor, Franklin Elementary, effective November 15, 2016, \$11.74/hr. She will also assume the role of Part-time Kindergarten Assistant, effective November 15, 2016, 2 hrs/day, \$13.65/hr (replacing K. DiCampello).

Justin Finucan, from Substitute Support Staff to Custodian 1, Pottstown High School, effective December 5, 2016, \$15.07/hr. (replace J. Thomas)

ELECTIONS:

Classified

Chelise Wilkerson, Classroom Assistant, Pottstown High School, effective November 17, 2016, \$13.65/hr.(replacing A. Reilly)

Exempt

Ratify Amber Deyo, School Psychologist, initial assignment to be Franklin Elementary, effective November 8, 2016 (previously approved as effective November 17, 2016)

2016-2017 Salaries Additions/Corrections

Support / Exempt / Act 93 Salaries ***Addendum #2016-2017-040.**

Compensation for Missed Planning Time,2016-2017, @\$23 per period:

Sarah Dierolf	3 missed planning times	\$ 69.00
Mike Ishler	3 missed planning times	\$ 69.00
Elizabeth Rega	2 missed planning times	\$ 46.00
Amanda Moll	1 missed planning time	\$ 23.00
Aaron Hinnershitz	1 missed planning time	\$ 23.00
Andrea Roberts	2 missed planning times	\$ 46.00
Dana DiDonato	1 missed planning time	\$ 23.00

21st Century Tutor, \$29/hr.

Ratify Rachel Smith, MS 21st Century Tutor,

Ratify Benjamin DiPette, HS 21st Century Tutor

CO-CURRICULAR ASSIGNMENTS * **Addendum #2016-2017-041.**

2016-2017 Co-Curricular Assignments: Sports (Athletics)

2016-2017 Co-Curricular Assignments: District/Buildings (Non-Athletics)

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Diane Meck	Data Summit	Hershey, PA	3/13/2017 - 3/15/2017	\$900.00 pd by dept budget
Admin	Carol Brightbill	Pa.Education & Tech. Conf	Hershey, PA	2/11/2017 - 2/14/2017	\$767.00 pd by dept budget

FIELD TRIPS

<u>#students.</u>	<u>Conference</u>			<u>Cost to</u>	<u>Cost to</u>	
<u>..groups</u>	<u>Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Student</u>	<u>District</u>	<u>Chaperone(s)</u>
3	Weekend College Visit	Pittsburgh, PA	11/12/2016 – 11-13-2016	0	0	David Woodley Danielle McCoy

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2016-217-042.**

1. Scattergroup Foundation (replacing PD Dimensions)
2. Opportunities School

SUBSTITUTE TAX COLLECTOR RESOLUTION

The Superintendent recommends the Board approve the Substitute Tax Collector Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-043**.

TRANSPORTATION RATES: 2016-2017

The Superintendent recommends the Board approve/ratify the 2016-2017 transportation rates as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-044**.

DESIGNATION OF DEPOSITORIES

The Superintendent recommends the Board approve the financial institutions as the depositories for the school district's funds for the 2016-2017 school year as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-045**.

TAX SETTLEMENT AGREEMENT

Motion to approve the tax settlement agreement, pursuant to the terms and conditions as discussed in tonight's executive session and a copy be filed in the Secretary's office as **Addendum #2016-2017-046**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

NON CONSENT: PERSONNEL

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Scanning Year Books: Update

Mr. Hylton gave an update on the process of scanning year books. Scanning pages from books is a cumbersome task and the quality is poor. Other options to consider would be to cut pages from duplicate books for scanning or find out if the photos are available digitally.

INFORMATION

1. Monthly Meeting Notice: December

FEDERATION REMARKS

Mr. Decker recognized the district for the many things that are well done. He noted it is important to also recognize what things can be done better. He looks forward to improving the Comprehensive Plan and asks that all stakeholders work together to find solutions and continue to move forward.

ROUND TABLE

Mr. Baker – no comment.

Ms. Parry expressed her gratitude for the opportunity to be the junior class student board representative.

Mrs. Lawrence thanked everyone for making her feel welcomed.

Mr. Hylton – no comment.

Ms. Bearden reminded everyone to be aware of safety in the home as the winter season and holidays approach.

Mr. Wilkerson thanked Mr. Decker for his comments. The next district level Comprehensive Planning meeting is scheduled for January 31st at Connections on High. He welcomed Mrs. Lawrence.

Mr. Heidel welcomed Mrs. Lawrence and the junior student board representatives. He attended the four elementary Pottstown Talks sponsored by Kellogg's. He was pleased to hear views of the parents and he looks forward to attending future Family Advisory Committee meetings.

Mrs. Weand welcomed Mrs. Lawrence. She spoke in defense of the Save the Lights campaign and the negative remarks published in Sound Off.

Mr. Williams suggested that Mr. Hylton make the same presentation to the School Board that he made to Borough Council, offering to fund up to \$50,000 to preserve trees planted in the borough.

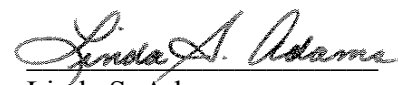
Mrs. Francis welcomed Mrs. Lawrence. She thanked Mrs. Weand for managing the Save the Lights campaign.

Mr. Rodriguez congratulated Mrs. Foley and the junior student board representatives. He welcomed Mrs. Lawrence to the Board. Mr. Rodriguez attended the Comprehensive Planning meeting held today and was impressed with the staff and their willingness to dive in. He invited Board Members to attend future meetings.

Mrs. Stilwell welcomed the Mrs. Lawrence and the junior student board representative. She wished everyone a Happy Thanksgiving.

ADJOURNMENT

It was moved by Mr. Williams and seconded by Mr. Wilkerson that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:53 pm.


Linda S. Adams
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
December 5, 2016**

The Re-Organization Meeting for the Board of School Directors of the Pottstown School District was held on Monday, December 5, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Kimberly Stilwell presiding. Upon roll call, the following members were present: Mrs. Amy Bathurst Francis, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Polly Weand, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent was Ms. Katina Bearden. Also present were Acting Superintendent, Mr. Stephen Rodriguez, Assistant Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini, Solicitor, Mr. Stephen Kalis; Mr. Ryan Oxenford, Mr. Joseph Schroeder, Mr. John Armato, a member of the press, and interested citizens.

Ms. Bearden entered the meeting at 7:02 pm.

Notice of the Organization Meeting

Mrs. Jampo read the Notice of the Organization Meeting as advertised in the local newspaper.

Election of Temporary Chairperson

Mr. Kalis called for the nomination of a Temporary Chairperson. Mr. Wilkerson nominated Ms. Katina Bearden.

There were no further nominations for a Temporary Chairperson. It was moved by Mr. Williams and seconded by Mrs. Weand to close the nominations for Temporary Chairperson.

All members voted aye. None opposed: Motion carried.

Upon roll call, all members present voted aye to elect Ms. Bearden as Temporary Chairperson. Ayes: Nine. Nays: None. Motion carried.

Election of President

Ms. Bearden called for nominations for President.

Mrs. Weand nominated Mr. Wilkerson. Mr. Wilkerson declined the nomination.

Mrs. Stilwell nominated Mrs. Francis

There were no further nominations for the Office of President. It was moved by Mr. Hylton and seconded by Mr. Heidel to close the nominations.

All members voted aye to close the nominations for the Office of President. None opposed. Motion carried.

Upon roll call vote, all members present voted aye to elect Mrs. Francis as Board President. Ayes: Nine. Nays: None. Motion carried.

Mrs. Amy Bathurst Francis was declared the newly elected President.

Election of Vice-President

Mrs. Francis called for nominations for Vice-President.

Mr. Williams nominated Mr. Wilkerson

Mrs. Francis nominated Mrs. Stilwell.

There were no further nominations for the Office of Vice-President. It was moved by Mr. Hylton and seconded by Mr. Heidel to close the nominations.

All members voted aye to close the nomination. None opposed. Motion carried.

Upon roll call vote, each member named the nominee of his/her choice: Mrs. Stilwell: Stilwell, Mrs. Weand: Wilkerson, Mr. Wilkerson: Wilkerson, Mr. Williams: Wilkerson, Ms. Bearden: Wilkerson, Mrs. Francis: Stilwell, Mr. Heidel: Wilkerson, Mr. Hylton: Wilkerson, Mrs. Lawrence: Wilkerson. Wilkerson: Seven. Stilwell: Two.

Mr. Wilkerson was declared the Vice-President.

Parliamentarian Procedures

Appointment of Parliamentarian/Approve Roberts Rules of Order and Parliamentary Procedure

It was moved by Mr. Heidel and second by Mr. Williams that the Board approve the solicitor as parliamentarian and approve Roberts Rules of Order and Parliamentary Procedure.

All members voted aye. None opposed. Motion carried.

Signature Stamp

The Board President requests a motion to authorize the use of the existing signature stamp until a new one is prepared reflecting the Board's new officers.

It was moved by Mr. Williams and seconded by Mr. Wilkerson to approve the motion to authorize the use of the existing signature stamp until a new is prepared reflecting the Board's new officers.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

Committee Appointments

Standing Committees (in accordance with Board Policy 005) to be determined at the January 2017 School Board Governance Workshop.

Adopt Time And Places For The 2017 Regular Board Meetings

2017 Board Meeting Calendar will be discussed at the Board Workshop to be held in January.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mr. Williams congratulated the new officers.

Mrs. Lawrence – no comment.

Mr. Hylton – no comment.

Ms. Bearden – no comment.

Mr. Wilkerson – no comment.


Mrs. Stilwell – no comment.

Mr. Rodriguez congratulated the newly elected officers. He looks forward to working together.

Mrs. Francis thanked everyone for coming out. She called for the meeting to adjourn.

ADJOURNMENT

All members voted aye that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:17 pm.


Maureen Jampo
Assistant Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
DECEMBER 15, 2016**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 15, 2016 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Bathurst Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Polly Weand, and Mr. Emanuel Wilkerson. Absent were Ms. Katina Bearden, Mrs. Kimberly Stilwell, and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Mr. Nyles Rome and Mr. Kenneth Patel; Mr. Ryan Oxenford, Mr. Jeff Delaney, Mr. Ryan Regensburg, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

PRESENTATION

Donation – Mr. David Miller

Mr. David Miller spoke in support of the Save the Lights campaign. He pledged \$1,000 to the Save the Lights fundraiser and challenged individuals and businesses in the community to match his donation. He asked that businesses make their pledge in 100 days in anticipation of raising \$110,000.

Barth Elementary: Social Emotional Learning Pilot

Mr. Oxenford talked about the Social Emotional Learning Pilot at Barth Elementary. The program is user friendly, age appropriate and promotes a positive culture. The students are equipped with the ability to problem solve on their own. As the program continues, it is important to have the families and community's help to move this program forward.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION

The Board adjourned for an executive session at 7:19 pm.
The Board re-convened at 7:40 pm.

Mr. Kalis announced that two settlements will be placed on the agenda for board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS

Mr. Jordan Thomas, Pottstown Middle School Teacher, talked about a Thanksgiving food drive conducted by the middle school students. The food drive was a big success, feeding 24 families all from the middle school.

MINUTES

Mrs. Adams presented the minutes from the Combined Committee of the Whole meeting and the Regular Board meeting held on November 17, 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Heidel that the minutes be approved as presented.

All members present voted aye. None opposed. Motion carried.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of November 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the list of bills be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-047**.

All members present voted aye. None opposed. Motion carried.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for November 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the Treasurer's Report be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-048**.

All members present voted aye. None opposed. Motion carried.

COMMITTEE REPORTS

POLICY COMMITTEE

Mr. Wilkerson gave a report on the December 1 Policy Committee meeting. The committee will be reviewing the Bullying Policy and Uniform Policy at the next committee meeting. A draft of the Student Board Representative policy has been completed and will be presented to the committee for review.

CO-CURRICULAR ACTIVITIES – NO DECEMBER MEETING

COMMUNITY RELATIONS COMMITTEE

Mr. Wilkerson gave a report on the Community Relations Committee meeting held on December 1. The committee discussed collecting toys for Pottstown families as part of a community outreach project. More discussion to follow. Save the Lights fundraiser was not awarded the NFL grant. The amount raised to date is approximately \$132,000. The Student Senate/Student Representative policy will also be reviewed by the committee.

STUDENT BOARD REPRESENTATIVES

Mr. Patel reported the choral and instrumental concerts were held this week with record attendance. The DECA club attended district competition; twenty-eight students qualified for state competition. Sixty-One high school students received college acceptances with over 50 acceptances to private and state college universities.

Mr. Rome gave an update on the start of winter sports with successful wins for girls and boys basketball. The football team held an end of season banquet recognizing several players for their achievements.

CURRICULUM AND TECHNOLOGY COMMITTEE

Mrs. Weand gave a report on the December 1 committee meeting. The meeting began with a guest speaker, Mr. Kuzcala, sharing research data on the benefits of physical activity in the classroom. The committee was impressed with the data and asked that Mr. Kuzcala share the data at an In-Service day. Highlights from the technology update included positive results from the recent emergency radio system test conducted throughout the district and training for the Naviance software program, the career and college tool for high school students. The committee reviewed the 2015-2016 School Performance

Profile data. The overall consensus was to make the necessary adjustments that will move the district forward. This is the year for a Social Studies adoption. More information to follow.

FACILITIES COMMITTEE

Mr. Heidel gave a report on the December 8 Facilities Committee meeting. The committee discussed the Use of Facilities policies regarding parking. The general consensus of the committee was to incorporate a parking fee in the policy. The committee reviewed the O & S report with cost estimates for upcoming anticipated work on building envelopes which included roof repairs and reconstruction work with the Lincoln ADA stair ramp and some masonry work at the Administration building. The estimated cost is approximately \$618,000 which is slightly under the budgeted \$625,000.

JOINT FINANCE AND PERSONNEL COMMITTEE

Mrs. Francis gave a report on the December 8 Joint Finance/Personnel Committee meeting. A presentation was made to the committee by a local realtor, Mr. Green, on ways of partnering with community programs that would promote social economic growth and help educate parents in homeownership and financial literacy. Sample ideas were presented and various programs were discussed. The committee was interested in working towards the concept in the future. The committee reviewed and recommends the board approve the budget index resolution and contracts as presented on tonight's agenda. Administration provided the committee with an update on the future need for one-on-one classroom assistants. An executive session was held for the purpose of Personnel discussion.

BOROUGH LIAISON

Mr. Heidel gave a report on the December 12 Borough Council meeting. The 2017 budget was approved. The budget included a .29% tax increase. Other items approved by council included an application for a \$300,000 joint grant with Upper Pottsgrove to offset costs for the rehabilitation of Mervine Street, Mr. Hylton's \$50,000 donation for the maintenance and replacement of trees in designated area and a resolution declining requests to waive fees for borough events with the exception of the Memorial parade. He noted that the Carousel opened last weekend.

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MONTGOMERY COUNTY IU REPRESENTATIVE

No report.

Board Members discussed the next step to implement the Residency Initiative. It was determined that a workshop will be held by the Finance Committee to establish the parameters for the program. Mr. Hylton will send all board members a copy of a sample program for their review and input.

APPROVAL OF CONSENT ITEMS

Dr. Cellini reviewed all personnel consent items for Board approval

Mrs. Adams reviewed consent items for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to Consent Items)

None.

CONSENT:

It was moved by Mr. Hylton and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Marilyn Bainbridge, Secondary Special Education Teacher, Pottstown High School, resignation effective when position is filled or January 21, 2017; employed since October 21, 2009.

Ratify Toniell Ericksen, Elementary Special Education Teacher, Rupert Elementary, resignation effective December 2, 2016; employed since August 23, 2016.

Ratify Melissa Brown de Gerena, Secondary Teacher, Pottstown Middle School, termination effective November 2, 2016 (*rescinded acceptance*).

Classified

Alyssa Cross, Classroom Assistant, Barth Elementary, resignation effective January 2, 2017; employed since August 27, 2015.

Lillian Willman, Student Proctor, Rupert Elementary, resignation effective December 21, 2016; employed since December 10, 2014.

Ratify George Sutton, Custodian I, Pottstown Middle School, termination effective September 18, 2016; employed since April 7, 2015.

Christian Marcelli, Student Proctor, Pottstown Middle School, resignation effective December 23, 2016; employed since March 18, 2013.

LEAVES

Administrative

David Todd, Principal, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 16, 2016, end date tbd.

Professional

Kristin Lafferty, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective December 16, 2016, end date tbd.

Classified

Ratify Karen Carter, Intervention Assistant, Pottstown Middle School, request for leave of absence, effective December 5, 2016, end date tbd.

Ratify Thomas Zodrow, Classroom Assistant, Rupert Elementary, request for leave of absence, effective November 22, 2016, end date tbd.

Ratify Sherry Shank, Classroom Assistant, Rupert Elementary, request for leave of absence covered by the Family Medical Leave Act, effective December 13, 2016, end date tbd.

Ratify Deborah Brown, Classroom Assistant, Pottstown High School, request for intermittent leave of absence covered by the Family Medical Leave Act, effective December 12, 2016, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Rita Elizabeth Burkheimer, Teacher on Special Assignment, effective upon the leave of absence effective date of December 16, 2016, \$50/day stipend in addition to current compensation (coverage for D. Todd). Upon completion of assignment, she will return to her role as middle school teacher.

Professional

Sally Berger(Foose), from Classroom Assistant to Elementary Teacher, Franklin Elementary, effective December 22, 2016, \$45,000.00/yr, Step 2 Bach +15 (contract of J. Pollock).

Classified

Ratify Joyce Grebe, from Part-time Cafeteria Worker to Full-time Cafeteria Worker, Pottstown High School, effective December 5, 2016, \$14.07/hr (replaces J. Bentz).

ELECTIONS

Professional

Ratify David Solliday, Secondary Teacher, initial assignment to be Pottstown Middle School, effective December 7, 2016, \$47,000/yr, Step 7- Bach (contract of J. Winterbottom).

Exempt

Amanda Fraterman, Out of District Coordinator, Administration Building, effective when released from current employment or February 8, 2017, \$60,000.00/yr (replaces J. Matla).

Classified

Ratify Sharon Gery, Student Proctor-Breakfast Aide, Barth Elementary, effective November 29, 2016, \$13.01/hr. This is in addition to her role as Student Proctor - Lunch Aide.

James Prendergast, Substitute Van Driver/Substitute Van Assistant, Transportation, effective December 19, 2016, \$14.04/hr.

Belinda Loera, Substitute Support Staff, effective December 16, 2016, hourly rate per schedule.

CO-CURRICULAR - Addendum #2016-2017-049

2016-2017 Co-Curricular Assignments: Sports

2016-2017 Co-Curricular Assignments: District/Building (Non-Athletics)

TENURE/PERMANENT CONTRACT

<u>Name</u>	<u>Bldg.</u>	<u>Eligible Date</u>	<u>Name</u>	<u>Bldg</u>	<u>Eligible Date</u>
David Roberts	PMS	8/27/2016	Michael Ishler	PMS	8/27/2016
LeeAnn McCullough	PHS	8/27/2016	Nicole Leh	Rupert	8/27/2016
Matthea Miller	Barth	8/27/2016	Elizabeth Rega	PMS	9/9/2016
Cynthia Ziegler	PMS	8/27/2016	Geoffrey Thomas	PMS	9/9/2016
Amanda High	PMS	8/27/2016	Kyle O'Neill	PHS	10/2/2016
Kayla Sabata	Franklin	8/27/2016	James Strohecker	Rupert	11/5/2016
Jenni Houck	Rupert	8/27/2016	Molly Stori(Lawless)	PMS	11/21/2016
Susan Hallman	Franklin	8/27/2016	Nickolas Mitchell	PMS	11/27/2016
Nicole Ewing	Franklin	8/27/2016			
Jacquelyn Mathias	PHS	8/27/2016			

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Stephen Rodriguez	New Superintendent's Academy	Harrisburg, PA	01/11/2017 - 01/12/2017	\$469.00 pd by dept budget
Admin	Rich Hug	Pa Ed & Techn Conf. (PETE & C)	Hershey, PA	02/11/2017 - 02/14/2017	\$0.00pd by PETE&C budget
Admin	Karen Kile Valerie Jackson	CIZ Networking Meeting	Gettysburg, PA	11/28/2016 - 11/30/2016	\$238.80 pd by CIZ Grant

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-050**.

1. New Story
2. Buxmont Academy

RESOLUTION TO LIMIT SCHOOL PROPERTY TAX INCREASE

The Superintendent recommends the Board approve/ratify the resolution to limit school property tax increase as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-051**.

MOTION TO APPROVE A SETTLEMENT AGREEMENT

Motion to approve the terms of a confidential settlement agreement involving Student "A" as presented to the Board. The Board further directs its solicitor to prepare an agreement memorializing the terms approved for signature by all necessary parties and a copy be filed in the Secretary's office as **Addendum #2016-2017-052**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Six. Nays: None. Absent: Three. Motion carried.

NEW BUSINESS

MOTION TO APPROVE A TAX ASSESSMENT APPEAL SETTLEMENT AGREEMENT

Motion to approve a commercial tax assessment appeal settlement agreement pursuant to the terms and conditions discussed in the executive session. The Board further directs the solicitor to prepare a draft agreement memorializing the terms approved for signature by all necessary parties and a copy be filed in the Secretary's office as **Addendum #2016-2017-053**.

It was moved by Mr. Hylton and seconded by Mr. Heidel that the board approve the commercial tax assessment appeal settlement agreement as presented.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to above New Business)

None.

Upon roll call vote, all members present voted aye to approve the above commercial tax assessment settlement agreement as presented. Ayes: Six. Nays: None. Absent: Three. Motion carried.

NEW BUSINESS

Mr. Wilkerson made a recommendation to the Finance Committee to take Mr. Miller's offer into consideration to help fund the Save the Lights project to reach its goal.

Mr. Hylton gave an update on scanning yearbooks. Duplicate copies are needed for approximately 8 years. Board Members discussed ways to obtain duplicates versus requesting permission to use the copies donated to the Alumni Gallery. It was determined that the books would be rebound.

INFORMATION

1. PSBA New School Board Director Training

FEDERATION REMARKS

Mr. DiDonato congratulated the new school board officers and welcomed Mrs. Lawrence to the Board. The Federation recognizes the great successes of the students and staff for their dedication to building a better future. The Federation looks forward to continuing their partnership with the community and district.

ROUND TABLE

Mr. Heidel thanked Mr. Oxenford and the Barth staff for their participation in the SEL Pilot program. He thanked Mr. Thomas for his leadership.

Mrs. Weand extended wishes for a happy holiday.

Mrs. Lawrence congratulated Mr. Rome and Mr. Patel on their accomplishments. She praised the Pottstown students on their academic achievements, their leadership and the perception demonstrated at the community college.

Mr. Rome extended wishes for a happy holiday.

Mr. Patel thanked the Board for the opportunity to serve as a student representative.

Mr. Hylton asked for confirmation on the January meeting dates. A Board workshop will take place on January 19th. A combined board meeting will take place on January 23. A special meeting will be scheduled to discuss the residency initiative.

Mr. Wilkerson thanked staff members from the various buildings for organizing the food drives. He thanked Mr. Woodley and the elementary student for hosting a toy drive. He looks forward to improving the district SPP scores. Mr. Wilkerson thanked the Board for their trust in him and Mrs. Francis as officers of the Board.

Mr. Rodriguez invited the Board Members to attend the administration holiday luncheon. Board Members are invited to attend the CSI conference in New York. He thanked Mrs. Weand for her dedication to Save the Lights.

Mrs. Francis thanked Mr. Miller and Mr. Thomas. She extended wishes for a happy holiday.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:33 pm.

A handwritten signature in cursive script that reads "Linda S. Adams". The signature is written in black ink and is positioned above the printed name and title.

Linda S. Adams
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
JANUARY 23, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, January 23, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mrs. Susan Lawrence, Mrs. Polly Weand, and Mr. Emanuel Wilkerson. Absent were Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Kimberly Stilwell, and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Mr. Nyles Rome and Ms. Courteney Parry; Mr. David Todd, Mrs. Dolcie Rothermel, Mrs. Danielle McCoy, Mr. Robert Decker, Mr. John Armato, members of the press, and interested citizens.

Mr. Hylton entered the meeting at 7:05 pm.

COMMUNICATIONS

Mr. Rodriguez gave an update on the January 19, 2017 Board Workshop. The Board Members shared their thoughts on “who are we”, reflecting on the past and continuing the work to do great things. Board Members discussed goals they would like to achieve. Board meeting and committee meeting structure was discussed and it was determined to stay with the current board meeting structure and slight alterations to the committees including co-chairs for the more active committees.

Mr. Williams entered the meeting at 7:07 pm.

Ms. Bearden entered the meeting at 7:09 pm.

PRESENTATION

School Board Recognition Month

Mr. Rodriguez recognized the school board directors as part of School Board Recognition Month. He thanked each Board Member for their service to the Pottstown School District and community. Each Board Member was presented a certificate and a small token of appreciation. The Board was honored with performances by the high school show choir, directed by Mr. Marsden and the middle school band drum line, directed by Mrs. German. Mrs. Judyth Friend spoke on behalf of the district support staff extending their appreciation and recognizing the many challenges the Board faces. A video of students from the elementary schools describing their ideas of “What is a School Board” was presented. The students thanked the Board for helping them to learn and make good decisions.

MINUTES

Mrs. Adams presented the minutes from the Re-organization meeting held on December 5, 2016 and the combined Committee of the Whole and Regular Board meeting held on December 15, 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the minutes be approved as presented.

All members present voted aye. None opposed. Motion carried.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of December 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the list of bills be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-054**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for December 2016 for Board approval.

It was moved by Mr. Hylton and seconded by Mr. Williams that the Treasurer's Report be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-055**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

Jodi Szczerbowicz., 15 East Second St., addressed the Board with her concerns about bullying and disciplinary measures. She stated that her children do not feel safe at school and she does not believe the staff is helping.

COMMITTEE REPORTS

POLICY COMMITTEE

Mr. Wilkerson stated the committee meet in January to discuss bullying and a student senate. The committee will continue its discussion at the February committee meeting.

CO-CURRICULAR ACTIVITIES – NO MEETING

COMMUNITY RELATIONS COMMITTEE - NO MEETING

STUDENT BOARD REPRESENTATIVES

Ms. Parry reported the DECA Club is sending 21 student to the state competition on February 23rd in Hershey, Pa. The Class of 2017 currently has 75 college acceptances.

Mr. Rome gave an update on the winter sports. The girls and boys basketball teams each had wins this month and the wrestling team won 3rd place at Kennett duals.

CURRICULUM AND TECHNOLOGY COMMITTEE – NO MEETING

FACILITIES COMMITTEE – NO MEETING

JOINT FINANCE AND PERSONNEL COMMITTEE – NO MEETING

BOROUGH LIAISON

Mr. Heidel gave a report on the January 4 Borough Council meeting. Two police officers were honored with Life Saving Awards; one officer was promoted to rank of corporal. The Phillies Fire Company will be conducting a Citizens Fire Academy program beginning February 11. Items to be considered at the January voting meeting include a motion to draft an ordinance creating a Land Bank in the Borough, some changes to the outdoor farmer's market.

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MONTGOMERY COUNTY IU REPRESENTATIVE

Mr. Williams gave an overview of two legislative bills being introduced by the Senate. The introduction of a property tax relief bill brings uncertainty as to what support the Commonwealth will provide to the public schools. A Charter School legislative bill is expected to be presented next month that looks at how they run and are represented. More information will follow. The Montgomery County IU meeting is scheduled to take place Wednesday.

SAVE THE LIGHTS UPDATE

Mrs. Weand gave an update on the fundraiser. The amount collected to date is approximately \$216,000 which includes a \$10,000 donation from the Pottstown German Club. Mr. Kripplebauer is reviewing the estimate with MUSCO Lighting. More information will follow.

APPROVAL OF CONSENT ITEMS

Dr. Cellini reviewed all personnel consent items for Board approval.

Mrs. Adams reviewed consent items for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to Consent Items)

None.

CONSENT:

It was moved by Mr. Heidel and seconded by Mr. Williams that the following consent items be approved
in accordance with Policy 005, as recommended by the Superintendent of Schools.

Mr. Hylton asked if there is any PlanCon reimbursement for earlier bonds that would be coming in for the next budget.

Mrs. Adams stated that reimbursements from the earlier bonds from the high school and middle school are coming in and projections from the PlanCons should be available for the new budget.

Mr. Heidel recapped the projects that are included in the O & S Association 2017 Building Envelope Repairs for approval at the cost of \$619,000 which is under the \$625,000 budget.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Leroy Merkel, Food Service Director, resignation for the purpose of retirement, effective June 23, 2017; employed since August 20, 2012.

Professional

Lisa Royer, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement, effective June 15, 2017; employed since November 10, 1999.

Jane Thompson, Elementary Teacher, Lincoln Elementary, resignation for the purpose of retirement, effective February 13, 2017; employed since August 25, 1997.

Vincent Burke, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement, effective June 16, 2017; employed since November 13, 2006.

Exempt

Sue Ann Yocom, Grant administrator/Resource Specialist, Administration Bldg., resignation for the purpose of retirement, effective September 29, 2017; employed since November 7, 2008.

Classified

Deborah Brown, Classroom Assistant, Pottstown High School, resignation for the purpose of retirement, effective February 28, 2017; employed since August 29, 1994.

Gina Griffin, Classroom Assistant, Pottstown High School, resignation for the purpose of retirement, effective June 30, 2017; employed September 9, 1992.

Constance March, Classroom Assistant, Pottstown High School, resignation for the purpose of retirement, effective January 27, 2017; employed since August 27, 2001.

Frances Mulvhill, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2017; employed since January 29, 2007.

Barbara Gross, Classroom Assistant, Pottstown High School, resignation for the purpose of retirement, effective August 31, 2017; employed since January 26, 2009.

Ratify James Prendergast, Substitute Van Driver/ Van Assistant, resignation effective December 20, 2016; employed since December 19, 2016

Ratify Douglass Ryan, Substitute Support Staff, termination effective December 28, 2016.

Ratify Cynthia Ziegler, Middle School Lacrosse Assistant Coach, resignation effective December 23, 2016.

LEAVES

Professional

Ratify James Benfield, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective December 12, 2016, end date tbd.

Classified

Frances Mulvihill, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date January 17, 2017, end date tbd.

Ratify Annmarie Magyar, Classroom Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 19, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Ratify Tricia Mitchell, from Substitute Support Staff to Elementary Special Education Teacher, initial assignment to be Rupert Elementary, effective January 12, 2017, \$48,000/yr, + \$600 Special Education Stipend (contract of T. Ericksen).

Classified

Ratify Sarah Crumling, from Classroom Assistant to Temporary Intervention Assistant, Lincoln Elementary, effective January 5, 2017, \$13.65/hr. (coverage for G. Alderfer). Upon completion of assignment, she will return to role of Classroom Assistant.

Ratify Lynette Andrews from Part-time Student Proctor to Substitute Support Staff, hourly rate per schedule.

ELECTIONS

Professional

Ratify Benjamin DiPette, Secondary Teacher, Pottstown High School, effective January 6, 2017, \$44,000/yr. contract of R. Heiser). This is in addition to his role as 21st Century Tutor.

Classified

Ratify Brittany Stinson, Classroom Assistant, Barth Elementary, effective January 3, 2017, \$13.65/hr. (replacing A. Cross).

Ratify Janaya Geiger, Substitute Support Staff, effective January 9, 2017, hourly rate per schedule and Substitute Front Desk Clerk, Administration Building, effective January 9, 2017, \$14.04/hr.

Ratify Kathryn Fretz, Temporary Classroom Assistant, Lincoln Elementary, effective January 4, 2017, \$13.65/hr. (coverage for S. Crumling). Upon completion of assignment, she will assume the role of Substitute Support Staff, hourly rate per schedule.

Ratify Stacie Horne, Substitute Support Staff, effective January 18, 2017, hourly rate per schedule.

Karen Mazzie, Classroom Assistant, Pottstown Middle School, effective January 30, 2017, \$13.65/hr; (replacing L. Sabuacek).

Homebound Instruction, \$29/hr

Ratify Kristina Corominas, Pottstown High School, from January 6, 2017 end date tbd, assignment not to exceed 5 hrs per week.

Ratify Kimberly White, Barth Elementary, from December 16, 2016, end date tbd, assignment not to exceed 5 hrs per week.

David Woodley, Pottstown High School, from January 23, 2017, intermittent instruction, end date tbd, assignment not to exceed 5 hrs per week.

Compensation for Missed Planning Time, \$23/hr - November / December 2016

Beth Mason,	MS	5 missed planning times	\$115.00
Michaela Johnson	HS	22 missed planning times	\$506.00
Sarah Dierolf	MS	1 missed planning time	\$ 23.00
Angela Wagner	MS	1 missed planning time	\$ 23.00

Additions/Corrections - 2016-2017 Co-Curricular Assignments: Sports **Addendum #2016-2017-056.**

TUITION REIMBURSEMENT

Professional

<u>Name</u>	<u>Bldg.</u>	<u>12/31/16 deadline</u>
Amanda High	PMS	\$1,488.00
Melissa Lopez	Franklin	\$1,410.00
Joshua Wagner	Lincoln	\$1,410.00
Ian Lawrence	PMS	\$1,449.00
Leslie Swartz	Lincoln	\$1,410.00
Diane Shoffstall	PHS	\$1,665.00
Danielle Lawrence	PMS	\$1,449.00
David Woodley	PHS	\$1,245.00
Aaron Hinnershitz	PMS	\$1,449.00

Administrative

Laurie Kolka	Admin	\$2,910.00
Matthew Moyer	Rupert	\$1,679.70

HORIZONTAL SALARY MOVEMENT

<u>Name</u>	<u>Bldg</u>	<u>From</u>	<u>Step</u>	<u>Salary</u>	<u>SPE to</u>	<u>Step</u>	<u>Salary</u>	<u>SPE New Salary</u>
Kevin Pascal	PHS	M	6	\$ 50,000.00	M+15	6	\$52,000.00	\$52,000.00
Amanda High	PMS	B+15	1	\$ 44,500.00	M	1	\$48,000.00	\$48,000.00

ACCUMULATED SICK LEAVE

Accumulate Sick Leave Payment at Retirement with 32 years of service:

Jayne Pollock	\$7,044.80
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TENURE/PERMANENT CONTRACT

<u>Name:</u>	<u>Bldg.</u>	<u>Eligible Date</u>
Ian Lawrence	PMS	8/21/2015

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf.</u>	<u>Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Board	Amy Bathurst Francis	Center for School	Improvement (CSI)	New York, NY	01/26/2017 - 01/29/2017	\$799.00ea. - pd by dept. budget
Admin	Stephen Rodriguez					
	Deena Cellini					
	Laurie Kolka					
MS	David Todd					
Admin	Karen Crable	ELO Conference		Harrisburg, PA	03/07/2017 - 03/09/2017	\$537.00 pd by 21st Century Cohort 7 Grant

FIELD TRIPS

<u># Students/ Groups</u>	<u>Conference Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
30	MS Environmental Science Club	Pocono Enviro. Education Ctr.	05/17/2017 - 05/19/2017	\$150.00	\$315.00 - \$345.00	Vanessa Barnaik Ginger Angelo Jeff Schloth
25	DECA	Hershey Lodge	02/22/2017 - 02/24/2017	\$325.00	\$210.00 - \$230.00	Kevin Pascal Anita Santangelo

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-057**.

1. MOU: PHMC Cohort 7
2. MOU: PDE Dashboard/Early Warning Sys. & Intervention Catalog
3. MOU: Lintons Food Serv. Mgmt.-Pre-K Counts Program (replacing Kremmer's Cafe & Catering)
4. Woods Services Inc.
5. The Devereux Foundation

PDE APPROVAL: PlanCon H PROJECT FINANCING

The Superintendent recommends the Board acknowledge PDE approval of the following project financing as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-058**.

1. PlanCon H General Obligation Bond Series 2013 \$10,000 - Rupert, Lincoln, Franklin
2. PlanCon H General Obligation Bond Series 2011 \$10,000 - Rupert Elementary

O & S ASSOC. SERVICES FOR 2017 BUILDING ENVELOPE REPAIRS

The Board authorizes the Business Administrator/Board Secretary to move forward with O & S Associates services for the 2017 Building Envelope Repair Programs as presented at the December 8 Facilities Committee meeting and a copy be filed in the Secretary's office as **Addendum #2016-2017-059**.

2017 SCHOOL BOARD MEETING DATES

The Board approves the adoption of the time and place for the 2017 School Board Meetings as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-060**.

REAL ESTATE TAX EXONERATION RESOLUTION

The Superintendent recommends the Board approve/ratify the real estate tax exoneration resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-061**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

NON-CONSENT

Delinquent Tax Settlement - Mr. Kalis reviewed a proposed delinquent tax settlement agreement for three properties owned by the same taxpayer. The proposal made by the taxpayer is to accept 100% of the principal amount due plus late fees and penalties with 25% of interest charges on real estate taxes dating back to 2010.

Resolution - Mr. Wilkerson recommended the Board approve a resolution opposing the nomination of Betsy DeVos as Secretary of Education of the United States.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to above Non-Consent items)

None.

DELINQUENT TAX SETTLEMENT

It was moved by Mr. Hylton and seconded by Mr. Williams that the Board approve the delinquent tax settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-062**.

1. 173 N. Hanover Street
2. 175 N. Hanover Street
3. 534 High Street

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

RESOLUTION OPPOSING THE NOMINATION OF BETSY DEVOS AS SECRETARY OF EDUCATION

It was moved by Ms. Bearden and seconded by Mr. Williams that the Board approve the resolution opposing the nomination of Betsy DeVos as Secretary of Education of the United States as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-063**.

Upon roll call vote, the vote opposing the nomination of Betsy DeVos as Secretary of Education was recorded as follows: Mrs. Francis: aye, Mr. Heidel: abstain, Mr. Hylton: aye, Mrs. Lawrence: aye, Mrs. Weand: aye, Mr. Wilkerson: aye, Mr. Williams: aye, Ms. Bearden: aye.

Ayes: Seven. Abstention: One. Absent: One. Motion carried.

NEW BUSINESS

Mr. Wilkerson made a recommendation to the Board and Finance Committee to finalize the remaining funds for Save the Lights project so the work can begin this summer.

Mr. Williams asked that the Co-Curricular Activities Committee consider adding to their agenda discussion on an ice hockey event/team/organization.

Mr. Hylton gave an update on scanning yearbooks. Ninety-one books have been scanned and are being posted to the district website. He suggested that a "Yearbook" drop down menu be added to the website with some direction on how to access the yearbooks and contact information for anyone who may want to donate any yearbooks for the missing years.

INFORMATION

Superintendent Search Update – Mr. Kalis reviewed the search process. The deadline for applications was January 20th. Sixteen applications were received. An executive session will be held at the close of tonight's meeting to discuss the applications.

FEDERATION REMARKS

Mr. Decker shared some good news items with the Board. As a result of Pottstown Talks meetings, the 5th grade students have an opportunity to take a field trip to the Montgomery County Community College. Teacher appreciation nights have been scheduled to take place at the boys and girls basketball games. The Federation would like to show their appreciation to the Board by providing a dinner to the Board and families prior to a February Board meeting. Teachers will show their support opposing the nomination of Betsy DeVos as Secretary of Education by wearing red on Wednesday.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mr. Williams thanked the community for their support of the Standing Rock Sioux Reservation. Winter supplies and gift cards were donated to support the building of the Water Protector facilities.

Ms. Parry expressed interest in attending the School Board Committee meetings.

Mr. Rome will be attending University of Pittsburgh. He thanked the district for giving him the educational support and enabled him to love school.

Mrs. Lawrence – no comment.

Mr. Hylton – no comment.

Ms. Bearden thanked Mr. Todd and Mr. Boyer for their watchful eyes on things happening at the middle school. She encouraged the community and family to do the same.

Mr. Wilkerson extended his thanks to the Board and administrators for their dedication to the students and community.

Mr. Rodriguez reiterated comments he has heard from the community recognizing the hard work and difficult task of a School Board Director. He thanked the Board for what they do.

Mrs. Francis thanked everyone for their comments.

ADJOURNMENT

It was moved by Mr. Williams and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:03 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL.



Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
February 23, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 23, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell and Mr. Emanuel Wilkerson. Absent were: Mr. Thomas Hylton, Mrs. Polly Weand and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mr. Kenil Patel, Mr. Ryan Oxenford, Mrs. Rita Burkheimer, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

Mr. Hylton entered the meeting at 7:03 pm.

AWARDS

Mr. Rodriguez presented the Superintendent Award to Ethan Cavalero, a Pottstown elementary student, in recognition for his community service project. Ethan collaborated with Trojan Man to organize a toy drive for children in the hospital.

PRESENTATION

Mr. Rodriguez read a letter from Governor Wolf acknowledging receipt of the district's resolution opposing the nomination of Betsy DeVose as Secretary of Education.

MINUTES

Mrs. Adams reviewed the minutes of the combined Committee of the Whole and Regular Board meeting held on January 23, 2017 to be placed on the February 27, 2017 Board Agenda for approval.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of January 2017 to be placed on the February 27, 2017 Board Agenda for approval.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for January 2017 to be placed on the February 27, 2017 Board Agenda for approval.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

COMMITTEE REPORTS

CURRICULUM / TECHNOLOGY COMMITTEE - Mrs. Lawrence

The Curriculum/Technology Committee meeting was held on February 9. The committee report was sent to all Board Members and can be viewed as an attachment to the agenda.

COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Community Relations Committee meeting was held on February 9. The committee report was sent to all Board and can be viewed as an attachment to the agenda. Ms. Bearden noted that the Family Advisory Committee will be hosting a “Let’s Talk” series in March at the elementary school buildings.

STUDENT BOARD REPRESENTATIVE - Mr. Patel

Mr. Patel gave an update on the February 22 bomb threat that occurred at the high school. Everyone was evacuated safely and a search was conducted. The student reaction was good.

FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on February 16. The committee report was sent to all Board Members and can be viewed as an attachment to the agenda. Mr. Heidel noted highlights from the report which included a potential patron donation that would cover the short fall to replace the stadium lights.

Mrs. Adams gave an update on the status of the Franklin Street Fields improvement project. The district was notified on Tuesday that there will be a delay in obtaining the environmental permits. The permits could take four to eight months. The lowest bidder will honor the bid for the physical work to start next spring. It is the recommendation of the administration to move forward with the bid award. The capital expenditure for the project was secured through the bond refinancing and will not affect the balancing of the budget.

JOINT FINANCE/PERSONNEL COMMITTEE – Mrs. Stilwell

The Joint Finance/Personnel Committee meeting was held on February 16. The committee report was sent to all Board Members and can be viewed as an attachment to the agenda.

Mrs. Adams gave an update on a lease for the Edgewood building. Cottage Seven Academy is licensed for grades 1 to 8. Segregation of the programs with Head Start have been addressed and are manageable should there be a need.

POLICY COMMITTEE – Mr. Wilkerson

Mr. Wilkerson gave a brief summary on the CSI Conference in New York. The goal of the conference was to create a safe and educationally sound environment within public education. Many seminars were conducted on bullying, mental health and social emotional learning. The main piece taken from the conference is building relationship with staff, administration and community.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Mr. Heidel gave a report on highlights from February Borough Council meetings. The Borough and Police Department have worked out a 3 year contract. Three presentations were made to council including a “Go Fourth Celebration” and creating a welcome sign using the concrete beam on the King Street bridge.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT

No report.

PSBA REPRESENTATIVE

Mr. Wilkerson reported a letter from the Secretary of Education that all states should continue with the Every Student Succeeds Act”. The guidelines and implementation will continue. A bill has been introduced to remove PSBA employees from PSERS. More information to follow.

CONSENT ITEMS

Dr. Cellini reviewed the following consent items as presented to be placed on the February 27, 2017 Board Agenda for approval:

PERSONNEL

PROFESSIONAL LEAVES

FIELD TRIPS

Mrs. Adams reviewed the following consent and non-consent items as presented to be placed on the February 27, 2017 Board Agenda for approval:

OCCUPATIONAL ADVISORY COMMITTEE MEETING MINUTES AND MEMBER LIST

CONTRACTS

PLANCON H: GENERAL OBLIGATION NOTE SERIES 2014 (NON-CONSENT)

FRANKLIN STREET FIELD BID AWARD (NON-CONSENT)

MCIU MEMBER SERVICES BUDGET (NON-CONSENT)

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

1. April Committee of the Whole Meeting: Mrs. Francis asked the Board to consider combining the April 20 Committee of the Whole meeting with the April 24 Regular Board meeting to accommodate STEAM Family night scheduled for April 20 in the High School. All members agreed.
2. Board Member Articles – Mr. Rodriguez noted that the handout presented is an information item for board member as a means of professional development..
3. Pottstown Pride: Fall 2016 – Handout

FEDERATION REMARKS

Mr. DiDonato extended congratulations to Ethan Cavillaro and Kenil Patel on their achievements. He thanked the Board for the opportunity to attend and give their feedback as part of the superintendent interviews. He spoke about the Reading Olympics event at the Middle School and invited board members to attend. Mr. DiDonato congratulated Mr. Woodley and his Trojan Men team on their recent fundraiser and recognition they received during an interview on Fox 29. The Federation continues their effort to support fair funding. Kelly Liebel is the Federations’s political liaison and is working on organizing virtual town hall meetings. The Federation is working with the Board and administration to work towards supporting advocacy for fair funding at the state level.

ROUND TABLE

Mrs. Stilwell voiced her objection to Mr. Hylton’s editorial containing budget information that was only intended as information sought by the co-chairs for the Finance Committee. She was not aware that the information was shared with the committee and noted the publication was a disservice to the committee. She stressed the significance of reporting only information that is discussed at the committee level and included in a committee report.

Mr. Heidel – no report

Mr. Patel thanked everyone for their acknowledgments.

Mrs. Lawrence congratulated Mr. Patel for his acceptance to Drexel.

Mr. Hylton – no comment.


Mr. Wilkerson spoke about upcoming district events.

Mr. Rodriguez invited all board members to attend the April 7 legislative breakfast to take place at the Montgomery County Intermediate Unit. A community forum is scheduled to take place at the middle school on February 28th to hear from middle school parents and community members. Mr. Rodriguez will share with the Board things that the schools are doing in recognition of Black History being celebrated during the month of February.

Mrs. Francis noted there will be an executive session for the purpose of personnel.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Wilkerson that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 7:35 pm.



Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
February 27, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, February 27, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Polly Weand and Mr. Emanuel Wilkerson via tele-com. Absent was Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives: Ms. Courteney Parry and Mr. Michael Baker, Mrs. Dulcie Rothermel, Mr. Joseph Schroeder, Mr. Matthew Moyer, Mr. Steven Anspach, Mr. Michael DiDonato, Mr. John Armato, members of the press and interested citizens.

PRESENTATION

Foundation for Pottstown Education (FPE)

Mr. Joseph Rusiewicz, the new Executive Director, spoke about the history of the Foundation. His Power Point presentation outlined funded projects and initiatives of the Foundation. Funded projects include the Arts, STEM and Robotics. Initiatives supported by FPE are fair funding and the residency initiative. Future goals are focused on EITC (Educational Improvement Tax Credit), Telling Our Story, Annual Support Campaign and Pottstown Pride Society. The Foundation just received word that the Class of 1976 will be making a \$10,000 donation at the March meeting. He thanked the Board for the opportunity to speak tonight. A handout was given to all Board Members and Mr. Rusiewicz extended an invitation to all present to support the Foundation by distributing the business cards in the packet provided and participating in the Pottstown Pride Society.

COMMUNICATION

Mr. Rodriguez acknowledged a letter from United Way thanking the district for another successful campaign, with special thanks to Mr. Matthew Moyer for his leadership. Most of the funds benefit members of our own community.

MINUTES

It was moved by Mrs. Stilwell and seconded by Mr. Hylton that the minutes from the Combined Committee of the Whole and Regular Board meeting held on January 23, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.
Motion carried

LIST OF BILLS

It was moved by Mr. Hylton and seconded by Mr. Heidel that the list of bills paid from the various funds for the period of January 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-064**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.
Motion carried

TREASURER'S REPORT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the Treasurer's Reports for January 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-065**.

All members present voted aye. None opposed. Ayes: Eight. Nays: None. Absent: One.
Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval.

CONSENT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

Mr. Williams entered the meeting via tele-communication at 7:26 pm.

Mrs. Weand noted she was unable to attend the March 9 Finance Committee and that she supports the Cottage Seven Academy Edgewood lease. She did ask what comments transpired regarding the lease.

Mrs. Adams stated the segregation of Head Start program and Cottage Seven Academy program has been addressed and she confirmed that Cottage Seven Academy is licensed for grades 1 to 8.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify David Solliday, Secondary Teacher, Pottstown Middle School, effective January 28, 2017; employed since December 7, 2016.

Ratify Gary Allan, Automotive Mechanics Teacher, Career & Technology, resignation effective February 1, 2017; employed since August 26, 2014.

Ratify Gina Davilla, Elementary Teacher, Pottstown Middle School, resignation effective January 30, 2017; employed since November 3, 2016.

Classified

Ratify Jeffrey Schloth, Classroom Assistant, Pottstown Middle School, effective February 12, 2017; employed since August 6, 2013.

Ratify James Mullen, Part-time Van Driver, resignation for the purpose of retirement, effective February 1, 2017; employed since April 24, 2008.

Ratify Belinda Loera, Substitute Support Staff, termination effective February 6, 2017; hire date 12/22/2016.

Ratify Substitute Support Staff terminations due to no work assignments for over one year:

Wafaa Zein	Erika Taylor	Melinda Soos
Aaron Parmley	Stacy Kratzer	Sabrina DeForrest

Co-Curricular Assignments

Ratify Ricardo Saad, HS Tennis Coach, resignation effective January 25, 2017.

Ratify Gary Rhodenbaugh, HS Head Football Coach, resignation effective January 25, 2017.

Ratify Jeffrey Schloth, MS Assistant Wrestling Coach, resignation effective January 12, 2017.

LEAVES

Professional

Ratify Bradley Mayberry, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective February 6, 2017, end date tbd.

Ratify Gina Davilla, Elementary Teacher, Pottstown Middle School, request for leave of absence effective January 4, 2017, end date January 27, 2017.

Ellen Eisele, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective March 14, 2017, end date tbd.

Rebecca Vega, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 23, 2017, end date tbd.

Meghan Walsh, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 30, 2017, end date tbd.

Andrea Roberts, Secondary Teacher, Pottstown Middle School, request for Professional Sabbatical, anticipated effective date to be August 22, 2017, end date last day of semester 1, 2017/2018 school year.

Exempt

Ratify Karen Dilliplane, Elementary School Nurse, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 18, 2017, end date tbd.

Classified

Ratify Holly Yabroski, Secretary, Pottstown Middle School, request for leave of absence effective January 30, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Ratify Rita Elizabeth Burkheimer, Temporary Dean of Students, Teacher on Assignment, effective February 1, 2017; end of assignment tbd. Upon completion of assignment, she will return to her role as middle school teacher.

Professional

Ratify Jaime Parris from Intervention Assistant to Long Term Substitute Teacher, Pottstown Middle School, effective February 1, 2017, \$194/day (coverage for G. Davilla). Upon completion of assignment, he will return to the role of Intervention Assistant.

Ratify Cynthia Ziegler, Secondary Teacher, Pottstown Middle School, salary correction to include applicable credits earned prior to hire date; retroactive pay to start of 2016/2017 school year, \$44,500/yr, Step 1, B+15.

Christa Oister, from Intervention Assistant to Extended Per Diem Substitute Special Education Teacher, effective February 27, 2017, \$115/day. Upon end of assignment, she will return to her role as Intervention Assistant (coverage for E. Duffy).

Classified

Ratify Christina Kelly, from Long Term Substitute Cafeteria Worker to Part-Time Cafeteria Worker, Franklin Elementary, effective December 21, 2016, 5.75 hrs/day, \$11.74/hr (replaces C. Bender).

Ratify Alice Weaver, from Long Term Substitute Cafeteria Worker to Part-Time Cafeteria Worker, Pottstown High School, effective December 21, 2016, 4 hrs/day, \$11.74/hr. (replace J. Grebe).

ELECTIONS:

Professional

Laura Evans, Special Education Teacher, initial assignment to be Pottstown High School, anticipated effective date to be April 24, 2017 or when released from other district, \$49,000 + \$600 Special Education Stipend in accordance with Professional Agreement, Step 5 - Mast. (contract of M. Bainbridge).

Classified

Ratify Chelsea Brinkley, Recording Secretary, Administration Building, effective February 9, 2017, \$21.90/hr. This is in addition to her role as Switchboard/Front Desk/Buildings and Grounds Clerk.

Ratify Susan Ross, Recording Secretary, Administration Building, effective February 16, 2017, \$21.06/hr. This is in addition to her role as Part-Time Secretary.

Ratify Andrea Hillen, Temporary Intervention Assistant, Rupert Elementary, effective February 21, 2017, end date to be end of 2016-2017 school year, \$13/65/hr. (coverage for J. Parris).

Ratify Lanita Henderson, Student Breakfast Proctor, Lincoln Elementary, effective January 23, 2017, 1 hr/day, \$13.01/hr. This is in addition to her role as Lunch Proctor.

Ratify Reon Astheimer, Substitute Student Lunch Proctor, effective February 21, 2017, 2 hrs/day, \$11.74/hr.

Ratify Laderah Reinhart, Substitute Student Lunch Proctor, effective February 21, 2017, 2 hrs/day, \$11.74/hr.

Compensation for Missed Planning Time, \$23/hr

Lisa Royer	HS	7 missed planning times	\$161.00 (1/19/17 to 1/27/17)
Lisa Royer	HS	7 missed planning times	\$161.00 (1/30/17 to 2/10/17)
Michaela Johnson	HS	16 missed planning times	\$368.00 (12/19/16 to 1/27/17)

Tenure/Permanent Contract

Desiree Borusiewicz PHS Eligible Date: 1/27/2017

2017 Elementary Summer Reading Program, paid through 21st Century grant funds.

Laurie Gresko, Coordinator, \$29/hr.

Co-Curricular Assignments

Additions/Corrections: 2016-2017 Co-Curricular Assignments - Sports *Addendum #2016-2017-066.

PAYMENT OF SICK LEAVE

Accumulated Sick Leave Payment at time of retirement with 15 years or more of service:

Constance March, In accordance with the Full Time Support Guidelines, \$4,390.80.

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
PHS	Maureen Stocker	AP Reading for College Board-AP US Government and Politics	Salt Lake City, UT	06/03/2017 - 06/09/2017	pd by College Board
Admin	Valerie Jackson	Governors Institute	Hershey, PA	04/06/2017-04/07/2017	\$123.00/pd WKKF Grant
Admin	Karen Kile	Pre-K Counts Grantee Meeting	State College, PA	04/12/2017 - 04/13/2017	\$554.00 pd by Pre-K Counts Grant
Barth	Cara McGuffin	2017 ESL Conference	Harrisburg, PA	03/27/2017 - 03/29/2017	\$ 0
Franklin	Melissa Lopez				pd by MCIU
PMS	Margaret Taraboletti				
PHS	Kelly Bucca				
PMS	Andrea Roberts	Foreign Policy Research Institute	Wheaton, IL	03/24/2017 - 03/26/2017	\$200.00 pd by dept. budget
PHS	Steven Anspach	Pa Athletic Director Assoc. Leadership Conference	Hershey, PA	03/22/2017 - 03/24/2017	\$620.00 pd by dept budget

FIELD TRIPS

<u># Students/.....</u>	<u>Conference</u>			<u>Cost</u>	<u>Cost</u>	
<u>.....Groups</u>	<u>Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>to Student</u>	<u>to District</u>	<u>Chaperone(s)</u>
7	FCCLA, Culinary Arts and Childcare	Seven Springs PA	03/29/2017 - 03/31/2017	\$0.00	\$0.00	Jacquelyn Mathias Naimah Rhodes Scott Braunsberg

OCCUPATIONAL ADVISORY COMMITTEE MEMBERS AND MINUTES

The Superintendent recommends the Board acknowledge receipt of the 2016-2017 Occupational Advisory Committee member list and meeting reports for the Career and Technical programs as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-067**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-068**.

- Opportunities School
- Opportunities School
- New Story
- SunGard K-12
- Edgewood Lease: MCIU Head Start
- Edgewood Lease: Cottage Seven Academy

Upon roll call vote, all members votes aye for the above consent items. Ayes: Nine. Nays: None. Motion carried

NON-CONSENT

PLANCON H GENERAL OBLIGATION BOND SERIES 2014

The Superintendent recommends the Board approve/ratify the PlanCon H General Obligation Bond Series 2014 documents as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-069**.

It was moved by Mrs. Stilwell and seconded by Mr. Hylton that the Board approve the PlanCon H General Obligation Bond Series 2014 documents as presented.

Upon roll call vote, all members present voted aye. Aye: Nine. Nay: None. Motion carried.

FRANKLIN STREET FIELDS BID AWARD

The Facilities Committee recommends that a purchase order or contract be awarded to the company indicated below, the award being made to the lowest bidder meeting the required specifications.

- Franklin Street Fields Bid Award: WG Land Company, LLC \$276,762.00

It was moved by Mrs. Stilwell and seconded Mr. Heidel that the Board approve the bid award as presented.

Board Members voiced their concerns about moving forward with the bid award. Mrs. Weand expressed her support and noted that the funds from the bond refinance were earmarked for the project with no impact to the budget. Ms. Bearden was concerned that change orders could be anticipated with the delayed start of the project. Mr. Hylton was not in favor of awarding the bid citing financial uncertainty with the State budget, future capital projects, future salary negotiations and tax statistics reported at the state level.

Mr. Rodriguez noted that the Board decision is not an easy decision. He reminded the Board that whatever their decision, there will be ramifications. If the fields are not fixed, the sports will continue and transportation costs will be incurred.

Upon roll call vote, the vote for the Franklin Street Fields Bid Award was recorded as follows: Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Wilkerson: aye, Mr. Williams: nay, Ms. Bearden: nay, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mrs. Lawrence: aye.
Ayes: Six. Nays: Three. Motion carried.

MCIU 2017-2018 MEMBER SERVICES BUDGET

The Superintendent recommends the Board approve the 2017-2018 MCIU Member Services Budget. Pottstown School District's contribution to the Montgomery County Intermediate Unit Membership Services Budget for the 2017-2018 fiscal year shall be as follows:

Office of Community & Government Relations (Legislative)	= \$ 3,460
Office of Professional Development	= \$ 936
Office of Technology Services	= <u>\$17,317</u>
Total	= \$21,713

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2016-2017 school year of \$807.00 which represents 3.72% decrease.
Budget as presented:

It was moved by Mrs. Weand and seconded by Mr. Heidel that the Board approve the MCIU 2017-2018 Member Service Budget as presented.

Upon roll call vote, all members presented voted aye. Ayes: Nine. Nays: None. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mrs. Francis asked the Board to consider google docs training for Board Members on March 23 and March 30. All members were in agreement.

INFORMATION

1. Monthly Meeting Notice: March 2017

FEDERATION REMARKS

Mr. DiDonato, in recognition of Board Appreciation Month, thanked the Board for their support. He thanked the Culinary Arts for preparing the Board Appreciation dinner on behalf of the Federation of Pottstown Teachers. Mr. DiDonato congratulated the Jazz Band on their achievements and extended the Federation's appreciation to Mr. Rusiewicz and the FPE or their support of Pottstown students.

ROUND TABLE

Mr. Wilkerson reminded Board Members of community forum at the middle school. He thanked the Federation for their support.

Ms. Bearden thanked Board Members for their time and effort. The Board does not always agree but the purpose is to see all sides. She thanked the Federation for the appreciation dinner and the teachers and staff for their dedication to the Reading Olympics.

Mrs. Lawrence thanked the Federation for the appreciation dinner.

Ms. Parry thanked the Federation for including the student board representatives in the appreciation dinner. Mr. Rome and she attended a Student Board Representative workshop at Pottsgrove. It was a great opportunity to meet other student board representatives in the area and share experiences. Freshman David Hicks, won a medallion in his category at the DECA State Competition. The DECA competition was an awesome experience.

Mr. Baker thanked the Federation for the appreciation dinner. The high school had a pep rally on Friday for "Mascots for a Cure" with Trojan Man. The Trojan students went on a field trip to Temple.

The focus was on enthusiasm

Mrs. Stilwell – no comment.

Mrs. Weand is looking forward to the Little Shop of Horrors and the Reading Olympics.

Mr. Kurt Heidel thanked the Federation for the appreciation dinner. He was glad the Franklin Street Fields Bid Award was approved. He sees this investment as a positive step to promote student participation in district athletics. He is disappointed to see that there is little participation at the middle school level and looks forward to looking at ways to increase athletic participation.

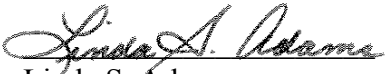
Mr. Williams – no comment.

Mr. Rodriguez thanked the Federation for the appreciation dinner. He agreed with Ms. Bearden's comment that it is ok to disagree and added that all are here for the same reason. Mr. Rodriguez noted that the district celebrated Black History month. The district is strong in our diversity. Students in K - 12 participated in many learning activities, getting to know where they come from so they will know where they are going.

Mrs. Francis agreed with Mr. Heidel's comments on middle school athletics. She agrees that the Reading Olympics is a great opportunity for students to have fun reading. She noted the at future board meetings the chairs will be seated next to each other for report purposes. Mrs. Francis reminded the Board there will be an executive session for the purpose of litigation.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 8:12 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
March 16, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, March 16, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, Mr. Emanuel Wilkerson and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Courtney Parry, Mr. David Todd, Mr. Ryan Oxenford, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

PRESENTATION

What do Principals do on a snow day? – video by Mr. Matthew Moyer

MINUTES

Mrs. Adams reviewed the minutes of the Committee of the Whole meeting held on February 23, 2017 and the minutes from the Regular Board meeting held on February 27, 2017 to be placed on the March 20, 2017 Board Agenda for approval.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of February 2017 to be placed on the March 20, 2017 Board Agenda for approval.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for February 2017 to be placed on the March 20, 2017 Board Agenda for approval.

HEARINGS FROM PATRONS OF THE SCHOOLS

David Miller, 96 Cedar St., asked the Board for an update on the superintendent search and the status on the Save the Lights campaign in regards to the committing the funds and completion of the project.

COMMITTEE REPORTS

CURRICULUM / CO-CURRICULAR COMMITTEE - Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on March 2. Curriculum updates included social studies adoption, coding programs at the elementary and middle school levels and a name change for "Pre-AP" to "Honors". Co-Curricular updates included recognition of the wrestling team and coach for their individual accomplishments, changes in the PIAA rules and discussion on collaboration efforts with youth programs in Pottstown to stimulate growth in athletic programs.

COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Community Relations Committee meeting was held on March 2. The committee continued discussion on the outreach program, the staff appreciation breakfast, the father/daughter dance and a brief update on the Save the Lights fundraiser.

STUDENT BOARD REPRESENTATIVE – Ms. Parry

The Student Government Club members will be participating in a “school swap” next week with Phoenixville and Pottsgrove School Districts.

FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on March 9. The committee reviewed updates on eight (8) projects and the costs associated with each project. The committee also reviewed facility rate increases and options on how to fund the remaining balance for the stadium lights. It was determined that the committee would continue to support the Save the Lights fundraising efforts to complete the project.

JOINT FINANCE/PERSONNEL COMMITTEE – Mrs. Stilwell

The Joint Finance/Personnel Committee meeting was held on March 9. Items reviewed by the committee and recommended to be placed on the Board Agenda for approval were the nomination of Mr. Williams to serve as the district’s representative on the MCIU Board of Directors, the revised 125 Cafeteria Plan increasing the maximum flex spending amount, the acceptance of the 2015-2016 financial audit and the resignation of Mrs. Adams as the Business Administrator for the purpose of retirement.

Mrs. Adams gave a first glance budget report for 2017-2018 as presented to the Finance Committee. She reviewed preliminary expenses including increases in salaries, PSERs, and medical premiums and the offsets in revenue looking at the preliminary state budget. This high level preliminary budget indicates a current deficit of approximately \$1,517,908. She emphasized the report is a very high level estimate and will continue to decrease as the budget process continues. A preliminary budget will be presented at the May 11 Finance Committee meeting. This is in accordance with the Act 1 timeline. The final budget will be presented at the June 8 Finance Committee meeting. Mrs. Adams urged all Board Members and public to attend both meetings.

Board Members were in favor of submitting their suggestions for a zero tax increase budget to Mrs. Adams as a pro-active approach prior to the May preliminary budget. Mrs. Francis suggested scheduling a workshop.

POLICY COMMITTEE – Mr. Wilkerson

At the Policy Committee meeting held on February 23 the committee discussed student uniform & dress code policy. Principals presented information about the enforcement of the policy. It was the general consensus of the committee to discontinue the uniform policy K-12 and replace it with a dress code policy. The committee will conduct a further review before making a final recommendation to the Board. The Student Board Representative Policy is ready to send out to other committee members for review. New policies were discussed at tonight’s meeting. The next meeting schedule for April 24.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Mr. Heidel gave a report on highlights from March 13th Borough Council meeting. Council voted to support two initiatives: 1) the application to establish a PA State regulated medical marijuana facility located on Queen Street bringing jobs and revenue to the borough; 2) the Protect Our Schools from Tax Delinquent Act that gives borough leverage to recover delinquent taxes from Section 8 landlords. Council also approved the Master Traffic Ordinance establishing bike lanes as part of safe school project. The next Borough Council meeting is April 10th

PSBA REPRESENTATIVE – Mr. Williams

Legislative information - A caravan campaign to Harrisburg is being organized by Pa. Children in Youth to promote discussion with legislators on educational issues that impact our students and community. Legislative bills to monitor include proposed Medicaid cuts, House Bills 57 and 958 related to ESSA, and school choice vouchers. Discussions continue on pension reform, the teacher evaluation system and SB 167: Paycheck Protection Bill. The property tax elimination legislation is now being re-evaluated due to public objections.

CONSENT ITEMS

Dr. Cellini reviewed the following consent items as presented to be placed on the March 20, 2017 Board Agenda for approval:

PERSONNEL

FIELD TRIPS

Mrs. Adams reviewed the following consent items as presented to be placed on the March 20, 2017 Board Agenda for approval:

REVISED SCHOOL DISTRICT 125 CAFETERIA FLEX SPENDING PROGRAM

ACCEPTANCE OF THE JUNE 30, 2016 FINANCIAL AUDIT

MCIU BOARD OF DIRECTORS NOMINATION

UNFINISHED BUSINESS

None.

NEW BUSINESS

None

INFORMATION

None.

FEDERATION REMARKS

Mr. DiDonato spoke about the upcoming PSSA testing. He talked about the preparation as a stressful time for students and teachers and how the intent of the testing has changed from its original purpose. The Federation continues to fight for reform. Support Staff Appreciation Day is scheduled for April 11. He pointed out how vital the support staff is to day to day operations and recognized the Building and Grounds crew for their great snow removal efforts. He thanked the Little Shop of Horror team for an incredible event.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mrs. Lawrence spoke about the negative effects of PSSA testing and its impact on higher education.

Mr. Williams spoke about the testing mechanism and to keep aware of the spending factor.

Ms. Parry – no comment.

Mrs. Stilwell expressed her dislike of PSSAs', the cost associated with PSSAs' and the effects on the students.

Mr. Hylton – no comment.

Ms. Bearden – no comment.

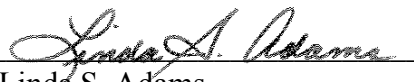
Mr. Wilkerson commended Mr. Todd and the administrative team for putting on the community forum events at the middle school. The next meeting is scheduled for March 28.

Mr. Rodriguez commented on a quote defining that the SPP correlates a student's wealth, not education. He thanked Mr. Williams for bringing attention to the negative impact Medicaid cuts would have on the students of our district. He was pleased to have attended the Comprehensive Planning session today and for the opportunity to meet with parents that also attended.

Mrs. Francis noted there will be an executive session for the purpose of personnel.

ADJOURNMENT

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 8:19 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
March 20, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, March 20, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Ron Williams. Absent was Ms. Katina Bearden and Mr. Emanuel Wilkerson. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Ms. Courteney Parry and Mr. Nyles Rome; Mr. Kevin Downes, Mr. Steven Anspach, Mrs. Danielle McCoy, Mr. Robert Decker, Mr. John Armato, members of the press and interested citizens.

AWARDS

Mr. Anspach introduced the members of the wrestling team and congratulated them on winning the Wrestling Frontier Division Tri-Champs. He congratulated Head Coach Brad Clark who was named Frontier Division Coach of the Year.

The Trojan Mascot distributed copies of the Trojan Coloring book produced by district students. The coloring book is distributed to students in the elementary schools.

PRESENTATION

High Counselors Amanda Scholwinski and Michael Pagano talked about a new college software program, "Naviance". "Naviance" is a comprehensive college readiness platform that helps student prepare for postsecondary life. The program provides students with the necessary tools for early academic planning and career choices. Parents can view their child's progress through separate log ins. The program also provides detail data of the department's efforts and continues to provide data on the status of colleges attended, graduation and transfers. A handout outlining the high school's career and counseling achievements, programs and scheduled events was distributed to Board Members.

Mrs. McCoy commended the counselors for their dedication to the students and their positive impact in changing the culture of the department.

MINUTES

It was moved by Mr. Hylton and seconded by Mr. Williams that the minutes from the Committee of the Whole and held on February 23, 2017 and the minutes from Regular Board meeting held on February 27, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

LIST OF BILLS

It was moved by Mrs. Stilwell and seconded by Mr. Williams that the list of bills paid from the various funds for the period of February 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-070**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

TREASURER'S REPORT

It was moved by Mr. Hylton and seconded by Mr. Williams that the Treasurer's Reports for February 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-071**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

Ms. Colleen Blute, Barth Elementary Teacher, spoke on behalf of the 4th of July Independence Day Committee, inviting the Board Members to participate in a fundraiser for the Pottstown July 4th Queen. A handout was distributed to all Board Members.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval.

CONSENT

It was moved by Mr. Hylton and seconded by Mr. Williams that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Linda S. Adams, Business Administrator, resignation for the purpose of retirement, effective September 5, 2017; employed since March 29, 2006.

Professional

Susan Paravis, Elementary Teacher, Rupert Elementary, resignation for the purpose of retirement, effective June 30, 2017; employed since August 25, 2003.

Exempt

Mary Rieck, PEAK Coordinator, resignation for the purpose of retirement, effective June 30, 2017; employed since October 20, 2006.

Classified

Ratify Holly Yabroski, Office Clerk, Pottstown Middle School, resignation effective February 27, 2017, employed since April 5, 2016.

Co-Curricular Assignments 2016/2017

Ratify Ryan Folk, HS Boys Soccer Asst Coach, resignation effective March 2, 2017

LEAVES

Professional

Kristen Ellis, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective May 16, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Maureen Jampo, from Assistant Business Manager to Business Administrator, effective July 1, 2017.

Classified

Ratify Kimberly Gibson, from Substitute Support Staff to Classroom Assistant, Rupert Elementary, effective March 1, 2017, \$13.65/hr.(replacing C. March).

ELECTIONS:

Classified

Ratify Tiffany White, Classroom Assistant, Pottstown Middle School, effective March 8, 2017, \$13.65/hr (replacing J. Schloth)

Ratify Roxanne Leh, Substitute Breakfast Proctor, Rupert Elementary, effective March 2, 2017, 1 hr./day, \$11.74/hr. This is in addition to her role as Part-time Cafeteria Worker.

Jordon Little, Substitute Support Staff, effective March 20, 2017, hourly rate per schedule.

Compensation for Missed Planning Time, \$23/hr

Lisa Royer PHS 8 missed planning times \$184.00 (2/13/17 to 2/24/2017)

Homebound Instruction, \$29/hr

Ratify Kristina Corominas, Pottstown High School, from March 1, 2017, end date tbd, assignment not to exceed 5 hrs/week.

Ratify Amanda Fusco, Pottstown High School, from March 1, 2017 through April 12, 2017, assignment not to exceed 5 hrs/week.

Co-Curricular Assignments

2016-2017 Co-Curricular Assignments : Spring Sports * **Addendum #2016-2017-072**

Addition to 2016/2017 Co-Curricular Game Worker,\$12/hr

Todd Wallace

FIELD TRIPS

<u># Students/...Groups</u>	<u>Conference / Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District</u>	<u>Chaperone(s)</u>
15	College Visits - National Honor Society	Alvernia, Bucknell, University of Pittsburgh	04/07/2017 - 04/08/2017	\$0.00	\$105.00 - \$115.00	Robert Decker TBD

REVISED POTTSTOWN SCHOOL DISTRICT 125 PLAN (CONSENT)

The Superintendent recommends the Board approve/ratify the revised Pottstown School District 125 Cafeteria Plan Flex Spending Program in accordance with the IRS guidelines and a copy be filed in the Secretary's office as **Addendum # 2016-2017-073**.

SCHOOL DISTRICT FINANCIAL AUDIT (CONSENT)

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending Jun 30, 2016 as prepared by Herbein + Company, Inc.

MCIU BOARD OF DIRECTORS NOMINATION (CONSENT)

The Personnel Committee recommends the Board approve the nomination of Mr. Ron Williams to serve on the MCIU Board of Directors for three years beginning the first day of July following the election. The representative's term shall run from July 1, 2017 to June 30, 2020.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

NON-CONSENT

Dr. Cellini reviewed the non-consent personnel item for board consideration.

PERSONNEL

ELECTION

Professional

Michael Hewitt, Automotive Teacher, Pottstown High School, effective April 3, 2017, \$46,000.00/yr, Step 5-STD (contract of G. Allan).

It was moved by Mr. Hylton and seconded by Mr. Williams that the Board approve the above non-consent item.

HEARINGS FROM PATRONS OF THE SCHOOLS (limited to the above non-consent item)

None.

Upon roll call vote, all members voted aye of the above non-consent personnel item. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

UNFINISHED BUSINESS

Mr. Hylton reminded Board Members that at the Committee of Whole meeting, Board Members were in agreement to give Mrs. Adams direction on their budget concerns and recommendations. Mrs. Francis suggested a workshop at the April Finance/Personnel Committee meeting for the purpose of addressing budget direction from the Board.

Mr. Rodriguez explained that the preliminary budget as presented at the Committee of the Whole meeting was extremely preliminary and the administration will continue to work toward balancing the budget. He acknowledged that the administration has heard the consensus of the Board for a budget with a zero tax increase and will keep them informed as soon as more information is available.

NEW BUSINESS

Mr. Hylton spoke about an email he sent out to the Board and administration asking the district to draft a letter to the Natural Land Trust supporting a grant application. The grant application is to secure funds for the proposed meadow at Edgewood.

Mr. Hylton made a motion that the Board authorizes the Acting Superintendent to write a letter of support for the grant subject to review by the solicitor and district grant coordinator.

All Board Members were in favor. None opposed. Motion carried.

INFORMATION

1. Monthly Meeting Notice: April 2017

FEDERATION REMARKS

Mr. Decker congratulated the district high school Pre-Engineering class on their recent win at the Rube Goldberg competition in Philadelphia. The team won first place in the high school division and a \$500 prize for classroom supplies.

ROUND TABLE

Mr. Heidel complimented Mrs. Francis on her “chopped challenge” experience.

Mrs. Weand – no comment.

Mrs. Lawrence – no comment.

Mr. Williams – no comment.

Ms. Parry looks forward to the Reading Olympics taking place next week.

Mr. Rome noted the baseball team has returned from the Florida camp and wished a safe trip to the students who are traveling to Europe.

Mrs. Stilwell congratulated Mr. Bachman for his leadership with the robotics club.

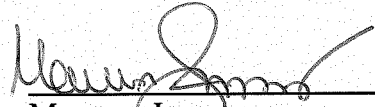
Mr. Hylton – no comment.

Mr. Rodriguez was pleased to share economic news for Pottstown. The average sale price of homes in Pottstown has risen from \$128,000 to \$161,000 on average (a 26% increase) and sales have increased by 14%. He reminded Board Members to sign up for the Google Docs training.

Mrs. Francis enjoyed the Culinary Chopped Challenge at Grumpy’s. The girls won the sandwich competition and the boys won the dessert.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Williams that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:37 pm.



Maureen Jampo
Assistant Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE
COMBINED COMMITTEE OF THE WHOLE
and REGULAR BOARD MEETING
APRIL 24, 2017**

The Combined Committee of the Whole and Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, April 24, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, and Mrs. Polly Weand. Absent were Ms. Katina Bearden, Mr. Emanuel Wilkerson and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Mr. Nyles Rome and Ms. Courtney Parry; Mr. Matthew Moyer, Mrs. Danielle McCoy, Mr. Joseph Schroeder, Mr. Robert Decker, Mr. John Armato, members of the press, and interested citizens.

Mr. Williams entered the meeting at 7:14 pm.

PRESENTATIONS

Walking School Bus Volunteer Recognition

Mr. Genova introduced each volunteer and recognized their length of service. Each volunteer was presented a certificate of appreciation and a token for their dedication and service to the Walking School Bus.

Foundation for Pottstown Education: Residency Initiative

Mr. Rusiewicz announced the Foundation Board of Directors approved and is ready to implement the Residency Initiative program. A booklet outlining the program and process for application was distributed to each Board Member.

Pottstown Health and Wellness Foundation

Mr. Colistra invited the Board to participate in a collaborative effort with the Foundation, local school districts and the Valley Forge Tours and Convention Board to explore ways to support regional athletic sport events. He spoke about the benefits of using school facilities to host regional and national athletic events to increase local revenues and support economic growth. The next steps would be to review the statistics and arrange a meeting with all entities for a presentation and discussion.

The Board was in agreement to support the effort and will look for a notification on a July meeting.

Pottstown Area Industrial Development (P.A.I.D.)

Mr. Brown, on behalf of P.A.I.D., asked the Board for additional financial support to help advance the economic activity in the borough. P.A.I.D. is seeking additional support from its supporting entities to help pursue industrial development. The Pottstown Health and Wellness is matching funds in the amount of \$150,000 as part of its Match Program. Several entities have committed to additional funds and P.A.I.D. is asking the district to contribute an annual amount of \$20,000.

The Board asked that P.A.I.D. submit a written request outlining the details. Mrs. Francis stated that the Board would be able to make a better decision in May when the preliminary budget is presented.

HEARINGS FROM PATRONS OF THE SCHOOLS

Daniel Andrews, 191 Hillside Drive, addressed the Board about the coaching staff and rules. He stated his son has taken a stance for what he believes. Mr. Andrews voiced his disapproval of coaches seeking their own personal gain. He spoke about assaults and harassment against his son and accusations against his daughter. He looks for changes to be made across the board.

Rosemary Woodland, 616 N. Evans Street, asked the Board to move the red cones on East Street. The cones are restricting traffic routes for the neighborhood.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION

The Board adjourned for an executive session at 7:36 pm.

The Board reconvened at 7:46 pm.

MINUTES

Mrs. Adams presented the minutes from the Committee of the Whole meeting held on March 16, 2017 and the Regular Board meeting held on March 20, 2017 for Board approval.

It was moved by Mr. Williams and seconded by Mr. Hylton that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of March 2017 for Board approval.

It was moved by Mr. Williams and seconded by Mr. Hylton that the list of bills be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-074**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for March 2017 for Board approval.

It was moved by Mr. Williams and seconded by Mr. Hylton that the Treasurer's Report be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-075**.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

COMMITTEE REPORTS

POLICY COMMITTEE – Mrs. Stilwell

The committee met on March 16. The committee reviewed updates to policies 209.1: Pediculosis, 810: Transportation, 907: Visitors and 210: Use of Medications. These policies are recommended for Board approval on tonight's agenda. The committee is also continuing to review the dress code policy. A full committee report is attached to tonight's agenda.

CURRICULUM AND TECHNOLOGY COMMITTEE - Mrs. Weand

The committee met on April 6. The committee is recommending the Social Studies and Reading adoption as presented on tonight's agenda. The committee supported the administration's recommendation to review social studies grading options for next year. Members discussed the grading scale for the district's National Honor Society versus the grading scale for National Honor Society scholarships. Technology highlights from the meeting included a Power Point presentation given by Mr. Hug on technology plans for this year and beyond. A full committee report is attached to the agenda.

COMMUNITY RELATIONS COMMITTEE – Mr. Rodriguez

The committee met on April 6. The committee was in favor of district representation at the Go Fourth Festival including a dress down day to support the 4th of July PSD homecoming queen. Discussion continued on the events planned for the upcoming school year. A full report is attached to the agenda.

STUDENT BOARD REPRESENTATIVES – Ms. Parry and Mr. Rome

The Student Government's School Swap was a great experience with positive feedback from all the students who participated in the event. Updates on sports and co-curricular events were provided.

FACILITIES COMMITTEE – Mr. Heidel

The committee met on April 13. Updated information was provided on the Lincoln water main and sewer replacement, the high school exterior security and auxiliary field lighting replacement, cosmetology a/c replacement and the 2017 building envelop repairs. The committee recommends the cosmetology a/c replacement and the 2017 building envelop repairs for board consideration as indicated on tonight's agenda. Mr. Kraybill provided the committee with information concerning collaboration with the Valley Forge Convention and Business Center for paid use of our facilities to host regional events. A full report of the committee meeting is attached to the agenda.

JOINT FINANCE AND PERSONNEL COMMITTEE – Mrs. Stilwell

The committee met on April 13. Finance topics discussed included increased financial support for P.A.I.D., updated Use of Facilities Fee Schedule indicating a 10% increase plus the addition of parking fees, and financing of the curriculum adoption. Recommendation for board approval includes the Use of Facilities Fee Schedule, the Curriculum Adoption along with the contracts and bid award as shown on tonight's agenda. Personnel items for board approval are the revised 2016-2017 school calendar and the new 2017-2018 school calendar. A full report of the committee meeting is attached to tonight's agenda. A reminder to all Board Members – a preliminary budget for 2017-2018 will be presented at the May 11 Finance and Personnel Committee meeting. All were encouraged to attend.

BOROUGH LIAISON - NO REPORT

MONTGOMERY COUNTY LEGISLATIVE/PSBA/MONTGOMERY COUNTY IU REPRESENTATIVE – Mr. Williams
Mr. Williams participated in the advocacy day trip to Harrisburg. Participants met with legislators to discuss various topics. Participation in advocacy efforts and collaboration with other districts is encouraged. The pension bill presented is similar to the last one and new legislation on possession of gun by teachers is being introduced.

APPROVAL OF CONSENT ITEMS

Dr. Cellini reviewed all personnel consent items for Board approval.

Mr. Rodriguez and Mrs. Adams reviewed consent and non-consent items for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS(limited to Consent Items)

None.

CONSENT:

It was moved by Mrs. Stilwell and seconded by Mr. Hylton that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Dulcie Rothermel, Elementary Supervisor of Special Education, resignation effective June 2, 2017; employed since November 6, 2015.

Professional

Ratify Sarah Paul, Elementary Teacher, Barth Elementary, resignation effective April 1, 2017; employed since August 18, 2008.

Ratify Jenni Houck, Elementary Teacher, Rupert Elementary, resignation effective March 26, 2017; employed since February 1, 2007.

Leslye Blackwell, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement, effective August 21, 2017; employed since April 14, 1999.

Classified

Ratify Barbara Gross, Classroom Assistant, Pottstown High School, resignation for the purpose of retirement, effective March 31, 2017; employed since January 26, 2009.

Ratify Janaya Geiger, Substitute Front Desk Clerk, Administration Building, resignation effective March 15, 2017; employed since January 9, 2017.

Co-Curricular Assignments

Stephen Allen, Assistant Coach, Middle School Boys Soccer, resignation effective April 6, 2017.

Jeff Delaney, Assistant Coach, High School Football, resignation effective March 29, 2017.

Aaron Hinnershitz, Assistant Coach, Middle School Football, resignation effective March 30, 2017.

Brittany Tanyer, Cheerleading Coach, High School, resignation effective March 20, 2017.

Megan Miller, Cheerleading Coach, Middle School, resignation effective April 21, 2017

LEAVES

Professional

Dana DiDonato, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective August 22, 2017, end date tbd.

Traci Miller, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective June 5, 2017, end date tbd.

Hayley Quigley, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date August 8, 2017, end date tbd.

Angela Wagner, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective May 1, 2017, end date tbd.

Exempt

Ratify Jacqueline Stein, Psychologist, Pottstown High School, request for intermittent leave of absence covered by the Family Medical Leave Act, effective September 20, 2016, end date tbd.

Classified

Dalton Wieder, Custodian I, Pottstown Middle School, request for leave of absence covered by Family Leave Act, effective June 23, 2017. end date tbd.

Richard Huss, Part-time Van Driver, Transportation Department, request for leave of absence effective April 27, 2017, end date tbd.

Ratify Leroy Stillings, Part-time Van Driver, Transportation Department, request for leave of absence, effective April 19, 2017, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Classified

Ratify Tashawna Louallen, from Classroom Assistant to Substitute Support Staff, effective March 23, 2017, hourly rate per schedule.

Ratify Margaret Benfield, from Secretary to Supervisor of Transportation & Communication to Substitute Support Staff, effective April 11, 2017, hourly rate per schedule.

Ratify Reon Astheimer, from Substitute Support Staff to Part-time Student Proctor, Pottstown Middle School, effective March 22, 2017, 2hrs/day, \$11.74/hr (replaces C. Marcelli).

ELECTIONS

Administrative

Kristin Kozik, Director of Food Service, effective May 1, 2017, \$65,000/yr.

Classified

Ratify Dennis Buck, Substitute Van Driver, Transportation Department, effective April 4, 2017, \$14.04/hr. He will also assume the role of Substitute Van Assistant, effective April 4, 2017, \$11.92/hr.

Ratify Diane Mossman, Substitute Van Driver, Transportation Department, effective April 7, 2017, \$14.04/hr. She will also assume the role of Substitute Van Assistant, effective April 4, 2017, \$11.92/hr.

Compensation for Missed Planning Time, 2016/2017, \$23/hr.

Michaela Johnson	PHS	8 missed planning times	\$184.00 (3/13/2017 - 3/23/2017)
Lisa Royer	PHS	9 missed planning times	\$207.00 (2/27/2017 - 3/10/2017)
Lisa Royer	PHS	8 missed planning times	\$184.00 (3/13/2017 - 3/24/2017)

Co-Curricular Assignments 2017-2018: Sports

Mark Fischer	HS Football Coach	Level 1	- \$5,657.00
Henry Coyne	HS Asst. Football Coach	Level 5	- \$5,733.00
Megan Miller	HS Cheerleading Coach	Level 1	- \$1,653.00

TUITION REIMBURSEMENT

Professional

<u>Name</u>	<u>School</u>	<u>Amount</u>
Kyle O'Neill	PHS	\$ 2,631.00
Theresa Dundon	PHS	\$ 705.00
Richard Saylor	PMS	\$ 1,575.00
Nicole Foraker	PMS	\$ 3,000.00
Michael Ishler	PMS	\$ 1,575.00
Leslie Swartz	Lincoln	\$ 1,410.00
Joshua Wagner	Lincoln	\$ 1,410.00
Melissa Lopez	Franklin	\$ 1,410.00

Support Staff/Exempt

<u>Name</u>	<u>Bldg.</u>	<u>Amount</u>
Gina Griffin	PHS	\$ 1,875.00
Christa Oister	PMS	\$ 2,000.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Franklin	Lindsay Hendricks Theresa Spitko	ADOS-2 Clinical Workshop	Pittsburgh, Pa	05/03/2017 - 05/05/2017	\$1,370.59 pd by dpt. budget \$ 998.28 -pd by dpt. budget
Admin	Stephen Rodriguez	Superintendent Academy Conference	Hershey, Pa	04/18/2017- 04/21/2017	\$0.00 pd by MCIU
Admin	David Genova	PA Nutrition Ed Conf.	KOP, Pa	05/01/2017- 05/02/2017	\$25. 79 pd by Health & Wellness Grant

POLICIES

The Superintendent recommends the Board approve the Policy 209.1: Pediculosis as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-076**.

REVISED 2016-2017 SCHOOL CALENDAR

The Superintendent recommends the Board approve/ratify the revised 2016-2017 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-077**.

APPROVAL OF 2017-2018 SCHOOL CALENDAR

The Superintendent recommends the Board approve the 2017-2018 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-078**.

HOURS OF OPERATION

The Superintendent recommends the Board approve the 2017-2018 Hours of Operation as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-079**.

2017 CANDIDATES FOR ALUMNI HONOR ROLL

The Superintendent recommends the Board approve the 2017 Alumni Honor Roll Candidates as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-080**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-081**.

- 1) Environmental Controls System, Inc.
- 2) MCIU ACCESS Medical Practitioner Agreement

FACILITY FEE SCHEDULE

The Superintendent recommends the Board approve the Facility Fee Schedule as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-082**.

MCIU JOINT PURCHASING BID AWARD

The Superintendent recommends purchase orders be awarded to the companies as presented, the award in each case being made to the lowest bidder meeting the required specifications and a copy be filed in the Secretary's office as **Addendum #2016-2017-083**.

1. MCIU Joint Purchasing Bid Award: PSD Custodial Supplies
2. MCIU Joint Purchasing Bid Award: PSD Paper Supplies

MCIU INTERGOVERNMENTAL AGREEMENT FOR SHARED STUDENT SERVICES

The Superintendent recommends the Board approve the MCIU Intergovernmental Agreement for Shared Student Services as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-084**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

NON-CONSENT

MOTION TO ELECT DISTRICT SUPERINTENDENT AND APPROVE EMPLOYMENT CONTRACT

Mr. Kalis reviewed the motion to elect Mr. Stephen J. Rodriguez the district superintendent for a term of four years effective July 1, 2017 to June 30, 2021 and approve the employment contract.

It was moved by Mr. Williams and seconded by Mrs. Stilwell to approve the motion to elect Mr. Stephen J. Rodriguez as District Superintendent and the employment of contract and a copy be filed in the Secretary's office as **Addendum #2016-2017-085**.

Mr. Heidel gave his perspective on electing a superintendent from inside the district versus someone outside the district. His concerns focused on no changes in policies and procedures and the responsibilities of the Assistant to the Superintendent being delegated to district staff.

Mr. Hylton stated he is in favor of Mr. Rodriguez's election. He is glad that Mr. Rodriguez is willing to commit to a four year term and Mr. Rodriguez has proven his ability to do the job. Mr. Hylton added that the district will see a savings by waiting to fill the position of Assistant to the Superintendent.

Board Members Ms. Bearden and Mr. Williams expressed their support to approve the election of Mr. Rodriguez as District Superintendent.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

APPROVAL OF THE SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve a Special Education settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

It was moved by Mr. Williams and seconded by Mrs. Stilwell that the board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #0216-2017-086**.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

2017 BUILDING ENVELOP REPAIRS PROJECT BID AWARD

The Superintendent recommends that purchase orders or contract be awarded to the company indicated below, the award being made to the lowest bidder meeting the required specifications.

- JPS Construction - \$591,500.

It was moved by Mr. Williams and seconded by Mr. Hylton that the board approve the 2017 Building Envelop Repairs bid award as presented.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

COSMETOLOGY A/C REPAIR PROJECT

The Superintendent recommends the purchase orders or contract be awarded to the company indicated below, the award being made to the lowest bidder meeting the required specifications through the Keystone Purchasing Network.

- S.J. Thomas Co., Inc \$103,000

It was moved by Mrs. Stilwell and seconded by Mr. Williams that the board approve the Cosmetology A/C Repair Project as presented.

Upon roll call vote, the vote for the cosmetology a/c repair project was recorded as follows: Mrs. Francis: aye, Mr. Heidel: nay, Mr. Hylton: nay, Mrs. Lawrence: aye, Mrs. Stilwell: aye, Mrs. Weand: aye, Mr. Williams: nay. Ayes: Four. Nays: Three. Absent: Two. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice: May 2017
2. Graduation: June 8, 2017

FEDERATION REMARKS

Mr. Decker congratulated Mr. Rodriguez. He thanked the Board for their diligence in the search for a superintendent.

ROUND TABLE

Ms. Parry congratulated Mr. Rodriguez.

Mr. Nyles congratulated Mr. Rodriguez and announced that he will be attending the University of Virginia.

Mrs. Stilwell congratulated Mr. Rodriguez.

Mr. Hylton – no comment.

Mr. Heidel congratulated Mr. Rodriguez. He anticipates additional costs associated to the added job responsibilities that staff members will be assigned.

Mrs. Weand congratulated Mr. Rodriguez and is looking forward to the Month of the Young Child event.

Mrs. Lawrence congratulated Mr. Rodriguez.


Mr. Williams congratulated Mr. Rodriguez. He sees cost savings in the plans to distribute district responsibilities while delaying the hiring of an Assistant to the Superintendent. He looks forward to using more resources to save money.

Mr. Rodriguez thanked everyone for the comments. He looks forward to attending the Superintendent's Academy held at the Montgomery County Intermediate Unit. He congratulated the Walking School Bus volunteers for their commitment. Mr. Rodriguez spoke about the positive effects on advocacy and media support. It is important to keep voices active.

Mrs. Francis congratulated Mr. Rodriguez. She sees a positive team, one goal, one team, one town.

ADJOURNMENT

It was moved by Mr. Williams and seconded by Mr. Heidel that the Board adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:45 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
May 18, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, May 18, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand, Mr. Emanuel Wilkerson and Mr. Ron Williams. Absent was Ms. Katina Bearden. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Courtney Parry and Mr. Kenil Patel; Mrs. Maureen Jampo, Mr. Joseph Schroeder, Mr. Steven Anspach, Mr. Jeff Delaney, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

Ms. Bearden entered the meeting at 7:06 pm.

PRESENTATIONS

Girls on the Run - Mrs. Burkholder presented a video demonstrating the many activities and opportunities the program provides to the participants. The program focuses on building inner strengths, individually and as a team. Girls on the Run is a national program consisting of 65 teams and approximately 1,000 girls and runs from February to mid-May. Local community organizations help to support the program along with fundraisers that help cover any financial aid not covered by the program.

NAMM – Mr. Kelly, Zeswitz Music, presented the Best Communities in Music Education award to the district and music department. The award recognizes the district, teachers, students and parents that excel in music education. Accepting the award on behalf of the Pottstown School District were Mr. Stephen Rodriguez, Mrs. Amy Francis and Mr. Michael Vought.

Senator Mensch Acknowledgment - Mr. Rodriguez spoke about an Education Access Grant initiated and supported by Senator Mensch. The grant award included technology equipment needed for instruction, curriculum materials and financial support to complete the stadium lights replacement. He was pleased to announce that the grant has been awarded to Pottstown and the lights will be back.

Senator Mensch congratulated Mr. Rodriguez on his appointment as Superintendent. He thanked the Board for their service as directors on the school board. Senator Mensch was grateful to have the opportunity to be a part of helping the Pottstown School District and community.

Mrs. Weand expressed her gratitude to Senator Mensch and all the contributors who supported the Save the Lights campaign. She looks forward to the completion of the project.

Aaron Diamond, member of the Trojan Football Team, spoke on behalf of the team, thanked Senator Mensch along with Mr. and Mrs. Weand.

Mrs. Francis indicated she would call for a vote to accept the Education Grant and indicated that the Hearings of the Patrons should include any comments regarding the motion to accept the grant.

HEARINGS FROM PATRONS OF THE SCHOOLS (general comments and grant acceptance)

Aram Ecker, 21 Winding Road, thanked Senator Mensch for his help to save the lights.

Kevin Ownes, 36 East Fifth Street, President of the Pottstown Schools Music Association asked the Board to support replacing the auxiliary field lights. He spoke about the summer and after-school night practices that are necessary to accommodate summer weather conditions and the volunteers who are needed to assist at the evening practices.

MOTION TO ACCEPT GRANT

It was moved by Mrs. Weand and seconded by Mr. Williams that the Board acknowledge acceptance of the Educational Access Grant in the amount of \$250,000 of which \$100,000 is awarded in support of the stadium lights replacement project.

Comments from the Board:

Mr. Wilkerson thanked Mr. & Mrs. Weand for their leadership and commitment to the campaign. He looks forward to the lights being back up.

Mrs. Weand thanked everyone for their support and extended a special thank you to Mrs. Stilwell.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Motion carried.

The Board adjourned for a brief celebration at 7:37 pm to honor of the completion of the "Save the Lights" campaign.

The Board reconvened at 7:53 pm.

MINUTES

Mrs. Adams reviewed the minutes of the Combined Committee of the Whole and Regular Board meeting held on April 24, 2017 to be placed on the May 22, 2017 Board Agenda for approval.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of April 2017 to be placed on the May 22, 2017 Board Agenda for approval.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for April 2017 to be placed on the May 22, 2017 Board Agenda for approval.

COMMITTEE REPORTS

POLICY - Mr. Wilkerson

The Policy Committee met on April 24th. The committee reviewed policies recommended to be placed on the May 22 Board agenda for approval. The committee was in favor of a workshop to discuss the dress code policy versus the uniform policy and a student senate policy. The workshop took place tonight prior to the May Policy Committee. A full committee report is attached to tonight's agenda.

CURRICULUM / CO-CURRICULAR COMMITTEE - Mrs. Lawrence

The Curriculum/Co-Curricular Committee meeting was held on May 4. Curriculum topics discussed

included options for a grading scale for social studies related to the new reading adoption; Co-Curricular topics were focused on the auxiliary field lights replacement project and options to support feeder programs. A full committee report is attached to tonight's agenda.

COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Community Relations Committee meeting was held on May 4. The committee discussed having community gardens at other elementary buildings. The Family Advisory Committee gave a presentation on their "Let's Talk Series" that were held at the elementary buildings. The scholarship acknowledgments from the board to the students are being worked on. The Father/Daughter dance has been set for the 2017-2018 school year. More information will follow. A full committee report is attached to tonight's agenda.

STUDENT BOARD REPRESENTATIVE – Ms. Parry and Mr. Patel

National Honor Society Banquet was held May 16th honoring 15 seniors. Other events taking place in May included the prom held on May 12, senior pictures and Keystone exams taking place this week. Student Board Representatives will be going to Harrisburg to participate in the advocacy initiative. MIS students will be attending "Education Day" at Six Flags. The new "Day Club" will be addressing controversial topics and two seniors have won medals in the PAC10 Track and Field events.

FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on May 11. The committee heard a report from Mr. Anspach on the value of the auxiliary field lights. The committee was in agreement to recommend the project to the Board for approval at the May 22 voting meeting. The stadium lights were also discussed. Tonight's acceptance of the Education Access Grant to support the Stadium Lights Replacement Project allows the the district to move forward with the project fully funded by the Save the Lights Campaign, Pottstown Health and Wellness Grant and the Education Access Grant. The next Facilities Committee meeting will be held on Wednesday, June 7 due to Graduation on June 8. A full committee report is attached to tonight's agenda.

JOINT FINANCE/PERSONNEL COMMITTEE – Mrs. Stilwell

The Joint Finance/Personnel Committee meeting was held on May 11. Mrs. Adams provided copies of the 2017-2018 Proposed Budget. The proposed budget was presented in detail and discussed by the committee. The committee was in agreement to recommend the 2017-2018 Proposed Budget for Board approval. The P.A.I.D increased financial support was also included in the budget and is included in the Consent Items for Board approval. Contracts and other annual motions for Board approval were reviewed and can be found on tonight's agenda for Board approval on May 22. The next committee meeting will be held on Wednesday, June 7. The 2017-2018 Final Budget will be presented at this meeting. All Board Members are encouraged to attend. A full committee report is attached to tonight's agenda.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel

Mr. Heidel gave a report on highlights from Borough's Committee of the Whole meeting. Various awards were presented to police officers and staff. A proposal was made to convert the old Pottstown Shirt factory into condominiums. Council discussed changes in the zoning ordinance regarding murals on property. The borough's solicitor gave a report of changing or removing the wards system.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE – Mr. Williams

Legislative information - Charter School Reform (HB97, Assessment Appeals (HB1213) and the proposed legislation for property tax decrease for property owners 65 or older are bills that will have significant impact on the school district revenues. Advocacy initiative - trip to Harrisburg is scheduled for Monday, May 22nd. Meeting with representatives to discuss various issues.

CONSENT AND NON-CONSENT ITEMS

Dr. Cellini reviewed the following consent items as presented to be placed on the May 22, 2017 Board Agenda for approval:

PERSONNEL

PROFESSIONAL LEAVES

POLICIES

Mrs. Adams reviewed the following consent and non-consent items as presented to be placed on the May 22, 2017 Board Agenda for approval:

CONSENT:

P.A.I.D. INCREASE FUNDING – Mr. Hylton stated that he will make a motion at the Regular Voting meeting to table this. He would like to hear what the money goes to.

CONTRACTS

DESIGNATION OF DEPOSITORIES

STUDENT ACCIDENT INSURANCE

NON-CONSENT:

ELECTION OF BOARD TREASURER

ELECTION OF BOARD SECRETARY

HS EXTERIOR SECURITY AND AUXILIARY FIELD LIGHTING

STADIUM LIGHTS REPLACEMENT PROJECT

HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION

2017 – 2018 PROPOSED BUDGET

Mrs. Adams reviewed the 2017-2018 Proposed Budget as presented at the May 11 Joint Finance and Personnel Committee meeting. The total proposed budget for the 2017-2018 school year is \$62,021,819 representing a 4.15% increase from the current year budget. The proposed budget includes a \$500,000 budgetary reserve/contingencies along with an additional \$749,824 from the general fund's PSERS reserve. Mrs. Adams stressed that this is a proposed budget and she does not anticipate the final budget to be as high. The proposed budget includes no increase in real estate millage and remains at 39.2522 mills. It is recommended that all other taxes remain unchanged for the 2017-2018 fiscal year. A copy of the 2017-2018 Proposed Budget is posted on the district website.

BOARD COMMENTS

Mr. Hylton commented he understood that the proposed budgetary reserve remains at \$500,000. The only reserve being used to balance the proposed budget is the \$750,000 which is anticipated to decrease in the final budget. He noted that although it is good not to have a tax increase, he voiced his concern about the continuing declining tax base and continuing increase in expenditures versus the rate of inflation.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None

INFORMATION

Pottstown Pride: Winter 2016-2017

FEDERATION REMARKS

Mr. DiDonato thanked Mr. and Mrs. Weand for leading the Save the Lights Campaign and Senator Mensch for his support in making this grant available to the district. He recognized the Girls on the Run program for its successes in promoting social and emotional learning support. The Pottstown teachers are preparing for the SEL program next year and are excited about the positive feedback they received as a result of the pilot program. Mr. DiDonato invited Board Members to attend the various year end activities and is looking forward to the Teacher of the Year awards on Monday.

ROUND TABLE

Mr. Heidel supports the Auxiliary Field Lighting project and is in favor of feeder programs that would boost the PSD Athletic program.

Mrs. Weand thanked the administration for supporting the Save the Lights Campaign.

Mrs. Lawrence congratulated Mrs. Weand for her commitment to the Save the Lights Campaign.

Mr. Williams congratulated Mrs. Weand for a successful fundraising project.

Ms. Parry stated that Mrs. Weand's compassion inspired her at the first Board meeting she attended.

Mr. Patel thanked Senator Mensch and the Weand family. Their hard work is greatly appreciated.

Mrs. Stilwell was glad the lights are going up. She thanked Mr. Rodriguez for his advocacy and looks forward to continuing to seeking funds to support the district.

Mr. Hylton – no comment.

Ms. Bearden thanked everyone for their collaborative efforts to get the lights back.


Mr. Wilkerson thanked Mrs. Weand for her commitment. He congratulated Mr. Rodriguez and Mrs. Jampo on their new positions.

Mr. Rodriguez thanked everyone for their dedication to getting the lights back up. He will be participating in the advocacy trip to Harrisburg and the opportunity to address the concerns of the district. He reminded everyone about the May 30 Superintendent Forum "Why are my taxes so high and what can I do about it?".

Mrs. Francis was proud of the commitment to get things done. She thanked everyone for their dedication. She reminded the Board there will be an Executive Session at the close of the meeting for the purpose of litigation.

ADJOURNMENT

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 8:19 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
May 22, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, May 22, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Polly Weand, Mr. Emanuel Wilkerson, and Mr. Ron William. Absent was Ms. Katina Bearden. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Ryan Oxenford, Mr. Calista Boyer, Mr. Kevin Downes, Mr. Matthew Boyer, Mr. David Todd, Mr. Ryan Regensburg, Mrs. Danielle McCoy, Mr. Joseph Schroder, Mr. John Armato, Mr. Michael DiDonato, members of the Press and interested citizens.

Ms. Bearden entered the meeting at 7:03 pm.

AWARDS

Teacher of the Year

Dr. Cellini introduced the building nominees for the 2016-2017 Teacher of the Year. Mr. Rodriguez and Mrs. Francis presented each honoree with a plaque.

Pottstown High School:	Corby Drone
Pottstown Middle School 7 th /8 th :	Michele Andre
Pottstown Middle School 5 th /6 th :	Victoria Redmond
Franklin Elementary School:	Lauren Emes
Rupert Elementary School:	Treena Ferguson
Elizabeth B. Barth Elementary School:	Hayley Quigley
Lincoln Elementary School:	Denise Schleicher

Dr. Cellini announced the recipient of the 2016-2017 District Teacher of the Year Award. Dr. Cellini and Mrs. Francis presented the winner with a plaque.

Pottstown Teacher of Year: Corby Drone

The Federation of Pottstown Teachers presented each honoree with a bouquet.

MINUTES

It was moved by Mr. Hylton and seconded by Mr. Williams that the minutes from the Combined Committee of the Whole and Regular Board meeting held on April 24, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Absent: None. Motion carried.

LIST OF BILLS

It was moved by Mr. Hylton and seconded by Ms. Bearden that the list of bills paid from the various funds for the period of April 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-087**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Absent: None. Motion carried.

TREASURER'S REPORT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the Treasurer's Reports for April 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-088**.

All members present voted aye. None opposed. Ayes: Nine. Nays: None. Absent: None. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval.

Mr. Hylton made a motion to table the approval of the P.A.I.D increase.

Mr. Wilkerson questioned Mr. Hylton asking what was he looking for that wasn't already presented.

Mr. Hylton noted that in addition to activities and strategies, annual reports as required by the bylaws have been neglected for several years.

After discussions by board members, all members were in favor of deferring the vote on the P.A.I.D increase until after a presentation could be made by the new Director at a future meeting. None opposed. The motion was deferred.

CONSENT

It was moved by Mr. Hylton and seconded by Mr. Williams that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify Molly Beer, Elementary Teacher, Barth Elementary, resignation effective May 1, 2017; employed since October 20, 2015.

Classified

Ratify Sandra Jeter, Van Driver, Transportation Dept., resignation effective May 19, 2017; employed since October 8, 2013.

Ratify Tashawna Louallen, Substitute Support Staff, resignation effective May 9, 2017; employed since April 13, 2015.

Co-Curricular Assignments

Ratify Brandan Clark, Assistant Wrestling Coach, High School, resignation effective May 10, 2017.

LEAVES

Professional

Ratify Colleen Blute, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 20, 2017, anticipated end date tbd.

Victoria Redmond, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be October 9, 2017, end date tbd.

Ratify Stephanie Blanchard, Secondary Teacher, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective April 27, 2017, end date tbd.

Classified

Ratify M. Cristina Kane, Cafeteria Manager, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective April 10, 2017, anticipated end date tbd.

Ratify Barbara Hollenbach, Classroom Assistant, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective April 19, 2017, anticipated end date tbd.

Ratify Patricia Calvario, Administrative Clerk, Administration Building, request for leave of absence covered by Family Medical Leave Act, effective May 30, 2017, anticipated end date tbd.

Ratify Philip Thees, Part-time Elementary Cleaner, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 25, 2017, end date May 16, 2017.

CHANGE IN POSITION AND/OR SALARY

Administrative

Ratify Robin Romero, from Secondary Special Education Teacher to Supervisor of Elementary Special Education, effective May 9, 2017, \$90,097.00/yr. (replaces D. Rothermel)

Professional

Ratify Brittany Stinson, from Classroom Assistant to Extended Per Diem Elementary Teacher, Barth Elementary, effective April 17, 2017 to the end of 2016-2017 school year, \$115/day (coverage for M. Emery). Upon the completion of assignment she will return to the role of Classroom Assistant.

ELECTIONS:

Professional

Liam Gibbons, Secondary Teacher, initial assignment to be Pottstown High School, effective August 22, 2017, \$45,500.00/yr, Step 3- Bach (contract of V. Burke).

Classified

Ratify Christine Hay, Classroom Assistant, Pottstown Middle School, effective May 15, 2017, \$13.65/hr. (replaces T. Louallen).

Ratify Katie Coolong, Temporary Intervention Assistant, Pottstown Middle School, effective May 3, 2017, \$13.65/hr (coverage for C. Oister). Assignment will end at the end of the 16-17 school year.

Ratify Ann Marie Devlin, Temporary Intervention Assistant, Barth Elementary, effective May 5, 2017, \$13.65/hr.(coverage for K. White). Assignment will end at the end of the 16-17 school year.

Ratify Emily Hunsberger, Temporary Classroom Assistant, Barth Elementary, effective May 15, 2017, \$13.65/hr (coverage for Brittany Stinson). Assignment will end at the end of the 16-17 school year.

Ratify Laderah Reinhart, Substitute Classroom Assistant, effective May 10, 2017, \$13.65/hr. This is in addition to her role as Substitute Student Proctor.

Compensation for missed planning time, \$23/hr

- (1) Lisa Royer PHS 15 missed planning times \$345.00 (3/27 through 4/21/2017)
- (2) Lisa Royer PHS 9 missed planning times \$207.00 (4/24 through 5/05/2017)
- (3) Michaela Johnson PHS 22 missed planning times \$506.00 (3/27 through 4/28/2017)

Homebound Instruction, \$29/hr

Ratify Amanda Fusco, Pottstown High School, from April 18, 2017 to May 26, 2017, assignment not to exceed 5 hrs per week.

Tuition Reimbursement: Act 93 , 5/22/2017

- (1) Laurie Kolka Admin Bldg. \$2,910.00

Co-Curricular Assignments: 2017-2018

<u>Name</u>	<u>Professional Agreement Category</u>	<u>Level</u>	<u>Salary</u>
Michael Weber	MS Asst. Football Coach	1	\$2,374.00
Joel Smiley	HS Asst. Football Coach	3	\$5,213.00
Andrew Lowe	HS Asst.Flex Football Coach	2	\$3,927.00
Elisabeth Yoder	HS Troiad Business Manager	2	\$1,768.00
Elisabeth Yoder	HS Troiad Editorial	2	\$2,446.00

MENTORS

The Superintendent recommends the Board approve/ratify the mentor assignments as presented .

Bldg	Mentor	New Teacher	Stipend
High School	Kelly Smale	Nicole Accor	534.00
Rupert	Shannon Wagner	Molly Callaghan	534.00
Barth	Sherri Stagemyer	Christine Chew (O.T.)	534.00
High School	Robin Romero	Kristina Corominas	534.00

Lincoln	Lauren Crean	Amber Deyo	534.00
High School	Andy Bachman	Benjamin DiPette	534.00
Middle School	Cathy Knapke	Erin Duffy	534.00
High School	David Caldwell	Laura Evans	534.00
High School	Scott Braunsberg	Ashley Ermold	534.00
Middle School	M.Vought N.Mest	Rachel Ficca	267.00 267.00
High School	L. Emes/T. Ferguson	Sally (Berger) Foose	534.00
Middle School	Cynthia Ziegler	Nicholas Fox	534.00
High School	Jackie Harner	Amanda Fusco	534.00
High School	M.Vought N.Mest	Katherine German	267.00 267.00
High School	Katie Minger	Megan Heffelfinger	534.00
Franklin	Mieke Mazur	Lindsay Hendricks	534.00
High School	Michaela Johnson	Michael Hewitt	534.00
Middle School	Debbie Wilson	David Mabry	534.00
Barth	L. Gresko B.Mayberry	Cara McGuffin	267.00 267.00
High School	Helen Bowers	Sean McNamara	534.00
Rupert	Cathleen Emerick	Tricia Mitchell	534.00
Franklin	Jamie Vigliotta	Alexandra Muscella (O.T.)	534.00
High School	Amanda Scholiwinski	Michael Pagano	534.00
Franklin	Karen Lawler	Jenna Palladino	534.00
Middle School	Aaron Torrence	Jaime Parris	534.00
Middle School	Hilary Tutrani	Chris Petro	534.00
Rupert	Jamie Fazekas	Kalena Pippert	534.00
Middle School	L.Whitehurst J.Martin	Jordan Thomas	267.00 267.00
Middle School	Jeniffer Burkholder	Corey Trego	534.00
Lincoln	Amy Sellman (speech)	Kathleen Valerio	534.00
Fr/Barth	Ted Freese	Samantha Weaver	534.00

Mentors 15-16

Bldg	Mentor	New Teacher	Stipend
High School	Melissa DeBlasi	Craig Ollivier	534.00
Franklin	Jane Hospador	Melissa Lopez	534.00
High School	Jake Porter	Anthony Kears	534.00
High School	Michaela Johnson	Niamah Rhodes	534.00
High School	Diane Fox	Jennifer Mohr	534.00
Middle School	Ginger Angelo	Samuel DeAngeli	534.00
Rupert	Jamie Fazekas	Nicole Valenti	534.00
Franklin	Diana Hofmanner	Megan Keeney	534.00
Middle School	Kristen Ellis	Amanda Moll	534.00
Middle School	Amy Gazillo	Nicole Foracker	534.00
High School	Kristen Cherneskie	Kelly Bucca	534.00
Middle School	Vanessa Barniak	Beth Morello Mason	534.00

High School	Kelly Smale	Ryan Folk	534.00
Franklin	Jane Hospador	Kaylee Shumaker	267.00
	Diana Hofmanner		267.00
Middle School	Vanessa Barniak	Samantha Mazzie	534.00
Middle School	Jen Burkholder	Corey Trego	534.00
Franklin	Leon Kanopka	Karen Confino	534.00
Barth	Kelli Wolfel	Traci Miller	534.00
High School	Angela Spinozzi	Jackie Stein	534.00

SUMMER PROGRAMS

The Superintendent recommends the Board approve the summer programs as presented

ESY Services 2016/2017. Program run June 19, 2017 to August 25, 2017.

Name	Position	Rate /hr
Kaitlyn Bortz	Assistants	\$13.65
Chloe Seidel	Assistants	\$13.65
Nicolette Smith	Assistants	\$13.65
Kim Oliver	Assistants	\$13.65
Lori Sabuacak	Assistants	\$13.65
Andrea Erb	Assistants	\$13.65
Sharon Armentrout	Assistants	\$13.65
Michelle Bridge	Assistants	\$13.65
Karen Mazzie	Assistants	\$13.65
Stephanie White	Assistants	\$13.65
Andrea Hillen	Assistants	\$13.65
Amanda Fusco	Teachers	\$29.00
LeeAnn McCullough	Teachers	\$29.00
Arden Moore	Teachers	\$29.00
Samantha Mazzie	Teachers	\$29.00
Beth Mason	Teachers	\$29.00
Brittney Stinson	Teachers	\$29.00
Deena Alexander	Teachers	\$29.00
Cathy Knapke	Teachers	\$29.00
Kelly Smale	Teachers	\$29.00
Molly Storti	Teachers	\$29.00
Lana Dickinson	School Psych	Daily Rate
Lindsay Hendricks	School Psych	Daily Rate
Josie Garcia	BCBA	Daily Rate
Bridget Keough	BCBA	Daily Rate

ESY Transportation . In District Program runs 7/3 to 7/27; Out of district 6/19/17 to 8/25/17

Name	Position	Rate /hr
Ed Coffey	ESY Driver	\$14.04
Leon Gibbs	ESY Driver	\$14.04

Larry Harrison	ESY Driver	\$14.04
Rick Huss	ESY Driver	\$14.04
Tom Reed	ESY Driver	\$14.04
Dajanee Louallen	ESY Van Aide	\$11.92
Shanti Louallen	ESY Van Aide	\$11.92
Mike Burdan	ESY SUB Driver	\$14.04
Ruth Rambo	ESY SUB Driver	\$14.04
Charlie Glacken	ESY SUB Driver	\$14.04

Summer Cleaning 2017, \$11.51/hr. Programs runs from 6/19/17 to 8/25/17.

Melissa Caballero	Zachary Davis
Tonya Brown	Janice Bobst
Jacqueline Keller	Jennifer Fichthorn
Julia Soto	Jake Fetterman
Philip Thees	Bob Yost
Charlie Tesno	Craig Gensil
Jeffrey Endy	Tara Cifelli
Dionne Phillips	Cynthia Edmunds
Judy Bermudez	Mason Pennypacker
Beth Bean	Logan Pennypacker
Josh Kelly	Brenden King
Michelle Evans	

Summer Food Service. Program runs 6/15/17 to 8/25/17.

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Kristin Kozik	Summer Manager	\$15.55/hr
Andrea Kulp	Summer Cafeteria Worker	\$12.28/hr
Joyce Grebe	Summer Cafeteria Worker	\$12.28/hr
Denise Scott	Summer Cafeteria Worker	\$12.28/hr
Louise Cannell	Summer Cafeteria Worker	\$12.28/hr
Diane Martz	Summer Cafeteria Worker	\$12.28/hr
Linda Chubb	Summer Cafeteria Worker	\$12.28/hr
Giovinna Weller	Summer Cafeteria Worker	\$12.28/hr

Elementary Summer Program, paid through 21st Century Grant funds. Program runs 6/19/17 to 7/27/17.

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Laurie Gresko	Coordinator	\$29/hr
Krista Benfield	Assistant	\$15/hr
Dawn Hankins	Nurse	\$29/hr
Stacey Bauman	Teacher	\$29/hr
Regina Collins	Teacher	\$29/hr
Jane Marie Hospador	Teacher	\$29/hr

Melissa Lopez	Teacher	\$29/hr
Kaylee Shumaker	Teacher	\$29/hr
Sarah Bennett	Classroom Assistant	\$13.65/hr
Paula Pritchard	Classroom Assistant	\$13.65/hr
Sherry Shank	Classroom Assistant	\$13.65/hr
Rachel Smith	Classroom Assistant	\$13.65/hr
Connor Walsh	Classroom Assistant	\$13.65/hr
Kimberly White	Classroom Assistant	\$13.65/hr
Sally Foose	Substitute Teacher	\$13.65/hr
Rachel Smith	Substitute Teacher	\$13.65/hr
Kim Gibson	Substitute Classroom Asst.	\$13.65/hr
Andi Hillen	Substitute Classroom Asst.	\$13.65/hr

Middle School Summer Program, paid through 21st Century Grant funds. Program runs 6/18/17 to 8/25/17

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Elizabeth Angelucci	Classroom Assistant	\$13.65/hr
Louise Daniels	Classroom Assistant	\$13.65/hr
Amy Nagle	Classroom Assistant	\$13.65/hr
Christa Oister	Classroom Assistant	\$13.65/hr
Theresa Truman	Classroom Assistant	\$13.65/hr
Stephanie White	Classroom Assistant	\$13.65/hr
Tiffany White	Classroom Assistant	\$13.65/hr
Dee Pettine	Co-Coordinator	\$29.00/hr
Kelly Liebold	Co-Coordinator	\$29.00/hr
Pamela Pascal	Nurse	\$29.00/hr
Mary Ellen Wynne	Substitute Nurse	\$29.00/hr
Shirley Schaffer	Security	\$15.00/hr
Perry Augustine	Tutor	\$29.00/hr
Mike Ishler	Tutor	\$29.00/hr
Kelly Leibold	Tutor	\$29.00/hr
David Mabry	Tutor	\$29.00/hr
Jaime Parris	Tutor	\$29.00/hr
Christopher Petro	Tutor	\$29.00/hr
Kimberly Petro	Tutor	\$29.00/hr
Angela Wagner	Tutor	\$29.00/hr
Cynthia Hussmann	Substitute Classroom Assist.	\$13.65/hr
John Martin	Substitute Classroom Assist.	\$13.65/hr
Christa Oister	Substitute Classroom Assist.	\$13.65/hr
Cynthia Hussmann	Substitute Tutor	\$29.00/hr
John Martin	Substitute Tutor	\$29.00/hr
Christa Oister	Substitute Tutor	\$29.00/hr

High School Summer Program, paid through 21st Century Grant funds.

Program runs 6/19/17 to 8/25/17.

- 1) Teachers/Substitute Teachers: All PSD Teacher-Certified staff members are approved on an “as needed basis”, 21st Century Summer Tutors, \$29/hr and Summer Classroom Assistants, \$13.65/hr.
- 2) Classroom Assistants/Substitute Classroom Assistant: All PSD Classroom Assistants are approved on an “as needed basis”, \$13.65/hr.
- 3) Coordinator: David Woodley \$29/hr
Freshman Orientation Coordinator: Oscar Gans \$29/hr

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Stephen Rodriguez	New Superintendent Academy	Harrisburg, PA	07/11/2017 - 07/12/2017	\$400.00 - dept. budget
PHS	Maureen Stocker	AP Reading for College Board – AP IS Gov. & Politics	Salt Lake City, UT	06/02/2017 – 06/09/2017	\$0.00 – pd. by College Board
PHS	Eileen Basham	Keystone Data Review Algebra 1 Committee	Hershey, PA	09/06/2017 -	\$0.00 – pd by PDE/DRC

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary’s office as **Addendum #2016-2017-089**.

Retire Prior Formatted Policy:

- 5230: Commencement, Baccalaureate (replaced by Policy 217)
- 6250: Married Students/ Pregnant Girls (Policy 234 - for Board approval)
- 7000: Auxiliary Services (replaced by Policy 203)
- 7120: Health Services: Students of School Age (replaced by Policy 209)
- 7161: Tobacco use by Persons other than Students (replaced by Policy 904)
- 7500: Spectator Control for School Activities (replaced by Policy 904)
- 7700: Gold Club Card (replaced by Policy 904)
- 7710: Employee Identification Card (replaced by Policy 904)

Polices for Approval:

- Policy 203: Immunizations and Communicable Diseases
- Policy 234: Pregnant, Parenting, Married Students
- Policy 210: Use of Medication
- Policy 810: Transportation
- Policy 907: Visitors

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary’s office as **Addendum #2016-2017-090**.

- | | | |
|--------------------|-------------------------------|--------------------------------------|
| 1. New Story - ESY | 7. Opportunities School -ESY | 13. Manito, Inc. |
| 2. New Story - ESY | 8. Opportunities School -ESY | 14. The Pathway School - ESY |
| 3. New Story - ESY | 9. Opportunities School -ESY | 15. Camphill Special School - ESY |
| 4. New Story - ESY | 10. Opportunities School -ESY | 16. MCIU: Internet |
| 5. New Story - ESY | 11. Opportunities School -ESY | 17. MCIU: Tech. Servs. Discovery Ed. |
| 6. New Story - ESY | 12. Opportunities School -ESY | 18. Annex Lease: Buxmont Academy |
| | | 19. Overbrook School for the Blind |

DESIGNATION OF DEPOSITORIES

The Superintendent recommends the Board approve the designation of depositories as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-091**.

STUDENT ACCIDENT INSURANCE

The Superintendent recommends the Board approve the student accident insurance coverage for the 2017-2018 school year to be placed with All Risk Ltd. through American Management Advisors as the plan administrator. Said coverage should have the following rates (prices listed below reflect no change over the 2016-2017 prices):

School Time: \$ 36.00 24 Hour Coverage: \$130.00 Dental: \$ 8.50

The Superintendent recommends that the football insurance coverage for the 2017-2018 school year be with All Risk Lt. through American Management Advisors as the plan administrator at a cost of \$60.00 per player (prices no change over the 2016-2017 prices).

Upon roll call vote, all members voted aye for the above consent items. Ayes: Nine. Nays: None. Absent: None. Motion carried.

NON-CONSENT

Election of Board Treasurer

In accordance with Section 404 of the School Code, the Board shall annually elect a Treasurer to serve for one year beginning the first day of July following such an election. The Treasurer's term shall run from July 1, 2017 to June 30, 2018.

Mr. Heidel nominated Mrs. Stilwell. Mr. Williams seconded the motion.

Mr. Hylton made a motion to close the nominations. Ms. Bearden seconded the motion.

Upon roll call vote, all members present voted aye to close the nomination and approve Mrs. Stilwell as Board Treasurer for the period of July 1, 2017 to June 30, 2018. Ayes: Nine. Nays: None. Motion Carried.

Mrs. Stilwell was declared Board Treasurer.

Election of Board Secretary

In accordance with Section 404 of the School Code, the Board shall elect a Secretary to serve a four year term beginning the first day of July following such an election. The Secretary's term shall run from July 1, 2017 to June 30, 2021.

Mr. Wilkerson nominated Mrs. Maureen Jampo. Mr. William seconded the motion.

It was moved by Mr. Hylton and seconded by Ms. Bearden to close the nominations.

Upon roll call vote, all members present voted aye to close the nominations and approve Mrs. Jampo as Board Secretary for the period of July 1, 2017 to June 30, 2021. Ayes: Nine. Nays: None. Motion carried.

HS Exterior Security and Auxiliary Field Lighting

The Superintendent and Facilities Committee recommends the Board approve the High School Exterior Security and Auxiliary Field Lighting replacement project as presented at the May 11, 2017 Facilities Committee meeting, utilizing funds from the bond refinancing.

- United Electric Supply - COSTARS Contractor - Project Cost: \$146,653.00

It was moved by Mrs. Weand and seconded by Mr. Heidel that that Board approve the HS Exterior Security and Auxiliary Field Lighting project as presented.

Upon roll call vote, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

Stadium Light Replacement Project

The Superintendent and Facilities Committee recommend the Board approve moving forward with the stadium lights replacement project as presented at the May 18, 2017 Committee of the Whole meeting. Funding for this project is through Save the Lights Campaign, PDE Education Access Grant and Pottstown Area Health and Wellness Foundation.

It was moved by Mrs. Weand and seconded by Mr. Williams.

Board Members discussed the option to install LED lights if the cost would be covered by the donated funds and grant funds. It was determined to move forward with the most recent quote presented which does not include LED lights.

Upon roll call vote, all members present voted aye. Ayes: Nine Nays: None. Motion carried.

Homestead/Farmstead Exclusion Resolution

The Superintendent recommends the Board approve the 2017 Homestead and Farmstead Exclusion Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-092**.

It was moved by Mrs. Stilwell and seconded by Mr. Williams.

Upon roll call vote, all members voted aye. Ayes. Nine. Nays: None. Motion carried.

Adoption of the 2017-2018 Proposed Budget

The Superintendent recommends the Board approve the 2017-2018 Proposed Budget as presented at the May 11, 2017 Finance and Personnel Committee meeting and a copy of the 2017-2018 Proposed Budget Resolution be file in the Secretary's office as **Addendum #2016-2017-093**.

It was moved by Ms. Bearden and seconded by Mrs. Weand.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

The Superintendent recommends the Board approve the Statement of Charges and related Resolution assembled by the Administration involving Employee A and a copy be filed in the Secretary's office as **Addendum #2016-2017-094**.

It was moved by Mr. Williams and seconded by Mrs. Stilwell.

HEARINGS FROM PATRONS OF THE SCHOOLS (limited to New Business)

None.

Upon roll call vote, all members present vote aye. to approve the statement of charges and resolution as presented Ayes: Nine. Nays: None. Motion carried.

INFORMATION

1. Monthly Meeting Notice: June 2017
2. Facilities and Joint Finance and Personnel Committee Meetings: Wednesday, June 7, 2017
3. MCIU Board of Directors Election

FEDERATION REMARKS

Mr. DiDonato thanked the Board and Administration for hosting the Teacher of the Year Awards. He congratulated the teachers and thanked them for choosing the teaching profession. Federation announcements included the annual scholarship donation to PAL. This year the donation is \$1,000. Upcoming events are a co-sponsorship with the Montgomery County Community College on June 2 for 5th grade STEAM and a Bike Rodeo on June 3 sponsored by Strong at Heart.

ROUND TABLE

Mrs. Stilwell – no comment.

Mr. Hylton – no comment.

Ms. Bearden stated the Girls on the Run 5k was a great success. She encouraged Board Members and community members to sponsor students who are participate in the program due to the financial burden. She congratulated the recipients of the Teacher of the Year Awards.

Mr. Wilkerson – no comment.

Mr. Heidel – no comment.

Mrs. Weand – no comment.

Mrs. Lawrence agreed with Mr. DiDonato's comments about the teachers speaking from 30 years of experience in education.


Mr. Williams was impressed with the Student Representatives confidence and abilities as they interacted with the groups who participated in the advocacy trip to Harrisburg.

Mr. Rodriguez thanked everyone who attended and participated in the advocacy trip to Harrisburg. He was pleased with the message that was conveyed to the legislators. He thanked the Board Members for the hard work they do and working together with the administrators.

Mrs. Francis expressed her disappointed that she was unable to take the trip to Harrisburg. She attended the Trumpet & Brass Clinic at the Middle School and Rupert. It was a great experience.

ADJOURNMENT

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:51 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
June 15, 2017**

The Committee of the Whole meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 15, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton and Mr. Emanuel Wilkerson. Absent were Mrs. Susan Lawrence, Mrs. Kimberly Stilwell, Mrs. Polly Weand and Mr. Ron Williams. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mr. Michael Baker, Mr. Nyles Rome and Mr. Kenil Patel; Mrs. Maureen Jampo, Mr. Joseph Schroeder, Mr. Kevin Downes, Mr. Michael DiDonato, Mr. John Armato, members of the press, and interested citizens.

AWARDS

JROTC Distinguished Unit Award

Mr. Rodriguez recognized the Pottstown School District JROTC with the Distinguished Unit Award. Mrs. Francis and Mr. Rodriguez presented the award to Lt. Col. James Porter and the JROTC Cadets.

PRESENTATIONS

Foundation for Pottstown Education: Early College Program

Mr. Rusiewicz spoke about the growth of the Early College Program. The program has grown to 32 graduates to date and 28 students expected to come through the program. Graduates were recognized at a dinner prior to tonight's meeting. Mr. Rusiewicz introduced two BB & T representatives and thanked BB & T for their support of the program. Each graduate was recognized and presented with a certificate. Mr. Nyles Rome spoke of his experience in the program and expressed his gratitude for the opportunity to participate in the program.

MINUTES

Mrs. Adams reviewed the minutes of the Committee of the Whole held on May 18, 2017 and the minutes from the Regular Board meeting held on May 22, 2017 to be placed on the June 19, 2017 Board Agenda for approval.

LIST OF BILLS

Mrs. Adams presented the list of bills from the various funds for the period of May 2017 to be placed on the June 19, 2017 Board Agenda for approval.

TREASURER'S REPORT

Mrs. Adams presented the Treasurer's Report for May 2017 to be placed on the June 19, 2017 Board Agenda for approval.

HEARING FROM PATRON OF THE SCHOOLS

None.

COMMITTEE REPORTS

POLICY - Mr. Wilkerson

The Policy Committee met on May 18. The committee recommends the policies as presented on tonight's agenda be placed on the June 19 Board agenda for approval. A full committee report of the May 18 meeting is attached to tonight's agenda. Mr. Wilkerson asked the Board to consider replacing the uniform policy (#6182) with a dress code policy. He reviewed options for changes to the dress code policy for discussion at the June 19 Board meeting under "New Business". A copy of the options will be sent to all Board Members. Mr. Wilkerson asked that the Board put a decision in place before the start of the new school year.

Board Members voiced concerns about having enough time to approve an option and have it implemented in time for the beginning of the school year.

CURRICULUM / TECHNOLOGY COMMITTEE – Mr. Rodriguez

The Curriculum/Co-Curricular Committee meeting was held on June 1. Mr. Genova provided an outline on before and after school Wellness programs for 2016/2017 school year. Dr. Park gave a presentation on Career & Technical NOCTI test results. He was pleased to report that this was the best year with 7 out of 9 programs scoring 100% proficient in advanced. Technology continues to make good progress with the Go Google migration from Microsoft exchange to Gmail. A full committee report of the June 1 meeting is attached to the Board agenda.

COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Community Relations Committee meeting was held on June 1. An overview of a Volunteer Dad Program was presented to the committee. The committee supports implementing the program. The committee continues to work on community outreach initiatives and member brainstorming ideas to help the schools partner with the community. A full committee report of the June 1 meeting is attached to the Board agenda.

STUDENT BOARD REPRESENTATIVE – Mr. Baker

Baccalaureate was held on June 7. Graduation took place on June 8. Members of the Act Club will be attending a camp in June. The InterAct Club donated \$412 to Polaris Project, an organization that works to prevent human trafficking.

FACILITIES COMMITTEE – Mr. Heidel

The Facilities Committee meeting was held on June 7. Project schedules were provided for the Masonry / Roofing work, the installation of the stadium & auxiliary field lights and the cosmetology air-conditioning replacement. It was brought to the committee's attention to clarify the grant funds for the stadium lights as presented at last month's Board meeting. The full amount of the Education Access Grant was \$250,000; \$100,000 of the grant was designated for the stadium lights. A full committee report of the June 7 meeting is attached to the Board agenda.

JOINT FINANCE/PERSONNEL COMMITTEE – Mr. Hylton

The Joint Finance/Personnel Committee meeting was held on June 7. The committee was given an update on the status of LERTA. The County has not yet approved the plan to date. The Borough and School District solicitors are working together to make the necessary changes. Personnel, contracts, annual budget resolutions and the final budget were reviewed as presented on tonight's agenda. The committee discussed the administrative structure at the middle school as a result of vacancy caused by the resignation of Mr. Boyer. It was determined that the Middle School administrative structure has always consisted of one

principal and two assistant principals even though collectively the assistant principal position was referred to as 5th/6th grade principal. A full committee report is attached to the Board agenda. Mr. Hylton asked Mr. Rodriguez to clarify the personnel change in position for the Director of Student Service as presented to the committee.

Mr. Rodriguez explained the recommendations are cost effective measures to support the Superintendent and ensure stability in the Student Services department in lieu of hiring an Assistant to the Superintendent.

BOROUGH LIAISON REPRESENTATIVE - Mr. Heidel
No report.

MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MONTGOMERY COUNTY INTERMEDIATE UNIT / PSBA REPRESENTATIVE *see report after Non-Consent items

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

CONSENT AND NON-CONSENT ITEMS

Dr. Cellini reviewed the following consent items as presented to be placed on the June 19, 2017 Board Agenda for approval:

- PERSONNEL
- PROFESSIONAL LEAVES
- POLICIES

Mrs. Adams reviewed the following consent and non-consent items as presented to be placed on the June 19, 2017 Board Agenda for approval:

CONSENT:

- ACT 93 AGREEMENT 2017-2021
- OCCUPATIONAL ADVISORY MEMBERS AND MINUTES
- CONTRACTS
- BUDGET TRANSFER RESOLUTION
- INVESTMENT OF FUNDS RESOLUTION
- PDE APPROVAL PLANCON H PROJECT REFINANCING
- PLANCON K GENERAL OBLIGATION BOND, SERIES 2016
- TRANSPORTATION RATES 2017-2018

Mr. Williams entered the meeting at 7:41pm.

NON-CONSENT:

2017 – 2018 FINAL BUDGET

Mrs. Adams reviewed the 2017-2018 Final Budget as presented at the June 7 Joint Finance and Personnel Committee meeting. The total proposed budget for the 2017-2018 school year is \$61,882,242, representing an increase of \$2,329,092 or 3.9% over the budgeted expenditures of the current year. . The proposed budget includes a \$500,000 budgetary reserve/contingencies consisting of \$139,577 to budget the balance and an additional \$150,000 from the general fund's PSERS reserve. The final budget includes no increase in real estate millage and remains at 39.2522 mills.

COMMITTEE REPORT(continuation) MONTGOMERY COUNTY LEGISLATIVE COMMITTEE / MCIU /PSBA REPRESENTATIVE – Mr. Williams

Governor’s Budget Update - anticipating budget to be passed in July; HB 97 and HB 22 – still pending; Tax Reassessment Bill has been temporarily tabled.

UNFINISHED BUSINESS

Mr. Kalis reviewed two settlement agreements to be placed on the June 19 Board Agenda for approval:

SETTLEMENT AGREEMENT: COMMERCIAL TAX ASSESSMENT APPEAL
APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

NEW BUSINESS

Potential Sale of Pottstown Memorial Medical Center – Mr. Hylton

Mr. Hylton voiced concerns about the potential tax exempt status and the negative impact on the district and community. He asked Mr. Kalis for guidance on the legal system.

Mr. Kalis stated that a petition is filed with the county’s Board of Assessment and exemption is determined by the county. The board has the option to attend the hearing held by the Board of Assessment.

Board Members discussed options to address the sale of the property prior to the filing of the petition. It was suggested that the school board reach out to other districts that are affected. Board Members present were in favor of directing Mr. Kalis to do the research and look at all options available to the district.

Mr. Rodriguez noted that the district is most interested in advocating for the community and agrees with researching all options.

July Workshop - Mrs. Francis

Mrs. Francis asked Board Members to consider scheduling a July Board Workshop.

INFORMATION

PHS Wrestling 2016-2017

FEDERATION REMARKS

Mr. DiDonato, on behalf of the Federation, congratulated the JROTC and Early College graduates on their achievements. The teachers were honored to be included in Commencement. He thanked the Mr. Rodriguez for an enjoyable last day of school events. The Federation wants to continue to support advocacy and is willing to provide support where needed.

ROUND TABLE

Mr. Hylton – no comment.

Ms. Bearden congratulated the staff, students and parents of the 2016/2017 school year.

Mr. Wilkerson congratulated the 2017 graduates. He thanked Mrs. Adams for her dedication to the students and district.

Mr. Heidel – no comment.


Mr. Williams looks forward to the summer community events. He supports community awareness and collaboration regarding the sale of the hospital and the impact on the whole community.

Mr. Rodriguez congratulated the Early College students. He thanked the teachers for a job well done. He indicated that the summer is a busy time for the administration, noting key positions need to be filled.

Mrs. Francis stated there will be an Executive Session for the purpose of personnel and litigation.

ADJOURNMENT

It was moved by Ms. Bearden and seconded by Mr. Heidel that the Board adjourns. All members present were in favor. None opposed. The meeting adjourned at 8:14 pm.


Linda S. Adams
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
June 19, 2017**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, June 19, 2017 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy B. Francis presiding. Upon roll call, the following members were present: Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton and Mrs. Susan Lawrence. Absent were Mrs. Kimberly Stilwell, Mrs. Polly Weand, Mr. Emanuel Wilkerson, and Mr. Ron William. Also present were Acting Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Linda S. Adams; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Kevin Downes, Mr. John Armato , Mr. Michael DiDonato, members of the Press and interested citizens.

COMMUNICATION

Mr. Rodriguez reviewed a letter from Senator Toomey acknowledging receipt of the 2015 fair-funding resolution previously adopted by the Board of Directors.

MINUTES

It was moved by Mr. Hylton and seconded by Mr. Heidel that the minutes from the Committee of the Whole held on May 18, 2017 and Regular Board meeting held on May 22, 2017 be approved as presented.

All members present voted aye. None opposed. Ayes: Five. Nays: None. Four: None. Motion carried.

LIST OF BILLS

It was moved by Mr. Heidel and seconded by Mr. Hylton that the list of bills paid from the various funds for the period of May 2017 be approved as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-095**.

All members present voted aye. None opposed. Ayes: Five. Nays: None. Four: None. Motion carried.

TREASURER'S REPORT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the Treasurer's Reports for May 2017 be approved as presented and a copies be filed in the Secretary's office as **Addendum #2016-2017-096**.

All members present voted aye. None opposed. Ayes: Five. Nays: None. Four: None. Motion carried.

HEARINGS FROM PATRONS OF THE SCHOOLS

None.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board approval and the non-consent for Board consideration.

CONSENT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS * Addendum #2016-2015-097

Classified

HR/Curriculum Office Data Clerk to Secretary to the Director of Curriculum
Central Registration/Student Services Support Clerk to Student Registration and ACCESS Specialist
Part-time Secretary to Administrative Assistant to the Director of Student Services
Secretary to Supervisor of Transp./Communication Coord. to Transportation/Communications Clerk

RESIGNATIONS/TERMINATIONS

Administrative

Matthew Boyer, Principal (Grade 5 & 6), Pottstown Middle School, resignation effective June 30 2017; employed since January 26, 1998.

Mary O'Neill, Director of Special Education, resignation effective July 23, 2017; employed since June 3, 2016.

Ratify Richard Hug, Director of Technology, resignation effective June 14, 2017; employed since March 24, 2016.

David Todd, Principal, Middle School, resignation effective August 14, 2017; employed since December 8, 2008.

Professional

Vanessa Barnaik, Elementary Teacher, Pottstown Middle School, resignation effective when position is filled or July 23, 2017; employed since June 21, 2001.

Ratify Allysa Elias, Special Education Teacher, Pottstown High School, resignation effective June 6, 2017; employed since August 29, 2016.

Ratify Cara McGuffin, Long Terms Substitute Teacher, Barth Elementary, termination due to end of assignment (coverage for M. Beer).

Ratify Annemarie Gruenling, School Nurse, Pottstown Middle School, resignation effective June 13, 2017; employed since February 25, 2009.

Jennifer Burkholder, Elementary Special Education Teacher, Pottstown Middle School, resignation effective August 18, 2017; employed since August 18, 2008.

Ratify Erin Duffy, Secondary Special Education Teacher, Pottstown Middle School, resignation effective June 13, 2017; employed since August 23, 2016.

Exempt

Ratify Alice Gomes-Garcia, Part-time School Nurse, resignation effective June 12, 2017; employed since August 21, 2012.

Modify Mary Rieck, PEAK Coordinator, resignation for the purpose of retirement to be effective June 29, 2017.

Classified

Ratify Margaret Blank, Part-time Classroom Assistant, Barth Elementary, resignation effective June 12, 2017; employed since October 1, 2014.

Ratify Leon Gibbs, Van Driver, resignation for the purpose of retirement effective June 4, 2017; employed since November 12, 1979.

Ratify Margaret Benfield, Substitute Support Staff, resignation effective May 3, 2017.

Kimberly Oliver, Classroom Assistant, Pottstown Middle School, resignation effective July 30, 2017; employed since February 28, 2011.

Kimberly Baldwin, Classroom Assistant, Barth Elementary, resignation effective June 19, 2017; employed since August 24, 2016.

Co-Curricular Assignments

Kristoffer Williams, HS Assistant Football Coach, resignation effective May 26, 2017

LEAVES

Classified

Ratify Sandra Yost, Custodian, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective June 12, 2017, anticipated end date to be June 23, 2017.

CHANGE IN POSITION AND/OR SALARY

Administrative

LaTanya White, Director of Student Services, additional responsibility and oversight of administrative duties from the Superintendent's office, effective July 1, 2017, salary from \$95,000.00/yr. to 100,000.00/yr. (includes \$5,000 stipend for additional administrative duties)

Professional

Jaime Parris, from Intervention Assistant to Elementary Teacher, initial assignment to be Rupert Elementary, effective August 22, 2017, \$45,000/yr, Step 1- B+15 (contract of J. Houck).

Classified

Vicki Baldwin, from Lunch Proctor to Substitute Lunch Proctor, Pottstown Middle School, effective August 22, 2017. This is in addition to her role as Breakfast Proctor.

Mary Price, from HR/Curriculum Clerk to Secretary to the Director of Curriculum, effective July 1, 2017, \$18.23/hr.

Andrea Hillen, from Temporary Intervention Assistant to Substitute Support Staff, effective July 1, 2017, hourly rate per schedule.

Katie Coolong, from Temporary Intervention Assistant to Substitute Support Staff, effective July 1, 2017, hourly rate per schedule.

Brooke DiMarcello, from Temporary Intervention Assistant to Substitute Support Staff, effective July 1, 2017, hourly rate per schedule.

AnnMarie Devlin, from Temporary Intervention Assistant to Substitute Support Staff, effective July 1, 2017, hourly rate per schedule.

ELECTIONS:

Classified

Ratify Natalya Nodolski, Substitute Support Staff, effective June 2, 2017, hourly rate per schedule.

Summer Cleaning 2017 Additions:

Ratify James Calvario, Summer Cleaner on an as-needed basis, \$11.51/hr

Ratify Mackenzie Andrews, Summer Cleaner \$11.51/hr.

Ratify Ty Wolfel, Summer Cleaner Cleaner on an as-needed basis, \$11.51/hr.

ESY/Summer Transportation 2017 Correction:

All Pottstown School District Van Drivers and Van Aides are approved, hourly rate at hourly school year rate.

Middle School 2017 Summer Program Additions:

Cindy Hussman - Tutor - \$29.00/hr

Elen Kanaley - Tutor - \$29.00/hr

Compensation for missed planning time, \$23/hr

Lisa Royer - 5 missed planning times - \$115.00 (5/8/17 to 5/15/17)

Lisa Royer - 9 missed planning times - \$207.00 (5/22/17 to 6/2/17)

Mentors Additions/Corrections

<u>Bldg.</u>	<u>Mentor</u>	<u>New Teacher</u>	<u>Stipend</u>
HS	Dave Caldwell	Craig Ollivier	\$534.00
MS	Lana Dickinson	Jackie Stein	\$534.00
MS	Dana DiDonato	Nicole Foraker	\$534.00

Music Accompanist , 2016/2017 School Year

Robin Ward, \$965.00 (rehearsals and concerts)

Co-Curricular Assignments: 2017-2018 - Sports

Nicole Foraker, MS Head Cheerleading Coach Level 1 \$855.00

PAYMENT OF SICK LEAVE

Accumulated Sick Leave Payment at Retirement

Leroy Merkel, In accordance with Act 93 Agreement, \$1,775.00
Vincent Burke, In accordance with Professional Agreement, \$4,780.00
Susan Paravis, In accordance with Professional Agreement, \$3,300.00
Mary Rieck, In accordance with Exempt Guidelines, \$2,940.00
Frances Mulvihill, In accordance with Support Guidelines, \$1,240.00
Gina Griffin, In accordance with Support Guidelines, \$2,380.80

TUITION REIMBURSEMENT

Administrative

(1) Matthew Moyer, Rupert Elementary, \$1,449.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	David Genova	Action Based Learning - Summer Training Certification	Charleston, NC	07/10/2017- 07/12/2017	\$0 - pd by PAHW grant

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-098.**

- | | |
|---------------------------------------|----------------------------------|
| 1. Policy 204: Attendance | 4. Policy 246: Wellness |
| 2. Policy 209: Health Exam Screenings | 5. Policy 251: Homeless Students |
| 3. Policy 209.2: Diabetes Management | 6. Policy 255: Foster Students |
| | 7. Policy 808: Food Services |

APPROVAL OF ACT 93 AGREEMENT

The Superintendent recommends the Board approve the Act 93 Agreement as presented at the Joint Finance and Personnel Committee meeting held on June 7, 2017 and a copy be filed in the Secretary's office as **Addendum #2016-2017-099.**

OCCUPATIONAL ADVISORY COMMITTEES

The Superintendent recommends the Board acknowledge receipt of the 2016-2017 Occupational Advisory Committee member list and meeting reports for the Career and Technical programs as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-100.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2016-2017-101.**

- | | |
|--------------------------------|------------------------------------|
| 1. The Devereux Foundation-ESY | 9. Valley Forge Edu. Serv - ESY |
| 2. The Devereux Foundation-ESY | 10. Valley Forge Edu.Serv - ESY |
| 3. The Devereux Foundation-ESY | 11. Wordsworth Academy - ESY |
| 4. The Devereux Foundation-ESY | 12. General Healthcare Resources |
| 5. The Devereux Foundation-ESY | 13. Pediatric Therapeutic Services |

6. The Devereux Foundation-ESY
7. The Devereux Foundation-ESY
8. Martin Luther School - ESY
14. MOU: MCIU Networking Services
15. Cottage Seven Education
16. Substitute Teacher Service

APPOINTMENT OF SUBSTITUTE TAX COLLECTOR

The Superintendent recommends the Board approve Mrs. Maureen Jampo, Business Administrator, as Substitute Tax Collector in accordance with Section 6-683 of the Pa School Code which authorized the Board of Directors to appoint a Substitute Tax Collector for the collection of such taxes, effective July, 2017.

BUDGET TRANSFERS

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-102.**

INVESTMENT OF FUNDS RESOLUTION

The Superintendent recommends the Board approve the Investment of Funds Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-103.**

PDE APPROVAL: PLANCON H PROJECT REFINANCING

The Superintendent recommends the Board acknowledge PDE approval of the PlanCon H refinancing, General Obligation Bonds 2013 and 2014, as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-104.**

PLANCON K GENERAL OBLIGATION BONDS SERIES 2016

The Superintendent recommends the Board approve PlanCon K financing Gen. Obligation Bonds, Series 2016 as presented and a copy be filed in the Secretary's office as **Addendum #2016-2017-105.**

TRANSPORTATION RATES 2017-2018

The Superintendent recommends the Board approve the Transportation Rates for the 2017/2018 school year as presented and a copy be filed in the Secretary' office as **Addendum #2016-2017-106.**

COMMERCIAL TAX ASSESSMENT APPEAL SETTLEMENT

Motion to approve the commercial tax assessment settlement pursuant to the terms and conditions outlined in the confidential settlement release agreements. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board. A copy to be filed in the Secretary's office as **Addendum #2016-2017-107.**

Upon roll call vote, all members voted aye for the above consent items. Ayes: Five. Nays: None. Absent: Four.. Motion carried.

NON-CONSENT

The Non-Consent Personnel items were presented for board approval.

It was moved by Mr. Hylton and seconded by Mr. Heidel that the board approve the non-consent items as presented.

HEARING FROM PATRONS OF THE SCHOOLS (limited to non-consent item only)

None.

Personnel

Resignations/Terminations:

Leroy Stillings, Part-time Van Driver, resignation for the purpose of retirement, effective June 20, 2017; employed since April 1, 2004.

Change in Position and/or Salary:

Ryan Regensburg, Assistant Principal (225 day), Pottstown Middle School, on an as-needed basis, daily rate for over 225 days.

Valerie Jackson, from Community Engagement Coordinator to PEAK Coordinator, effective June 26, 2017, \$55,000/yr.

Emily Hunsberger, from Temporary Classroom Assistant to Substitute Support Staff, effective July 1, 2017, hourly rate per schedule

Summer Cleaning

Chase McKain, Substitute Cleaner, \$11.51/hr.

Election

Kathy Rhoads, Transportation/Communication Clerk, effective July 3, 2017, \$14.90/hr.

Accumulated Sick Leave Pay

Lisa Royer, In accordance with the Professional Agreement, \$3,780.00

Upon roll call vote, all members voted aye. Ayes: Five. Nays: None. Absent: Four. Motion carried.

NON-CONSENT: CAFETERIA SUPPLIES BID AWARD

The Superintendent recommends that purchase orders or contracts be awarded to the company listed below, the award in each case being made to the lowest bidder meeting the required specifications.

- Cafeteria Supplies Bid Award: Webco Packaging Inc. 430 Cases \$24,964.55

Upon roll call vote, all members voted aye. Ayes: Five. Nays: None. Absent: Five. Motion carried.

NON-CONSENT: APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement involving Student "R" pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreements on behalf of the Board. *Addendum #2016-2017-108.

Upon roll call vote, all members voted aye. Ayes: Five. Nays: None. Absent: Four. Motion carried.

ADOPTION OF THE 2017-2018 FINAL BUDGET

The Superintendent recommends the Board approve the 2017-2018 Final Budget and a copy be filed in the Secretary's office as **Addendum #2016-2017-109**.

Upon roll call vote, all members voted aye. Ayes: Five. Nays: None. Absent: Four. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Dress Code Policy: It was determined by all members present to continue discussion at the July workshop.

Edgewood Meadow: Mr. Hylton asked the Board to authorize signage indicating "meadow coming soon". All members present were in favor of the signage.

INFORMATION

1. Monthly Meeting Notice: August 2017

FEDERATION REMARKS

Mr. DiDonato congratulated all the retirees. He spoke about the conditions and programs in the schools. He thanked the staff, administration and board for their leadership and support. He noted that the middle school environment is in poor condition. Safety and morale are concerns of the staff. The Federation looks forward to a collaborative effort to improve the atmosphere at the middle school.

ROUND TABLE

Mr. Heidel agreed with Mr. DiDonato's comments. He voiced his concerns about the drop in graduation and looks for seeking ways to keep students in school. He congratulated the graduates, Mrs. Adams on her retirement and Mr. Rodriguez on his new position as Superintendent.

Mrs. Lawrence agreed with the concerns expressed by all. She has seen some improvement at the middle school and looks forward to a collaborative effort between the teachers, administrative and board to

Mr. Hylton noted that the drop in graduation numbers is nothing new and has always been a systemic problem. .

Ms. Bearden agreed with Mr. Hylton's comment. There are many reasons why students drop out. She believes reaching the students at an early age is a good approach to maintain consistent graduation numbers.

Mr. Rodriguez pointed out the historic nature of the district passing a zero increase budget for the third year in a row at a time when education is losing funding year after year. He encouraged everyone to reach out to the state senators opposing the proposed funding cuts that would have a negative impact on our students. He noted that many great things have happened this year naming 1) engaging the community more than ever, 2) advocating for Pottstown in Harrisburg and 3) a

new literacy program that will help our student achieve. The district always meet the challenges to the best of it's ability.

Mrs. Francis – no comment.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:40 pm.



Linda S. Adams
Board Secretary